

Report of Head of Decarbonisation

Subject: Information Communication Technology Disaster Recovery Plan

Purpose of Report

To ask Members to consider the latest ICT Disaster Recovery Plan (DRP), which has been written in accordance with an internal audit recommendation.

Introduction/Background

An ICT disaster recovery plan is a process for recovering systems following a major disruption.

This Plan should be used in accordance with the PCNPA Business Continuity Plan, this Plan will only need to be enacted if an event impacts the ICT infrastructure or other IT services (i.e. this Plan is not required if the event is localised to PCNPA offices or non-IT services).

A risk assessment was carried out by the ICT team September 2023 to identify potential risks that could disrupt ICT operations, such as natural disasters, cyberattacks, hardware failures, and human errors. This assessment has been used to inform this Plan.

The objectives of the ICT Disaster Recovery Plan are to

1. Minimise downtime and data loss
2. Ensure the Park's operations can continue even during a disaster
3. Protect sensitive information.

As well as details for a full disaster recovery provision (if Llanion HQ suffers a major incident), this Plan also contains the priority order for the restoration of IT services. This should be referred to during any incident response management and planning activities.

Recommendation

Members are asked to note the contents of the plan.

Author: Jessica Morgan Head of Decarbonisation