

## Report of Health and Safety Project Manager

### Subject: Health, Safety & Wellbeing Quarterly Report

#### 1. Incidents & Accidents

All reported Health, Safety and Security Incidents (PCNPA wide), *January 2023 through April 2023*:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Premises	2	0	1	0									
Near Miss	0	0	0	0									
Personal Injury	0	1	4	1									
RIDDOR	0	0	1	0									
Vehicle & Machinery	0	0	0	0									
Other	0	0	0	0									
Total	2	1	6	1									

A total of 10 incidents were recorded in the calendar year to date.

1<sup>st</sup> January to 30<sup>th</sup> April 2023

#### RIDDOR

One RIDDOR was reported in March to the HSE, but the incident actually occurred in November 2022 and involved a volunteer, who had damaged a tendon in their right arm and subsequently had surgery. All staff and volunteers have been reminded to report incidents at the time of their occurrence.

#### 2. Cilrhedyn

The Health & Safety Executive (HSE) notified the Authority that a visit of Cilrhedyn would be due in the New Year. This has not yet taken place, but is expected to still take place in Spring 2023. Some further minor improvements have been identified by the Health and Safety Project Manager including signage, risk assessments and housekeeping and will be completed by the end of May 2023.

#### 3. Safety Monitoring

##### Asbestos

An Asbestos Management Plan has now been drafted by the Buildings Project manager and Health and Safety Project Manager and will be put to the Management Team in May 2023 for consideration.

#### **4. Health and Safety Group**

The first Health and Safety Group meeting is due 16<sup>th</sup> May 2023 and minutes will be published in due course.

#### **5. Training**

A review of the training and development plan is to be undertaken in the near future and further information will be provided at the next meeting.

#### **6. Staff Sickness Absence**

All reported Staff Sickness Absence – PCNPA wide:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Short term	13	7	70.5	90.5									
Long Term	45	34	41	120									
Total	58	41	111.5	210.5									

The lost time data is currently under investigation by the Chief Executive.

A total of 421 days were lost due to sickness in the first four months of 2023. In the same period for 2022, there were 362 days lost and for 2021, there were 244 days lost.

#### **7. Noise Management**

Audiometry testing of all Warden staff and the Cilrhedyn team has been completed. Some issues have been identified but no worker has been affected by any condition or deficiency raised by the Occupational Health Physician, i.e., all staff are still working.

#### **8. Fire Safety**

A review of fire risk assessments will be conducted in the next few months as there is potential to streamline the process as well as prepare for the Building Safety Act 2022. The Building Safety Act will reinforce the requirements for competency in fire risk assessing, although the Welsh Government are consulting businesses in view of a perceived lack of competent fire risk assessors in Wales.

**Recommendation: Members are asked to NOTE this report**

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