Report of the Administration and Democratic Services Manager & Deputy Monitoring Officer

Subject: Calendar of Meetings 2022/2023

Purpose of Report

Members are asked to approve a calendar of meetings for the forthcoming year.

Introduction/Background

As Members will be aware, the current calendar of meetings comes to an end in June 2022 following the Annual General Meeting, and it is customary at this time of year to present a calendar for the forthcoming year (appended).

Changes to the current calendar

The Audit and Corporate Services Review has been moved from February to March and, as an additional SDF Committee was required before the end of the financial year, this has taken the place of the Study Tour on 23rd March. The Study Tour has been rearranged for the autumn as a result.

In addition, Members will by now have been informed that it has been necessary to rearrange the meetings of the Development Management Committee and SDF Committee scheduled in the current calendar in order to accommodate the pre-election period. It is proposed to rearrange these reschedule these meetings to May 2022, during the period immediately following the Local Government elections, but before Pembrokeshire County Council holds its Annual General Meeting on 26th May. This is possible as <u>Section 61</u> of the Natural Environment and Rural Communities Act 2006 (which came into force in Wales in 2007) allows that a person who retires from being a Member of a Council by virtue of a local authority election does not terminate his/her office as Member of a National Park Authority until:

- (a) three months after s/he retires from being a member of the Council, or
- (b) if earlier, the day on which the National Park Authority receives notice of a proposed replacement appointment.

As so many changes have been made to the current calendar, these have been incorporated in the appendix to this report.

Virtual meetings

Please note that, in light of the fact that virtual meetings are still being held under current COVID restrictions, afternoon meetings will continue to commence at 2.00pm and not immediately following the morning meeting as would have been the case had we been meeting at Llanion Park.

<u>Workshops</u>

Members will note that the calendar identifies a number of Workshop dates, and Members will be notified in due course what topics identified in the training plan will be covered on which date.

RECOMMENDATION:

That the appended calendar of meetings for 2022/23 be approved.

(For further information, please contact Janet Evans, Administration and Democratic Services Manager on 01646 624834 or by e-mailing janete@pembrokeshirecoast.org.uk)

- Author: Janet Evans (Administration and Democratic Services Manager & Deputy Monitoring Officer)
- Consultee: Tegryn Jones (Chief Executive)

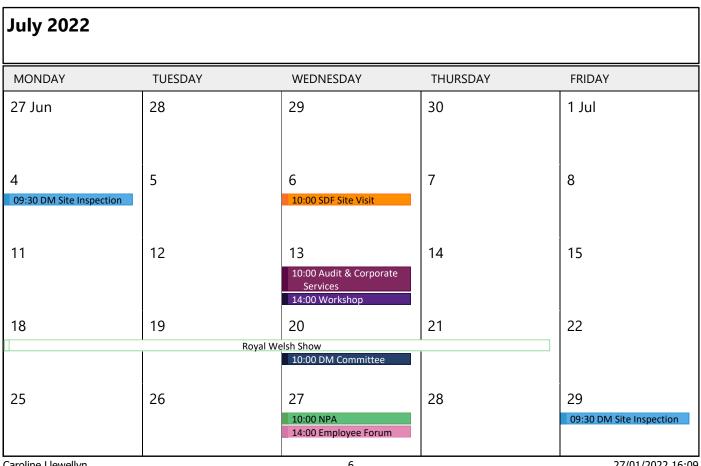
February 2022				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31 Jan	1 Feb	2 10:00 Member Development 14:00 Workshop	3	4
7 09:30 DM Site Inspection	8	9 10:00 NPA 14:00 Workshop	10	11
14	15	16	17	18
21	22	23	24	25
		Half Term		
28	1 Mar	2	3	4
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March 2022					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
28 Feb	1 Mar	2 10:00 Audit & Corporate Services 14:00 Standards	3	4	
7	8	9 10:00 DM Committee	10	11	
14	15	16 10:00 Operational Review 14:00 CE PR Panel	17	18	
21 09:30 DM Site Inspection	22	23 10:00 SDF Committee	24	25	
28	29	30 10:00 NPA 14:00 HR Committee	31	1 Apr	
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April 2022				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
28 Mar	29	30	31	1 Apr
4	5	6	7	8
11	12	13 Easter Holidays	14	15
				Good Friday
18	19	20	21	22
Easter Monday		Easter Holidays		
25	26	27	28	29
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May 2022					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
2 May May Day	3	4	5 Local Government Elections	6	
9	10	11 10:00 Audit & Corporate Services 14:00 Member Developme	12 nt	13	
16	17	18 10:00 DM Committee	19	20	
23	24	25 10:00 SDF Committee	26 County Council	27	
30	31 Half Term	1 Jun	2	3	

June 2022				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30 May	31	1 Jun	2 Half Term Whitsun	Bank Holiday and Jubilee
6	7	8 10:00 New Members' Induction	9	10
13 09:30 DM Site Inspection	14	15 10:00 NPA 14:00 Workshop	16	17
20	21	22 10:00 DM Committee	23	24
27	28	29 10:00 Operational Review 14:00 HR Committee	30	1 Jul
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August 2022					
TUESDAY	WEDNESDAY	THURSDAY	FRIDAY		
2	3	4	5		
9	10	11	12		
16	17	18	19		
23	24	25	26		
30	31	1 Sep	2		
	2 9 16 23	2 3 9 10 16 17 23 24	2 3 4 9 10 11 16 17 18 23 24 25		

September 2022				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
29 Aug	30	31	1 Sep	2
5	6	7 10:00 DM Committee	8	9
12	13	14 10:00 NPA 14:00 Member Development	15	16
19 09:30 DM Site Inspection	20	21 10:00 Operational Revie 14:00 CE PR Panel	22	23
26	27	28 NPUK Conference - Exm	29 ^{Door}	30

October 2022					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
3 Oct	4	5 10:00 SDF Committee 14:00 HR Committee	6	7	
10	11	12 10:00 Study Day	13	14	
17	18	19 10:00 DM Committee	20	21	
24	25	26 10:00 NPA 14:00 Workshop	27	28	
31 Half Term	1 Nov	2	3	4	
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November 2022				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31 Oct	1 Nov	2	3	4
7 09:30 DM Site Inspection	8	9 10:00 Audit & Corporate Services	Half Term 10	11
14	15	16 10:00 workshop	17	18
21	22	23	24	25
28	29	30 10:00 Operational Revie	1 Dec	2
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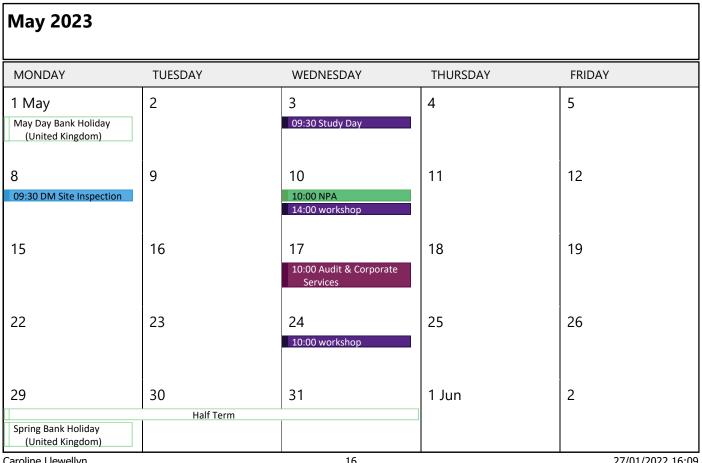
December 2022					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
28 Nov	29	30	1 Dec	2	
5	6	7 10:00 DM Committee	8	9	
12	13	14 10:00 NPA 14:00 HR Committee	15	16	
19	20	21	22	23	
26	27	28 School Holidays	29	30 	
·	Christmas Bank Holiday (United Kingdom)				

January 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 Jan	3	4	5	6
← _From 26 Dec 22 New Year's Day (Observed) (United Kingdom)		School Holida		
9 09:30 DM Site Inspection	10	11	12	13
16	17	18	19	20
23	24	25 10:00 DM Committee	26	27
30	31	1 Feb	2	3

February 202	3			
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30 Jan	31	1 Feb 10:00 SDF Committee	2	3
6 09:30 DM Site Inspection	7	8 10:00 NPA 14:00 Employee Forum	9	10
13	14	15 10:00 workshop 14:00 Member Development	16	17
20	21	22	23	24
		Half Term		
27	28	1 Mar	2	3
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TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
28	1 Mar 10:00 Audit & Corporate Services	2	3
7	8 10:00 DM Committee	9	10
14	15 10:00 Operational Review 14:00 HR Committee	16	17
21	22 10:00 Standards Committee 14:00 CE PR Panel	23	24
28	29 10:00 NPA 14:00 workshop	30	31
	7 14 21	10:00 Audit & Corporate Services7810:00 DM Committee141510:00 Operational Review 14:00 HR Committee212210:00 Standards Committee 14:00 CE PR Panel282910:00 NPA	10:00 Audit & Corporate Services978910:00 DM Committee1614151610:00 Operational Review 14:00 HR Committee232122232210:00 Standards Committee2328293010:00 NPA 14:00 workshop30

April 2023					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
3 Apr	4	5	6	7	
		School Holidays			
				Good Friday (United Kingdom)	
10	11	12	13	14	
	- 1	School Holidays	I		
Easter Monday (United Kingdom)					
17 School Holidays	18	19 10:00 DM Committee	20	21	
24	25	26	27	28	
		10:00 SDF Committee	-		
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Caroline Llewellyn

June 2023					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
29 May	30	31	1 Jun	2 Half Term	
5	6	7 10:00 DM Committee	8	9	
12	13	14 10:00 Operational Revie 14:00 Member Development	15 w	16	
19 09:30 DM Site Inspection	20	21 10:00 NPA 14:00 workshop	22	23	
26	27	28	29	30	

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