

SUSTAINABLE DEVELOPMENT FUND COMMITTEE

22 January 2020

Present: Councillor M James (Chair)
Councillor K Doolin Dr M Havard, Councillor M Williams,
Councillor S Yelland; Mr P Howe (Pembrokeshire County Council)
and Ms C Marmara (Pembrokeshire Association of Voluntary
Services).

(NPA Offices, Llanion Park, Pembroke Dock: 10.00am – 11.55am)

1. Apologies for absence

Apologies for absence were received from Dr R Plummer and Ms S Green.

2. Disclosures of Interest

Councillors K Doolin and M James both disclosed a personal interest in SDF/2019/7 North Pembrokeshire Tours.

3. Minutes

The minutes of the meeting held on the 5 June and 3 July 2019 were presented for confirmation and signature.

It was **RESOLVED** that the minutes of the meeting held on the 5 June and 3 July 2019 be confirmed and signed.

4. Matters Arising

Sustainable Development Fund Update Report (Minute 4)

An update was sought on the improvements to the SDF application form and discussions regarding the SDF funding strategy and indeed future administration of the Fund by Planed. Mr I Thomas, the Chief Executive of Planed, advised that work had begun on revising the forms and that discussions on the other matters were ongoing. Members hoped that the Chair of the Committee would be included in discussions on the future direction of the Fund.

NOTED.

5. Sustainable Development Fund (SDF) Update Report

Members were reminded that the day to day administration of the fund was now being provided by Planed on a 15 month trial basis. The report before the Committee provided an update on applications approved previously and outlined two applications made to the fund since the previous meeting.

It was noted that the budget allocated to the fund for 2019/20 was £100,000, however as a result of sums of money previously committed, the balance of SDF funding available was £31,359. Therefore, should the Committee wish, it was advised that sufficient funds were available to approve both of the projects before it that day.

NOTED.

5. Applications for funding under the Sustainable Development Fund

The Committee considered 2 new applications for funding under the Sustainable Development Fund (SDF). The applications were considered in detail against the fund assessment criteria, following a brief presentation by each of the project applicants. Members were reminded that a number of the applications included on the agenda that day contained commercially sensitive information and should therefore not be shared further or distributed.

Ref No	Project Name	Presentation by	Organisation
SDF/2019/6	Coppicewood College Woodland Workshop	Bruce Slark David Hunter Kathy Slark Nathan Walton	Coppice College
SDF/2019/7	North Pembrokeshire Tours	Malcolm Conolly	Fishguard & Goodwick Chamber of Trade and Tourism

The Chairman reminded the Committee that, under its terms of reference, the decisions were to be taken by the Members of the National Park Authority, taking into consideration the views of those Advisory Members present.

Following discussions, it was **RESOLVED** that:

- (a) the full amount of funding requested be granted to the following application, subject to the usual conditions of grant and any additional caveats agreed at the meeting (and detailed below):

SDF/2019/6 – Coppicewood College Woodland Workshop – subject to planning permission and SSSI consent being obtained, preparation of a business plan and provision of bilingual website/promotional material.

- (b) the following application be deferred:

SDF/2019/7 – North Pembrokeshire Tours – a meeting to be arranged with the applicants to obtain clarity regarding training, insurance, provision of Welsh Language promotional material and compliance with the General Data Protection Regulation and Disclosure and Barring Service requirements. The information to be circulated to the Committee so that a decision could be made via an email vote.