

Human Resources Committee Action Log

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
937	17/01/2024	6	Workshop to review the restructure process - DC to discuss with TJ	TJ		
965	17/01/2024	5	Terms of Reference of HR/Audit and Corporate Services Committees to be reviewed with regard to presentation of information regarding Health and Safety	CL	May NPA	Completed. ToR presented to May NPA.
969	28/02/2024	5	Figure for uptake of 'flu jab to be reported to next meeting	JA	Next meeting	Completed. No-one claimed for a flu jab in 2022 and in 2023 2 people claimed for a flu jab. Lots of GP surgeries offer flu jabs to patients either of a certain age or with certain underlying medical conditions.
980	28/02/24	5	Update on figures regarding training compliance	JA	Next meeting	Completed. See Report