

## Action Log – National Park Authority

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
914	20/09/2023	3	Internal review of the Pay & Grading review to take place once completed.	JA	Post completion of P&G Review	
958	07/02/2024	5	To collate information regarding CJC meetings (meeting dates and membership) and circulate to Members.	CL	July 2024	Aim to circulate prior to the meeting
961	07/02/2024	7	A report regarding Investment properties/Authority's estate be presented to the Income Generation Group for discussion.	GM		Potential dates for meetings of the Group identified.
962	07/02/2024	7	A report regarding the Authority's plan on how it will address the deficit with individual targets be presented to a future NPA.	TJ	Summer 2024	
982	01/05/2024	9	To include quantitative measures in DMP	JP		Request forwarded to Visit Pembrokeshire Board to consider and agree.
984	01/05/2024	11	To remove duplication of Health & Safety under Audit Section of ToR	CL		Complete - Terms of Reference updated
985	01/05/2024	12	Annual Governance Statement content to be updated to reflect Members comments.	CE		Complete – revised AGS circulated as an appendix to Statement of Accounts
996	19/06/2024	7	Audit Organisational Response - Members comments be incorporated into letter with final draft presented to next NPA.	TJ	NPA July 2024	Complete – see report 31/24
997	19/06/2023	8	Draft Partnership Plan - incorporate Members suggestions.	MR	Before consultation	Completed.
998	19/06/2024	9	Members Training - To organise a session on Governance with external trainer.	CL		

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999	19/06/2024	10	Welsh Language Annual Report - Incorporate Members suggestions.	CL	30/06/24	Complete – Report sent to Welsh Language Commissioner