

National Park Authority

10 September 2025

Present (Remotely)

Dr M Havard (Chair)

Councillor S Alderman, Councillor M Bowen, Councillor D Clements, Councillor T Evans, Councillor C George, Ms H Gwenllian, Councillor SL Hancock MBE, Mr J Hogg MBE, Mrs S Hoss, Councillor M James, Mr GA Jones, Dr R Plummer, Councillor B Price, Councillor S Skyrme-Blackhall, Councillor V Thomas, Councillor A Tinley, and Councillor C Williams BEM.

Also in attendance:

Kate Attrill (Development Management Manager), Lynwen Davies (Simultaneous Interpreter), Emma Gladstone (Strategic Policy Manager), Georgia Jones (Democratic Services Officer), Tegryn Jones (Chief Executive), Mike Kent (Monitoring Officer), Gayle Lister (Principal Planner, Strategic Policy), Caroline Llewellyn (Democratic Services Manager), Michel Regelous (National Park and Marine Policy Officer), Sara Morris (Director of Place and Engagement),

[Online Meeting, 10.00am – 11.40am]

1. Welcome

The Chair welcomed Ms Helen Gwenllian and Mr John Hogg MBE and introduced them as newly appointed Welsh Government Members for the Pembrokeshire Coast National Park Authority.

2. Apologies

No apologies for absence were received.

3. Disclosures of Interest

Councillor V Thomas declared an interest in report 39/25, Adoption of Cresswell Quay Conservation Area Appraisal and Management Plan.

Noted.

4. Minutes

The minutes of the meeting held on the 30 July 2025 were presented for confirmation and authentication.

On the proposal of Dr Havard, seconded by Councillor Hancock, it was **resolved** that the minutes of the meeting held on the 30 July 2025 be confirmed and authenticated.



5. Action Log and Matters Arising

In relation to action 914, the Pay & Grading Review, the Chief Executive confirmed that due to the Head of People Services taking an extended leave of absence, the review would be postponed until her return to Authority as she had been integral to the Pay & Grading review process. Members requested that their best wishes be passed on to the Officer.

Noted.

6. Chair's Announcements

The Chair took the opportunity to inform Members of the outcome of a recent Judicial Review brought against the Pembrokeshire Coast National Park Authority. It was reported that the judge had found against the Authority on two counts and had dismissed the remaining three counts therefore the Authority was in the process of seeking legal advice on the best way to proceed. The Chair highlighted that Members would have the opportunity to input their views on the matter at a future meeting.

The Chair thanked the Head of Decarbonisation for a recent update on the redevelopment of the Authority's Committee room, circulated via email, and highlighted that in-person meetings should recommence in the new year, subject to progress remaining on track.

The Chair reported that she had attended the following events/meetings in the past month:

- Several meetings with Authority Members to conduct Personal Development Reviews and to become more familiar with Members and their wards.
- The Pembrokeshire County Show where the Authority had a stand and hosted several events to promote the Ffermio Bro Scheme.
- The first meeting of the Ffermio Bro Panel, where the first grant recipients were determined.
- A meeting with the Welsh Local Government Association and Natural Resources Wales to discuss nutrients and the state of marine special areas of conservation which were a concern for the Authority's planning department.
- A meeting with the Friends of the Pembrokeshire Coast National Park for a formal introduction and an opportunity to discuss points of mutual interest.
- A meeting of the Corporate Joint Committee (CJC) to discuss the appointment of the Chief Operating Officer and regarding investment strategies.



The Deputy Chair confirmed she had attended the CJC Strategic Planning subcommittee meeting and reported that the main focus was engaging an Officer to deliver a joint delivery agreement across all planning authorities across the region. In addition, the Deputy Chair reported that she had attended the sub committee for Economic Wellbeing and Regional Economic Development where the economic delivery plan was discussed.

The Chair took the opportunity to thank Brian Southern, Graphics Services Team Leader, for his contributions to the Authority as he approached his 40th work anniversary with the organisation.

Noted.

7. Member Appointment

The Democratic Services Manager reported that there were vacancies on the Audit and Corporate Services Review Committee following the departures of Dr R Heath-Davies and Mrs J James.

On the proposal of Dr Havard, seconded by Dr Plummer, it was **resolved** that Ms Gwenllian and Mr Hogg be appointed to the Audit and Corporate Services Review Committee.

In addition, the Chair confirmed that Councillor Alderman had expressed an interest in representing the Authority on the Port of Milford Haven Advisory Committee.

On the proposal of Dr Havard, seconded by Councillor James, it was **resolved** that Councillor Alderman be appointed as the Authority's representative on the Port of Milford Haven Advisory Committee.

Noted.

[Mrs Hoss joined the meeting during consideration of the following item]

8. Local Development Plan (LDP) 3 Delivery Agreement

The Strategic Policy Manager presented a report that sought Members' approval to submit the Delivery Agreement for the replacement LDP 3 to the Welsh Government for agreement. It was reported that the draft delivery agreement had been subject to public consultation with three responses received which related to engagement, over reliance of IT, over reliance on Town and Community Councils and support for further information on place plans. The Officer outlined the timetable for LDP with details of the various stages and timescales for each.



The Officer highlighted that paragraph 5.1.1 of the Delivery Agreement would be amended to read as follows: 'Public consultation on a draft Delivery Agreement was undertaken for an 8-week period from 19 May to 14 July 2025. Officers considered consultation responses and prepared a Report of Consultations. The National Park Authority considered the Report of Consultation and approved the Delivery Agreement in September 2025. The Delivery Agreement was agreed by the Welsh Government on (date to be inserted once agreed)'.

Members commended Officers for their level of responsiveness to consultation responses as it highlighted the value of consultation and the importance of engagement from members of the public.

A Member expressed concern regarding the limits that had been placed on rivers as a result of the updated marine Special Areas of Conservation guidance and the impact that this had on the progress of Pembrokeshire County Council's LDP. It was therefore asked whether the Authority would face similar issues. In response, Officers confirmed that the Pembrokeshire Coast National Park was largely unaffected by nutrient neutrality however the team had been liaising with relevant partners to ensure the LDP 3 was a deliverable plan. It was acknowledged by Officers that there would be some settlements within the Park that may be impacted however the Authority would look to work with Dwr Cymru and Natural Resources Wales and with other local Authorities regionally.

A Member queried whether there had been any learning points from the process to date and in response, the Officer confirmed that as the team were all relatively new, there had been several learning points along the way. It was added that the team had been disappointed with the low level of responses to the consultation however Officers were exploring ways to boost engagement in future and Members suggestions were welcomed on the matter. It was suggested that town and community councils be engaged at an early stage to raise awareness of the process, and this was noted by the Officer.

A discussion ensued regarding the Welsh Language considerations for the consultation. A Member queried whether the Welsh language had been considered in the context of housing allocations and the Officer responded that the potential impact on the Welsh Language would be explored further in the next stage of the process as this would then inform the strategy. A Member noted that no comments had been received from the public with regards to Welsh language considerations and the team responded that they had been disappointed with this. It was suggested that the team reach out to other Welsh Language groups within the community such as Merched y Wawr, Menter Iaith, and Cymdeithas yr



laith Sir Benfro to encourage engagement and these were noted by the Officer.

On the proposal of Dr Plummer, seconded by Councillor Hancock, it was **resolved** that:

- a) The Delivery Agreement be approved for submission to the Welsh Government for their agreement.
- b) The Report of Consultation be noted.
- c) The Integrated Impact Assessment be noted.

9. Cresswell Quay Conservation Area Appraisal and Management Plan

The Strategic Policy Manager presented a report that sought approval from Members to adopt the Cresswell Quay Conservation Area Appraisal and Management Plan as Supplementary Planning Guidance. It was added that this would form a material consideration in the determination of planning applications.

It was reported that the National Park Authority agreed on 23 October 2024 to designate a conservation area at Cresswell Quay. It was added that public consultation and engagement on the designation had been undertaken over an eight-week period from 30 July to 23 September 2024 with a total of 17 responses received which were all supportive of the conservation area designation.

Members commended Officers for their work and agreed that this supplemental planning guidance would help to protect the special qualities of the National Park. Officers thanked Linda Jones from BABB Architects for her work throughout the process.

On the proposal of Councillor Clements, seconded by Councillor Hancock, it was **resolved** that:

- a) the Cresswell Quay Conservation Area Appraisal and Management Plan be adopted as Supplementary Planning Guidance
- b) the Report of Consultation be noted
- c) the Integrated Impact Assessment be noted
- d) an Errata sheet to update existing Conservation Area Appraisals be published, reflecting legislative changes introduced by the Historic Environment (Wales) Act 2023

10. National Park Partnership Plan 2025-2029: Partnership Forum

The National Park and Marine Policy Officer presented a report that outlined the proposed Partnership Forum that would help to deliver, monitor and review the Partnership Plan 2025-29. Suggested functions, membership, administrative arrangements and terms of reference for the



Partnership Forum were featured in the report and it was proposed that the Chair and Deputy Chair of the National Park Authority represent the Members at Partnership Forum meetings. It was confirmed that Officer representation would be drawn from Senior Management and relevant topic leads.

The Officer highlighted various models that had been considered for the Forum however it had been concluded that the model utilised for Fforwm Eryri (set up to deliver Eryri's Partnership Plan) would be the most appropriate model to apply. The benefits of Eryri's model were highlighted and it was added that temporary task and finish groups could be established should they be required.

A Member queried how the Forum would be monitored to ensure that it remained valuable, efficient and productive. The Officer responded that the Authority's Partnership Framework would provide a context for the Authority's involvement in partnerships, and that a record of attendance could provide an indication of partners' interest in the Forum. It was also noted that the Partnership Framework and the Corporate Plan included key performance indicators that were regularly presented to the Audit Committee and reported also to the National Park Authority.

A Member noted that care must be taken not to duplicate the work of existing partnerships.

A Member suggested that Plantlife UK be added to the list of partners, and that the National Access Forum for Wales offered a good model of partnership working and procedures. It was proposed that the draft terms of reference include advocacy of National Park goals among the purposes and further details regarding the term of the Chair be featured. These suggestions were noted by the Officer.

On the proposal of Dr Plummer, seconded by Councillor Bowen, it was **resolved** that:

- a) the draft Terms of Reference for a Partnership Forum to assist in delivery of the Partnership Plan 2025-2029 (for subsequent agreement by the Partnership Forum) be approved.
- b) Member representation on the Partnership Forum be agreed.

11. Welsh Government Consultation on Broadcasting Meetings

The Democratic Services Manager presented a report that outlined a draft consultation response to a Welsh Government consultation on extending the duty on local authorities to broadcast meetings.



It was reported that Section 46(1) and (2)(a) of the Local Government and Elections (Wales) Act 2021 placed a duty on principal councils (county councils and county borough councils) to put in place arrangements for the broadcasting of full council meetings so that members of the public who were unable to attend in person at the meeting could see and hear proceedings as they happened. It was added that Section 46(8) and (9) of the Act gave Welsh Ministers the power to require Fire and Rescue Authorities and National Park Authorities to broadcast their meetings. The report confirmed that on 14 July 2025, Welsh Government published a consultation on whether the duty on a principal council to broadcast meetings should be extended to include meetings other than that of full council; whether there should be a duty imposed upon FRAs and/or NPAs to broadcast their meetings; and whether there should be a retention period for recordings of broadcast meetings.

The Officer highlighted that the Authority's draft response set out the view that voluntary broadcasting of meetings would be preferable, rather than a legislative requirement to do so, and that a 12-month retention period for the resultant recordings was sufficient to allow public access.

Members agreed that the Authority's response to the consultation was a reasonable approach as it was considered that the Authority already went above and beyond to ensure transparency and accessibility and meetings were also already recorded through minutes.

On the proposal of Councillor Clements, seconded by Councillor George, it was **resolved** that the suggested response to the consultation be endorsed.

The Minutes of this meeting were confirmed at the meeting of the National Park Authority held on 22/10/2025 without amendment

