

Report of Administration and Democratic Services Manager & Deputy Monitoring Officer

SUBJECT: Task and Finish Group on Car Park Charging

Purpose of Report

This paper seeks agreement of the Terms of Reference for a Task and Finish Group to consider the future provision of season tickets and car park charges across the Authority's car parks.

Introduction

At the previous meeting of the Authority in December 2022 it was resolved that a Task and Finish Group be established to consider the future provision of season tickets and car park charges across the Authority's car parks. Terms of Reference for the Group are outline in Annex A, which are based on the generic Terms of Reference for Task and Finish Groups agreed by the Authority in May 2015.

To keep the process tight and focused, the draft Terms of Reference suggests a total membership of 6 Members (4 County Council and 2 Welsh Government appointed Members), supported by Officers. Expressions of interest for sitting on the Group have already been received from Mr G Jones, Councillor M James, Councillor R Jordan, Councillor P Morgan, Dr R Plummer (unless another WG Member wishes to serve) and Councillor C Williams.

It is expected that this group will initially report back to a meeting of the National Park Authority by September/October 2023 (depending on the forthcoming calendar of meetings) to allow implementation of agreed measures in the 2024 season.

Financial, risk and compliance considerations

These will be considered in detail as a part of the Task and Finish Group's remit.

Recommendation:

Members are asked to agree:

- 1. the proposed Terms of Reference included as Annex A, and**
- 2. the membership of the Task and Finish Group.**

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Consultees: Tegryn Jones, Chief Executive and James Parkin, Director of Countryside, Communities and Visitor Services*

ANNEX A

STRATEGY TASK AND FINISH GROUP ON FUTURE PROVISION OF SEASON TICKETS AND CAR PARK CHARGES

TERMS OF REFERENCE

Role/purpose

1. To agree the policy priorities for the Authority's operation of its charging and non-charging car parks (i.e. what outcomes are the Authority seeking to achieve through its management of car parks?), and
2. To agree a pricing structure, together with frequency of pricing reviews, that is reflective of the Authority's corporate and budget priorities over the next 3-5 years.

Membership

To comprise:

6 Members of the Authority, on a 2:1 ratio of Pembrokeshire County Council (PCC) and Welsh Government (WG) Members.

The Chief Executive to nominate relevant officers.

Members to determine Chairmanship at the inaugural meeting.

The membership to last until the Task and Finish Group has completed its task.

Quorum

To include at least two PCC and one WG Member.

Accountability

The Task and Finish Group is of an advisory nature and will report its findings to the National Park Authority by September/October 2023 but, subject to approval by the Authority, will continue past that date if required.

Mode of operation

Meetings will be arranged every two months, or as and when necessary, and will be held via MS Teams.