

**National Park Authority  
(Annual General Meeting)**

**18 June 2025**

**Present (Remotely):**

Councillor Steve Alderman, Councillor D Clements, Councillor T Evans, Councillor C George, Councillor Dr SL Hancock MBE, Dr M Havard, Mrs S Hoss, Councillor M James, Mr GA Jones, Dr RM Plummer, Councillor B Price, Councillor S Skyrme-Blackhall, Councillor V Thomas and Councillor C Williams BEM.

**Also in attendance:**

Lynwen Davies (Simultaneous Interpreter), Emma Gladstone (Strategic Policy Manager), Georgia Jones (Democratic Services Officer), Tegryn Jones (Chief Executive), Mike Kent (Monitoring Officer), Gayle Lister (Principal Planning Officer – Strategic Policy) and Caroline Llewellyn (Democratic Services Manager).

(Virtual Meeting: 10.05a.m. – 10.35am)

**1. Election of Chair**

Councillor D Clements opened the meeting and reported that only one Member had been nominated for the office of Chair: Dr M Havard.

On the proposal of Councillor D Clements, Seconded by Councillor S Hancock, it was **resolved** that Dr M Havard be elected Chair for the ensuing year.

[Dr M Havard then took the Chair.]

**2. Election of Deputy Chair**

The Chair reported that only one Member had been nominated for the office of Deputy Chair: Councillor C George.

On the proposal of Councillor D Clements, Seconded by Dr M Havard, it was **resolved** that Councillor C George be elected Deputy Chair for the ensuing year.

**3. Apologies**

Apologies for absence were received from Councillor M Bowen and Councillor A Tinley.

**4. Disclosures of interest**

No disclosures of interest were received.



## **5. Membership of Committees and External Organisations**

Referencing her report, the Democratic Services Manager highlighted vacancies for both internal Committees and external bodies caused by the departure of Dr R Heath-Davies, Mrs J James and Councillor M Wiggins. She added that as the two Welsh Government vacancies were yet to be filled, expressions of interest were sought from Members to fill two vacancies on the Audit and Corporate Services Review Committee until new Government appointed Members were recruited. Dr R Plummer and Mr G A Jones offered their support to cover these vacancies on the Audit Committee on a temporary basis.

Following the departure of Councillor M Wiggins, it was reported that there was a vacancy on the Operational Review Committee and Councillor S Alderman agreed to fill this.

The Democratic Services Manager reported that Councillor A Tinley and Councillor C George had expressed an interest in swapping between the Audit and Corporate Services Review Committee and the Operational Review Committee. Members agreed that this swap would be appropriate.

It was reported that there was a vacancy on the People Services Committee and Dr M Havard agreed to fill this vacancy.

The Officer stated that there was a vacancy on the Employee Forum and Mr G A Jones agreed to fill this vacancy.

It was reported that there was a vacancy on the Standards Committee as the term of Dr R Plummer had come to an end however Dr R Plummer expressed an interest in being reappointed and this was agreed.

With regards to the Volunteer Forum, Councillor S Skyrme-Blackhall stated that she wished to stand down from her position and Councillor M James agreed to fill this vacancy.

It was reported that there was a vacancy on the Income Diversification Working Group and Dr M Havard agreed to fill this.

It was noted that the composition of the Investigating and Disciplinary Committee, the Grievance Committee and the Appeals Committee would be confirmed once all Chairs and Deputy Chairs had been elected.

Regarding the vacancy for a substitute representative on the Joint Council for Wales, Councillor C George agreed to fill this vacancy.



Following the departure of Councillor M Wiggins, it was reported that there was one vacancy on the Board of Pembrokeshire Coast National Park Charitable Trust and Mrs S Hoss expressed an interest in her name being forward to the Trust as the Authority's second representative on that body.

Councillor S Hancock stated that due to conflicting commitments, he would need to stand down from the Corporate Joint Council (CJC) Scrutiny Committee and the Pembrokeshire College Advisory Forum. Councillor S Alderman agreed to fill the vacancy on the CJC Scrutiny Committee. Councillor M James expressed an interest in the Pembrokeshire College vacancy however requested further information before reaching a decision.

On the proposal of Councillor S Hancock MBE, Seconded by Dr M Havard, it was **resolved** that:

- (a) that the following membership of the National Park Authority, its Committees and Groups be agreed:

#### **NATIONAL PARK AUTHORITY**

All Members

#### **DEVELOPMENT MANAGEMENT COMMITTEE**

All Members

#### **AUDIT AND CORPORATE SERVICES REVIEW COMMITTEE (6 PCC, 3 WG)**

|                               |              |
|-------------------------------|--------------|
| Councillor D Clements         | Dr M Havard  |
| Councillor M James            | Dr R Plummer |
| Councillor B Price            | Mr G Jones   |
| Councillor S Skyrme-Blackhall |              |
| Councillor C George           |              |
| Councillor V Thomas           |              |

#### **OPERATIONAL REVIEW COMMITTEE (6 PCC; 3 WG)**

|                              |               |
|------------------------------|---------------|
| Councillor S Alderman        | Mrs S Hoss    |
| Councillor M Bowen           | Mr GA Jones   |
| Councillor T Evans           | Dr RM Plummer |
| Councillor Dr SL Hancock MBE |               |
| Councillor A Tinley          |               |
| Councillor C Williams BEM    |               |



**EMPLOYEE FORUM (4 PCC; 2 WG)**

|                           |            |
|---------------------------|------------|
| Councillor M Bowen        | Mrs S Hoss |
| Councillor B Price        | Mr G Jones |
| Councillor V Thomas       |            |
| Councillor C Williams BEM |            |

**CONTINUOUS IMPROVEMENT GROUP (4 Members)**

Chair, National Park Authority  
 Chair, Audit and Corporate Services Review Committee  
 Chair, Operational Review Committee  
 Chair, Development Management Committee

**GRANTS COMMITTEE (4 PCC; 2 WG)**

|                               |               |
|-------------------------------|---------------|
| Councillor Dr SL Hancock MBE  | Dr M Havard   |
| Councillor M James            | Dr RM Plummer |
| Councillor S Skyrme-Blackhall |               |
| Councillor A Tinley           |               |

**STANDARDS COMMITTEE APPOINTMENTS PANEL**

Chair and Deputy Chair, National Park Authority  
 Chair, Audit and Corporate Services Review Committee  
 Councillor A Tinley  
 One lay Member

**STANDARDS COMMITTEE (2 PCC; 1 WG plus four Independent Members)**

|                                                |              |                |
|------------------------------------------------|--------------|----------------|
| Councillor Dr SL Hancock MBE (until June 2026) | Dr R Plummer | Mr J Daniels   |
| Councillor M James (until June 2026)           |              | Mr P Davies    |
|                                                |              | Mr J Hogg      |
|                                                |              | <b>Vacancy</b> |

**YOUTH COMMITTEE (1 Member representative)**

|            |                                               |
|------------|-----------------------------------------------|
| Mrs S Hoss | Councillor S Skyrme-Blackhall<br>(Substitute) |
|------------|-----------------------------------------------|

**VOLUNTEER FORUM (1 Member representative)**

|                    |                                           |
|--------------------|-------------------------------------------|
| Councillor M James | Councillor C Williams BEM<br>(Substitute) |
|--------------------|-------------------------------------------|

**INCOME DIVERSIFICATION WORKING GROUP (Up to 6 Members – PCC or WG)**

|                       |               |
|-----------------------|---------------|
| Councillor D Clements | Dr M Havard   |
| Councillor C George   | Mrs S Hoss    |
| Councillor M James    | Dr RM Plummer |



**NOTE:**

*The Chair and Deputy Chair of the Authority are ex-officio Members of all Committees, Groups, etc. The immediate past Chair is also regarded in this capacity for a period of one year only after vacating the office of Chair.*

**UK NATIONAL PARKS CHAIRS' FORUM**

Chair, National Park Authority

Deputy Chair, National Park  
Authority (*Substitute*)

**NATIONAL PARKS WALES**

Chair and Deputy Chair, National Park Authority

**WELSH LOCAL GOVERNMENT ASSOCIATION****COUNCIL**

Chair, National Park Authority

Deputy Chair, National Park  
Authority (*Substitute*)

**EXECUTIVE BOARD**

Chair, National Parks Wales

**JOINT COUNCIL FOR WALES**

Councillor M Bowen

Councillor Claire George  
(*Substitute*)

**RURAL FORUM**

Chair, National Park Authority

**WG PARTNERSHIP COUNCIL FOR WALES**

Chair, National Parks Wales

**SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWW CJC)**

Chair, National Park Authority

Deputy Chair (*Substitute*)

**SWW CJC STRATEGIC PLANNING COMMITTEE**

Deputy Chair

**SWW CJC SCRUTINY COMMITTEE**

Councillor S Alderman

**SWW CJC REGIONAL TRANSPORT PLANNING SUB-GROUP**

Councillor M James

**SWW CJC REGIONAL ECONOMIC DEVELOPMENT AND  
ENERGY SUB-GROUP**

Councillor C George



**CAMPAIGN FOR NATIONAL PARKS** *(One Member)*

Dr M Havard

**ALLIANCE FOR WELSH DESIGNATED LANDSCAPES** *(One Member)*

Dr M Havard

**PORT OF MILFORD HAVEN ADVISORY COMMITTEE** *(One Member plus Substitute)*

Dr M Havard

**PEMBROKESHIRE LOCAL ACCESS FORUM** *(One Member)*

Councillor S Skyrme-Blackhall

**SAUNDERSFOOT HARBOUR ADVISORY COMMITTEE** *(One Member)*

Councillor C Williams BEM

**PEMBROKESHIRE COLLEGE ADVISORY FORUM**

Councillor M James

**PEMBROKESHIRE COAST NATIONAL PARK TRUST** *(Two Members)*

Dr M Havard

Mrs S Hoss

**SKOMER MARINE CONSERVATION ZONE ADVISORY GROUP** *(One Member)*

Councillor C George

**VISIT PEMBROKESHIRE**

Councillor D Clements

|                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------|
| <p>The Minutes of this meeting were confirmed at the meeting of the National Park Authority held on 30/07/2025 without amendment.</p> |
|---------------------------------------------------------------------------------------------------------------------------------------|

