

# Member Support and Development Committee

6 October 2021

Present: Mrs J James (Chair)  
Councillor D Clements, Councillor K Doolin, Mrs S Hoss, Councillor M James, Councillor P Kidney, Councillor A Wilcox and Councillor M Williams.

(Virtual Meeting: 10.00am – 10.25am)

## 1. Apologies

An apology for absence was received from Dr R Plummer.

## 2. Disclosures

There were no disclosures of interest.

## 3. Minutes

The minutes of the meeting held on 14 July 2021 were presented for confirmation and authentication.

It was **RESOLVED** that the minutes of the meeting held on 14 July 2021 be confirmed and authenticated.

## 4. Matters Arising from the Minutes

### Election of Deputy Chair (Minute 2)

The Chair wished to thank Councillor P Kidney for his work as Deputy Chair during the previous year and to congratulate Councillor M Williams on being elected to that position for the coming year.

### Member Development (Minute 7)

The Chair asked whether a date had been received for the Authority's Assessment in respect of the Advanced Charter for Member Support and Development. The Administration and Democratic Services Manager replied that the Welsh Local Government Association had looked at the evidence and had sought further information in respect of Member Surveys and plans to raise the awareness of the role of National Park Members in advance of the 2022 Local Government Elections. Responses had been provided. Reflecting that the last Member survey had been in 2013, the Chair asked whether there were plans for another survey. The officer noted that there had been a Member Workshop on this subject in 2018 and it was intended to produce another survey this year, the questions for which would be circulated to the Chair/Deputy Chair beforehand for any comments.

Noting that the minutes also reported that ten Members had completed their Personal Support Plans, both the Chair and Deputy Chair encouraged any



Members of the Committee who had not done so to undertake their Personal Development Reviews, particularly in light of the forthcoming Charter Assessment. The Administration and Democratic Services Manager agreed to send out an email to remind Members and the Chair suggested that this could be followed up with a phone call from the Chair of the Authority, and advised that she would discuss this with him.

**NOTED.**

#### **5. Member Development Training Plan**

The Administration and Democratic Services Manager began by apologising for the delay in circulating the Training Plan and thanked the Chair for her forbearance in allowing the meeting to take place despite the lateness of the report. The Plan had been developed following receipt of Personal Support Plans from Members, completed as part of the personal development reviews. Ten Support Plans had been received to date and the training needs identified had been scored and the resulting training needs analysis was appended to the report.

From this analysis, the July 2020 training plan had been updated to reflect the priorities identified, although some elements of the previous plan had been carried forward, and this had also been appended to the report. It was noted that due to Covid, it had not been possible to arrange some of the site visits, but it was hoped that these could take place later. Also some Workshops that had taken place earlier this year would be repeated in 2022 following the Local Government elections.

Members complimented the officer on her hard work, and noted that the flexibility of the plan had been demonstrated by the arrangement of additional learning opportunities, such as the excellent Standards Training which had recently taken place.

It was **RESOLVED** that the Member Support and Development Training Plan be adopted.

