

Human Resources Committee Action Log

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
965	17/01/2024	5	Terms of Reference of HR/Audit and Corporate Services Committees to be reviewed with regard to presentation of information regarding Health and Safety	CL	May NPA	Terms of Reference circulated to Management Team and Performance and Compliance Officer
936	17/01/2024	6	Review Sickness Absence Statistics presented through Performance Report and HR Dashboard to identify why there is a discrepancy	JA/MT	Next meeting	A meeting has been arranged for 19 February 2024 to discuss
937	17/01/2024	6	Workshop to review the restructure process - DC to discuss with TJ	TJ	April	To be arranged once Pay and Grading review has been completed
938	17/01/2024	6	update regarding compliance with mandatory training to be included in next report to Committee	JA	Next meeting	This is in hand and will be included in the HR report