

**REPORT OF ADMINISTRATION & DEMOCRATIC SERVICES MANAGER AND  
DEPUTY MONITORING OFFICER**

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**SUBJECT: MEMBERSHIP OF COMMITTEES AND OUTSIDE BODIES**

Purpose of report

1. To confirm membership of the Authority's:
  - (a) Investigating and Disciplinary Committee;
  - (b) Grievance Committee, and
  - (c) Appeals Committee.
  
2. To appoint a substitute Member to the South West Wales Regional Aggregates Working Party.

Committee composition

Members will recall that, at the Annual General Meeting held on the 3<sup>rd</sup> June 2020, it was reported that consideration of the membership of the Investigating and Disciplinary Committee, Grievance Committee and Appeals Committee would be confirmed once the Chairs and Deputy Chairs of the Authority and other relevant Committees had been appointed.

The necessary appointments have now taken place, therefore it is suggested that the composition of the under-mentioned Committees be as follows:

Investigating and Disciplinary Committee

Councillor P Harries, Chair, National Park Authority  
Councillor R Owens, Chair, Development Management Committee  
Dr R Heath-Davies, Deputy Chair, Audit and Corporate Services Review Committee  
Dr M Havard  
Councillor A Wilcox

Grievance Committee

Councillor Mrs D Clements, Deputy Chair, National Park Authority  
Councillor K Doolin, Chair, Operational Review Committee  
Mr GA Jones  
Councillor P Kidney  
Dr RM Plummer

Appeals Committee

Councillor M Williams, Deputy Chair, Development Management Committee  
Councillor S Yelland, Deputy Chair, Operational Review Committee  
Mrs S Hoss  
Mrs J James  
Councillor M James

South West Wales Regional Aggregates Working Party

At the Annual General Meeting Councillor M James was appointed to represent the Authority on the South West Wales Regional Aggregates Working Party, but no substitute Member was appointed. Consideration needs to be given to appointing a substitute Member.

**RECOMMENDATION:**

**That, subject to any comments raised at the meeting, Members:**

- 1. confirm the membership of the Investigating and Disciplinary Committee, Grievance Committee and Appeals Committee as set out in the report;**
- 2. appoint a substitute Member to represent the Authority on the South West Wales Regional Aggregates Working Party.**

Background papers:

Report to Authority Annual General Meeting: 3<sup>rd</sup> June 2020

*(For further information, please contact Janet Evans, Administration & Democratic Services Manager and Deputy Monitoring Officer on extension 4834, or by e-mailing [janete@pembrokeshirecoast.org.uk](mailto:janete@pembrokeshirecoast.org.uk))*

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