

## Report of the Funding and Grants Officer

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### Subject: Applications for Consideration

Members are requested to review the 4 applications and come to a decision in respect of the request for grant funding.

The summary & eligibility check for each application follows.

#### Summary table

Project Type	Ref	Organisation	Funding Sought £
A	SDF/012022/1	Hubberston and Hakin Community Centre	7,720
C	SDF/012022/2	Pembrokeshire Frame	25,000
D	SDF/012022/3	Grwp Resilience CBC	17,000
D	SDF/012022/4	Ffynnone - community resilience in North East Pembrokeshire	9,970
		<b>Total funding sought</b>	<b>59,690</b>

### 2.1 Renewable Energy generation projects (A)

#### **Project Summary: Installation of battery for renewable energy storage**

**Ref:** SDF /012022/1  
**Project Title:** Battery Hubb  
**Applicant:** Hubberston and Hakin Community Centre  
**Location of project:** Hubberston and Hakin Community Centre  
**Project description:** In September 2020 33 PV solar panels were installed at Hubberston and Hakin Community Centre.

The group would like to install batteries in order to benefit from the solar electricity generated, particularly during the evenings when the Centre is regularly used. Battery storage will enable greater benefit from PV solar panels. Thereby further reducing energy costs and reducing carbon footprint.

**Impact measurement:** The solar energy stored on the battery and its usage across the Community Centre will be monitored. These details will be held electronically as is the case currently with solar production and usage.

**Sustainability:** By reducing energy costs the Community Centre will become sustainable and far more efficient. It will also allow the hire costs for the Centre to remain affordable for the local community.

**Total budget** £ 9,720  
**Total requesting from SDF** £7,720

ELIGIBILITY CRITERIA	Yes	No	Comments
Not for profit Organisations	Y		Registered Charity - 1168883
Sufficient project detail supplied on/with application form	Y		Yes sufficient detail supplied, it would have been useful to have a synopsis of the Centre and users of the Centre.
Minimum 20% match funding secured	Y		£1000 from reserves and £1000 from the Invest Local Building Communities Trust Fund Total Match funding: £2000
Copies of quotations enclosed (where relevant)/ Notes of costings)	Y		A quote has been supplied. Total £9,720
Can be delivered in 6 -18 months	Y		Start in January 2022 and completion by the end of February 2022.
Planning consent	N/A		
Eligibility checks completed	Y		

### **Officers Recommendation – Approve**

**Rationale:** Community centre just outside the National Park. Installation of batteries, to ensure efficient use of energy generated through the day. There is evidence of how the project will reduce carbon and how they will measure this. Recommend regular promotion of energy generated to the wider community.

## **2.2 Install a community facility that minimises waste (C)**

**Project Summary:** The Refillery of Pembroke Dock

**Ref:** SDF /012022/2  
**Project Title:** The Refillery of Pembroke Dock  
**Applicant:** Pembrokeshire Frame  
**Location of project:** Pembroke Dock  
**Project description:** Creation of a plastic-free zero waste store in Pembroke Dock. The shop will be a reuse community hub, encouraging people to embrace plastic free lifestyles, helping to protect the environment, benefiting at least 500 individuals in year 1.

The Refillery in Pembroke Dock will create conscious consumers and turn the tide on plastic pollution. Frame will adopt a zero-waste approach encouraging redesign, recycling and reuse of materials and products helping to limit the amount of rubbish sent to landfill,

for incineration or to the ocean. The shop located in the existing Pembrokeshire FRAME store will be plastic and package free and will stock items that assist with living a zero-waste lifestyle, such as dry food, washing detergents bamboo toothbrushes, shampoo and cloth bags. Customers will be encouraged to bring their own containers and bags to save money, reduce waste and buy only what is needed.

Frame will introduce a recycling scheme for various household items which can be dropped off in store. There will be an official shop launch to engage with the community and introduce the concept. Videos and blogs will be shared on the Frame website & social media, workshops and events will raise awareness about the shop, reducing plastic and to keep the ethical conversation going.

The design of the shop has been considered and is key to its success, Frame are committed to developing a fresh, simplistic, contemporary & ethical image. Where possible will reuse resources for fixtures and fittings. It is hoped the National Lottery will fund a Zero Waste Coordinator to develop the project and to lead a team of local volunteers (Zero Heroes) as part of the match funding.

**Impact measurement:** Part of the project expenditure is to purchase a dedicated zero waste EPOS system and scales to allow measuring, recording and reporting on the amount of food and non-food items that individuals purchase and compare the plastic free saving made.

Containers that are used will be monitored to enable a calculation of carbon and evaluation of the zero-waste store impact in reducing plastic packaging. Customer numbers, workshop attendees and volunteers will also be recorded. Regular surveys will be used to find out about customer transport. A Community Fridge is planned for Pembroke Dock. Any food that reaches its sell by date will be forwarded to the Community Fridge – this 'donated' food will be measured in tonnes and monitored. A recycling scheme for customers to drop off household waste for recycling or reuse at the Refillery will also be set up and recorded. Regular feedback will be encouraged from customers and the local community. Waste saving statistics will be shared online. Having operated the Haverfordwest Community Fridge (which receives on average 654 visitors to site per month) and other waste reducing initiatives, Pembrokeshire FRAME is experienced in keeping records and measuring the impact of projects.

**Sustainability:** Volunteering is a key feature of the project. Making the Refillery a community hub, will encourage people to drop in and become a part of the project. As a not-for-profit social enterprise all profits, will be re-invested into The Refillery. Income from sales and from recycling schemes, events and workshops, as well as increased footfall to the Furniture Reuse Store which will increase income benefiting the charity. Frame will use seasonal promotions and workshops to increase traffic to the store encouraging plastic free lifestyles, plastic free Christmas and household cleaning tips etc. Frame will continuously carry out research to keep abreast of current trends in the zero waste market and ensure retail methods are up to date and relevant, ensuring the retail facility / project is profitable, whilst supporting the needs of the community. Feedback and monitoring the project will be vital to ensuring sustainability of the project. Fundraising will continue; seeking funding from individuals, trusts and foundations and corporates through donations, sponsorship and charity of the year partnerships. Working in partnership with local suppliers will also be an important factor in keeping this project sustainable. Frame will

look to keep the Refillery's stock appealing by seeking local supplies, encouraging local pride and supporting the local economy.

**Total budget** £35,000  
**Total requesting from SDF** £25,000

ELIGIBILITY CRITERIA	Yes	No	Comments
Not for profit Organisations	Y		Registered Charity 1090949 and Company Registration Number: 4037005
Sufficient project detail supplied on/with application form	Y		Yes sufficient detail supplied.
Minimum 20% match funding secured		N	Not approved: - Application submitted to National Lottery Fund Awards for All for a Zero Waste Coordinator role.  Total Match funding: £10,000
Copies of quotations enclosed (where relevant)/ Notes of costings)	Y		P/T Zero Waste Co-ordinator & on costs £10,000 Fixtures and Fittings £8,000 Specialist dispensers £5,000 Food and non stock £5,000 A contribution towards start up dry foods such as pasta, grains, breakfast cereals, loose cleaning products etc Point of sale system (inc software) & retail scales £4,000 Promotion, training & signage £3,000 Total cost £35,000
Can be delivered in 6 -18 months	Y		Start date 01 March 2022
Planning consent	N/A		Permission granted from the landlord at Pembrokeshire FRAME shop, St Govan's Shopping Centre, Pembroke Dock.
Eligibility checks completed	Y		

**Officers Recommendation – Approve**

**Rationale:** Great well thought out project looking to minimise plastic and food waste as well as incorporate a wider conversation about waste and being an ethically conscious consumer. The budget and planning has been well thought out, clearly demonstrating how the project impact will be measured and how the project will be sustainable in the future and how it will be communicated widely. Awaiting match funding decision.

## 2.4 Any other community-based carbon reduction initiative (D)

### **Project Summary: Parc Tyfu Bro'**

**Ref:** SDF/102021/3  
**Project Title:** Parc Tyfu Bro'  
**Applicant:** Grwp Resilience CBC  
**Location of project:** Pembrokeshire, mostly north Pems  
**Project description:** Funding for a part time co-ordinator and legal costs to get one site (Haverfordwest) for community growing established, with legal agreement and infrastructure.

'Parc Tyfu Bro' - community growing gardens, covers both allotments and shared community land. Grwp has been offered 2.5 acres in Haverfordwest, 'Parc Helyg' and has initiated a 2.5 acre site in Goodwick 'Parc Cerrig' and is seeking land in other communities in Pembrokeshire to meet the demand . The sites offered will meet the known need in Goodwick and Haverfordwest.

Grwp resilience has been offered a management agreement by PCC to manage their statutory allotments. To make this work they need to work with the growers on these sites to develop their skills and capacity for self-management. The project will provide courses including allotment management and growing with nature.

As part of the project Grwp will employ a contractor to manage the Haverfordwest site and other sites once they are set up. This application is for a separate post to get to this point, also to liaise with schools and health providers to extend the benefits of existing sites and seek new sites.

This is a self employed post managed by Grwp Resilience to bring the new sites to the point of financial, legal, infrastructure and organisational security.

They will help ensure the gardens benefits extend beyond their growers to enrich wildlife, local education, health and wellbeing. They will seek additional land to meet the need in Pembrokeshire communities and will arrange courses for growers on community and statutory sites.

Reducing carbon: *Growing your own* reduces carbon by producing seasonal food without any measurable travel, and without processing or packaging. These gardens will be nature friendly and so will not use chemicals such as fertilisers with a high carbon footprint. The soil will improve in structure over time, capturing more carbon than in its present condition - mono species grass, chemically treated to overgrazed thin soil.

The activity will get the growers out into nature instead of indoors using energy e.g. for computers and heating. The lifestyle supports culture change to one which is more nature oriented and to a diet of more locally grown seasonal plant based food. Grwp is committed to zero carbon and will encourage this as a founding principle in any gardens it can influence.

Evidence of need: Both sites gathered a group of locals within weeks, who had been wanting to garden and waited on allotment lists for up to 10 years, with no progress made. Some G2B - growers-to-be have formed whatsapp groups to prepare. The Goodwick group

has 19 members, Haverfordwest has 24. Both groups are keen to work with the nearby schools to provide children with growing spaces with the support of experienced growers. They want the gardens to help support people's mental and physical health.

The waiting list for allotments in Pembrokeshire more than doubled over lockdown as reported by Tim Bullock, PCC .

Who will be Involved: the growers, schools, town councils, hospitals, GPs, tutors, environmental and social gardens advisers.

**Impact measurement:** Measurements will be taken of the number of people and households gaining access to community growing land.

Survey growers to assess the benefits to them, both in wellbeing and carbon reduction terms.

Progress towards statutory sites becoming well managed and self-managed, and how the project has helped and continues to enable that to happen will be monitored.

New land for community growing sites will be recorded as well as progress on the new sites being set up:

- What are they producing?
- How many other people are involved apart from the growers, and in what way?
- How are they delivering wider benefits - education and wellbeing.

Impact of this work will be looked at locally as well as further afield in Wales and in other counties.

The results will be recorded as data and with photographs and stories, as a presentation and possibly as a film.

**Sustainability:** Plot holders at all the sites will pay an annual fee. The aim is to ensure that income covers rent to the landlord, whether annual or in the form of a lease paid periodically, and maintenance and improvement costs. The plan, with both new and old sites, is to build up this income over 1 to 4 years. Some will reach viability before others due to different costs and earning capacity.

Grwp have another funding application for another post, to take this work further, once the Haverfordwest site is set up, to help with management until it becomes self-managing. This other post is also going to look at an agreement with PCC to run the council owned allotments.

A ball park rent of £100 pa per plot was proposed and accepted by the 17 growers who have responded to a survey on the Haverfordwest site. It is hoped to add income by providing skills training and green prescribing, developing these as a main strand over the coming 1 to 4 years. Statutory allotments do not have to reward a landlord, their costs can be less.

The aim is to build the growers ability and enthusiasm for self-management by providing courses, encouragement, good examples and a good experience of managing their site. Allotment sites are a tried and tested grass roots institution. As well as statutory sites, self-managing sites have lasted with ups and downs for over 100 years. Links and benefits to the community will give access to other organisations and volunteers to help with management and admin.

The current climate, economic and health crises make them an urgent priority, with new approaches to working with nature, being inclusive, adding health benefits to their outputs and possibly their income streams.

**Total budget** £21,500

**Total requesting from SDF** £17,000

<b>ELIGIBILITY CRITERIA</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Not for profit Organisations	Y		Community Interest Company
Sufficient project detail supplied on/with application form	Y		
Minimum 20% match funding secured	Y		Grwp resilience has UKCRF - UK community renewal funding awarded to provide courses for green skills, skills working with nature and green therapy.  Out of this funding, £4500 will be available for delivering skills to help growers on community growing sites.  Total Match funding: £ 4500
Copies of quotations enclosed (where relevant)/ Notes of costings)	Y		Part time project coordinator £15 p/h x 12 h/w X 50 weeks £9,000 Legal and professional costs to secure land for growing £3,000 Bond To secure the land £5,000 Courses for growers 18 sites (13 statutory and 5 community) receive 1 - 2 days tuition @ £150 -£200 p/day, averaging £250 p/site for tutor fees and pupil costs £4,500  Total project cost £21,500
Can be delivered in 6 -18 months	Y		Start February/ March 2022 – February / March 2023
Planning consent	Y		The law in Wales (Town and Country Planning (General Permitted Development) (Amendment) (No.3) (Wales) Order 2020 classes community growing as permitted development on agricultural land. There are restrictions eg on shed size. Grwp Resilience plans to remain within the permitted development rules for the areas of land we are developing so no permissions or consents other than from the land owners are required.
Eligibility checks completed	Y		

## **Officers Recommendation – Approve**

**Rationale:** The project is to secure 1 area of land (Haverfordwest) in Pembrokeshire for growing (covering the legal fees for this) as well as supporting another area and also look for an additional land. For someone to coordinate the development and support for growers on this land through assistance and training. This is a really innovative project that will have long lasting benefits in the county. Reducing carbon by reducing food miles and growing with nature in mind.

## **Project Summary: Sow It to Grow It Pilot**

**Ref:** SDF /012022/4  
**Project Title:** Sow It to Grow It  
**Applicant:** Ffynnone - community resilience in North East Pembrokeshire  
**Location of project:** Cilgerran Fruit and Nuts: Parc-y-Dre, Llon Cardi Bach, Cilgerran SA43 2TF. Field of Beans: Meigan Hill, Blaenffos, Boncath, SA37 0JE.

**Project description:** The aim of the project is to deliver 3 elements

1. Expand the growing space and equipment at Field of Beans: mainly annual vegetables, with some herbs and fruit bushes.
2. Run three two-day courses, with 'DIY' workshop following: an expert trainer teaches food creation skills, we provide materials for attendees to put their skills into action. The courses will be:
  - Mushroom growing.
  - Fruit tree propagation and care.
  - Regenerative horticultural skills.
3. Run one wellbeing day: enable users of the local foodbank to come and enjoy the garden with volunteers. Provide transport, childcare onsite, food, a talk, structured activity.

The project will

- Sequester atmospheric carbon in soil and trees.
- Reduce carbon emissions of intensive food production and transport.
- Increase local resilience to global climate change by shortening food chains.

And benefit

- 40 volunteers.
- 45 on courses.
- 30 at wellbeing day.
- 50 foodbank users.
- 3 teachers.

The project will be run from 2 sites:

**Fruit and Nuts Cilgerran** - community orchard and village meeting place. Last winter the group planted a Keep Wales Tidy development package (fruit trees and bushes, native trees, herbs, raised beds) and donated fruit bushes, nut trees and flowers. The space is used by the community for social and wellbeing activities, we are continuing to plant donated and propagated plants.



Field of Beans - regenerative horticulture/community allotment/foodbank supplies. Since March the group have set up a polytunnel, watering and 350square metres of growing space. Boxes of food from this site are distributed to the foodbank every Friday and a food sharing event happens every quarter, enabling people to preserve and swap excess vegetables.

Why is this project important?

- Many people are suffering from poor diet through lack of access to healthy food.
- Actions to mitigate the worst effects of the climate and ecological emergency are essential.
- Food security for everyone: skills for people to feed themselves and access to land.
- Shared spaces to meet safely, doing meaningful work will enhance mental and physical wellbeing.
- Inspiration and advice to other projects i.e other community allotment groups and south Pembro foodbanks.
- Networked with other local and national organisations including CARE, Clynfyw, Grwp Resilience, LWA, Llafur Ni, Naturewise.

The team involved in the project have a range of professional skills which will contribute to the success of the project. Zoe Hope (Head of Legal Operations HMRC, retired), Jim Bowen (Manager of Clynfyw Care Farm), Rosie Gillam (project manager and Director of Egni Coop), Michael Shakib (Industrial Lecturer, Swansea University), Tracey Styles (Tutor, Coppicewood College), Holly Sawyer (Researcher, Aberystwyth University), Erin Mcairt (professional artist), John Allen (roundwood timber framer), David Easton (NHS physiotherapist), Bob Weatherhead (agroecological land manager).

**Impact measurement:** The project will be measured and impact evaluated in a number of ways:

Comparing the outcomes of the project to overarching aims:

- Comparing the outputs of the project to the aims and objectives produced at the local People's Assembly which had over 80 attendees. Speakers included foodbank, local CSA etc. Advertising for the event included online, noticeboards, over 1,000 flyers distributed door to door in collaboration with a Community Council, direct invites to Community and County Councillors.
- Comparing the outputs of the project with the suggestions from local people and businesses gathered by an online and in person survey, which had over 60 responses and has guided the project approach.

Setting targets for key metrics, comparing results to targets and analysing contributing factors to success/failure eg:

- Amount of food provided to foodbank.
- Number of retained and new volunteers.
- Number of retained and new core group members.
- Number and diversity of attendees at events.
- Number of new projects we have assisted to start/progress.

Using community feedback to gauge impact:

- From course and event feedback forms.

- From forms provided in foodbank boxes.
- Focussed feedback activity at wellbeing day.
- Input from the community via online pages and both open and closed groups.
- Engage elected representatives for feedback and collaboration.

Measuring online engagement by assessing engagement metrics on social media.

Assessing the feedback through:

- Steering group monthly review meetings to gauge impact and review approaches and strategies.
- Steering group project end meeting to assess targets, achievements and next steps.

Working with other groups to share learning and best practice and to assist overarching organisations to measure the impact of local projects.

**Sustainability:** The group initially ran a project for 18 months with small donations from local people and organisations, and a Keep Wales Tidy Development package. This project will enable the work and organisation to grow: providing paid organisational time, efficient tools and equipment and events to reach new people.

There are currently 10 dedicated committee members, with considerable professional expertise in relevant fields. These skills and drive will continue to attract similar individuals. New core members will be trained and a succession plan is being developed.

The group currently work with 40 engaged and able volunteers, who are supported in work sessions and fun sessions including food sharing. The group are working with Growing Better Connections to run a Hedgerow University and kids activities to engage new people and enhance volunteers' experience.

The activities will be communicated through:

- Social media.
- Newspaper articles.
- Contacting elected representatives.
- Local noticeboards in village, shops, housing developments.
- Foodbank.
- Mailing list of 200+.
- Collaboration with local organisations, community councils.
- Events.
- Word of mouth.

Financial sustainability will be built through:

- Crowdfunding, we use Local Giving.
- Donations at events.
- Asking supporters to consider donating a regular amount.
- Future funding applications such as National Lottery People and Places
- Consider charging a fee for use of tool and book library.
- Asking business startups to donate for use of site, tools etc.
- Issuing a community share offer.
- Taking loans from supporters.

**Total budget** £30,329  
**Total requesting from SDF** £9,970

<b>ELIGIBILITY CRITERIA</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Not for profit Organisations	Y		Unincorporated organisation. Constitution provided.
Sufficient project detail supplied on/with application form	Y		Yes sufficient detail supplied.
Minimum 20% match funding secured	Y		Awards for All £9999 In kind contribution (volunteer hours) £9,360 Community Foundation in Wales £500 Donations £500  Total Match funding: £20,359
Copies of quotations enclosed (where relevant)/ Notes of costings)	Y		Management, growing coordinator, volunteer support £12,072 Courses: expert teachers and materials costs £6,130 Supported wellbeing day £1,852 Tools, seeds, plants, growing media and materials £4,704 Outreach: open days, media, advertising, speakers £4,708 Volunteer training courses £713 Educational library £150  Total cost £30,329
Can be delivered in 6 -18 months	Y		Start date February 2022 – September 2022
Planning consent	Y		Consents to use land have been obtained. Consent to use land have been obtained from Community Council (Cilgerran) – lease agreement until Dec 2025. and a private land owner (10 year lease agreement) Agreements have been provided.
Eligibility checks completed	Y		

**Officers Recommendation – Approve**

**Rationale:** This group previously applied to SDF October committee and it was rejected on the ground that in its entirety was too ambitious. They have come back with a scaled down project as requested. The group have developed a 6 month pilot which includes planting, skills and training for food growing and wellbeing. They have considered how they will monitor the project and have a clear detailed budget with match funding in place (cash and in kind hours).

### **3. Date of Future SDF Committee Meetings**

6<sup>th</sup> April 2022 (applications for consideration) – likely to be postponed until May 2022 due to Local Government elections

#### **Background Documents:**

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