

**NATIONAL PARK AUTHORITY
(Annual General Meeting)**

19 June 2024

Present (In Person)

Councillor Steve Alderman, Councillor M Bowen, Councillor D Clements, Councillor C George, Councillor Dr SL Hancock MBE, Dr R Heath-Davies, Mrs J James, Councillor M James, Mr GA Jones, Dr RM Plummer, Councillor S Skyrme-Blackhall, Councillor V Thomas and Councillor M Wiggins.

Present (Remotely)

Dr M Havard, Mrs S Hoss and Councillor C Williams BEM.

(NPA Offices, Llanion Park, Pembroke Dock and Remotely:
10.00a.m. – 10.20am)

1. Election of Chair

The Chief Executive opened the meeting and reported that only one Member had been nominated for the office of Chair: Councillor D Clements.

On the proposal of Mrs J James, Seconded by Dr M Havard, it was **RESOLVED** that Councillor D Clements be elected Chair for the ensuing year.

[Councillor Clements then took the Chair.]

2. Election of Deputy Chair

The Chair reported that only one Member had been nominated for the office of Deputy Chair: Dr R Heath-Davies.

On the proposal of Councillor D Clements, Seconded by Dr M Havard, it was **RESOLVED** that Dr R Heath-Davies be elected Deputy Chair for the ensuing year.

3. Apologies

Apologies for absence were received from Councillor PJ Morgan and Councillor B Price.

4. Disclosures of interest

Dr R Plummer made a general declaration as a Board Member of Natural Resources Wales, Trustee of Plantlife and Director of Plantlife Biodiversity Enhancements Ltd however she remained in the meeting and played a full part in the discussions.



5. **Membership of Committees and External Organisations**

Referencing her report, the Democratic Services Manager highlighted vacancies for both internal Committees and external bodies caused by both the creation of a new People Services (Human Resources) Committee and the departure of Councillors R Jordan and A Wilcox.

The Democratic Services Manager reported that Mrs S Hoss and Mrs J James had had expressed an interest in swapping committees. Members agreed that it was appropriate for Mrs S Hoss and Mrs J James to swap positions between the Audit and Corporate Services Review Committee and Operational Review Committee.

It was noted that the composition of the Investigating and Disciplinary Committee, the Grievance Committee and the Appeals Committee would be confirmed once all Chairs and Deputy Chairs had been elected.

With regard to the vacancy for a representative on the Regional Economic Development Sub-Group of the South-West Wales Corporate Joint Committee, Councillor C George, expressed an interest, but wished to understand more of what the role entailed before making a final commitment.

Following a discussion regarding the various vacancies, it was **resolved** that:

- (a) that the following membership of the National Park Authority, its Committees and Groups be agreed:

NATIONAL PARK AUTHORITY

All Members

DEVELOPMENT MANAGEMENT COMMITTEE

All Members

AUDIT AND CORPORATE SERVICES REVIEW COMMITTEE (6 PCC, 3 WG)

Councillor S Alderman

Councillor D Clements

Councillor M James

Councillor B Price

Councillor S Skyrme-Blackhall

Councillor V Thomas

Dr M Havard

Dr R Heath-Davies

Mrs J James



OPERATIONAL REVIEW COMMITTEE (6 PCC; 3 WG)

Councillor M Bowen	Mrs S Hoss
Councillor C George	Mr GA Jones
Councillor Dr SL Hancock MBE	Dr RM Plummer
Councillor PJ Morgan	
Councillor M Wiggins	
Councillor C Williams BEM	

PEOPLE SERVICES COMMITTEE (6 PCC; 3 WG)

Councillor M Bowen	Mrs S Hoss
Councillor D Clements	Mrs J James
Councillor C George	Dr R Plummer
Councillor M James	
Councillor V Thomas	
Councillor C Williams BEM	

EMPLOYEE FORUM (4 PCC; 2 WG)

Councillor M Bowen	Mrs S Hoss
Councillor B Price	Mrs J James
Councillor V Thomas	
Councillor C Williams BEM	

CONTINUOUS IMPROVEMENT GROUP (4 Members)

Chair, National Park Authority
Chair, Audit and Corporate Services Review Committee
Chair, Operational Review Committee
Chair, Development Management Committee

GRANTS COMMITTEE (4 PCC; 2 WG)

Councillor S Alderman	Dr M Havard
Councillor Dr SL Hancock MBE	Dr RM Plummer
Councillor M James	
Councillor S Skyrme-Blackhall	

STANDARDS COMMITTEE APPOINTMENTS PANEL

Chair and Deputy Chair, National Park Authority
*Dr M Havard
Councillor S Alderman
One lay Member

*Normally Chair, Audit and Corporate Services Review Committee

STANDARDS COMMITTEE (2 PCC; 1 WG plus four Independent Members)

Councillor Dr SL Hancock MBE	Dr RM Plummer	Mr J Daniels
Councillor M James		Mr P Davies



Ms W Taylor
Mrs V Tomlinson

YOUTH COMMITTEE *(1 Member representative)*

Mrs S Hoss

Councillor S Skyrme-Blackhall
(Substitute)

VOLUNTEER FORUM *(1 Member representative)*

Councillor S Skyrme-Blackhall

Councillor C Williams BEM
(Substitute)

INCOME DIVERSIFICATION WORKING GROUP (Up to 6 Members –
PCC or WG)

Councillor D Clements

Dr R Heath-Davies

Councillor C George

Mrs S Hoss

Councillor M James

Dr RM Plummer

NOTE:

The Chair and Deputy Chair of the Authority are ex-officio Members of all Committees, Groups, etc. The immediate past Chair is also regarded in this capacity for a period of one year only after vacating the office of Chair.

REPRESENTATION ON EXTERNAL ORGANISATIONS

UK NATIONAL PARKS CHAIRS' FORUM

Chair, National Park Authority

Deputy Chair, National Park
Authority *(Substitute)*

NATIONAL PARKS WALES

Chair and Deputy Chair, National Park Authority

WELSH LOCAL GOVERNMENT ASSOCIATION

COUNCIL

Chair, National Park Authority

Dr R Heath-Davies
(Substitute)

EXECUTIVE BOARD

Chair, National Parks Wales

JOINT COUNCIL FOR WALES

Councillor S Alderman

Councillor M Bowen
(Substitute)

RURAL FORUM



Chair, National Park Authority

WG PARTNERSHIP COUNCIL FOR WALES

Chair, National Parks Wales

SOUTH-WEST WALES CORPORATE JOINT COMMITTEE

Chair, National Park Authority

Deputy Chair
(*Substitute*)

STRATEGIC PLANNING COMMITTEE

Deputy Chair

SCRUTINY COMMITTEE

Councillor Dr S Hancock MBE

REGIONAL TRANSPORT PLANNING SUB-GROUP

Councillor M James

REGIONAL ECONOMIC DEVELOPMENT SUB-GROUP

Councillor C George

REGIONAL ENERGY STRATEGY SUB-GROUP

Councillor S Alderman

CAMPAIGN FOR NATIONAL PARKS (*One Member*)

Dr M Havard

ALLIANCE FOR WELSH DESIGNATED LANDSCAPES (*One Member*)

Dr M Havard

NATIONAL COASTAL FORUM (FORMERLY CARDIGAN BAY GROUP/ADVISORY GROUP)

Councillor M James

Dr M Havard (*Substitute*)

PORT OF MILFORD HAVEN ADVISORY COMMITTEE (*One Member plus Substitute*)

Councillor S Alderman

PEMBROKESHIRE LOCAL ACCESS FORUM (*One Member*)

Councillor S Skyrme-Blackhall

SAUNDERSFOOT HARBOUR ADVISORY COMMITTEE (*One Member*)

Councillor C Williams BEM

PEMBROKESHIRE COLLEGE ADVISORY FORUM

Councillor S Hancock MBE



PEMBROKESHIRE COAST NATIONAL PARK TRUST (*Two Members*)

Dr M Havard

Councillor M Wiggins

SKOMER MARINE CONSERVATION ZONE ADVISORY GROUP (One Member)

Councillor P Morgan

VISIT PEMBROKESHIRE

Councillor D Clements

The Minutes of this meeting were confirmed at the meeting of the National Park Authority held on 24 July 2024 without amendment

