

Report of: Strategic Policy Manager

Subject: Approval of Local Development Plan 3 Delivery Agreement

Decision Required: Yes

Recommendation:

The Authority is recommended to:

- A. Approve the draft Delivery Agreement (Appendix A) for public consultation
- B. Note the Integrated Impact Assessment (Appendix B)

1. Key messages

This report is to seek agreement from Members to undertake consultation of the draft Delivery Agreement for the replacement Local Development Plan 3 (LDP 3). The report is accompanied by an integrated impact assessment (appendix B) which considers the potential impacts of the draft Delivery Agreement regarding Equality, Socio-Economic Duty, Welsh Language Standards, Biodiversity Duty and the Well-Being of Future Generations Act.

2. Background

Each Local Planning Authority is required by the 2004 Planning and Compulsory Purchase Act 2004, to prepare a Local Development Plan (LDP) for their area to set out the strategy and policy framework for the development and use of land.

The Pembrokeshire Coast National Park's LDP 2 was adopted in September 2020. Alongside Future Wales: The National Plan 2040, the adopted LDP 2 forms the development plan under the provisions of Section 38(6) of the Planning and Compulsory Purchase Act 2004.

In accordance with section 69 (1) of the Planning and Compulsory Purchase Act (2004) and LDP Regulation 41, the Authority is required to formally review the adopted LDP at intervals no longer than four years from the date of adoption. Officers commenced a full review of LDP 2 in September 2024 and the draft Review Report was for public consultation from 10 January to 21 February 2025. The Review Report concluded that due to a range of issues being identified, a full revision procedure is recommended which will result in a replacement plan being prepared, to be known as LDP 3. The Review Report was approved by the NPA on 26 March 2025 and submitted to the Welsh Government on 28 March 2025.

The preparation of the draft Delivery Agreement is a first step in preparation of the replacement LDP 3 and has been prepared in accordance with the Town and

Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended in 2015) and the Welsh Government's guidance in the Development Plans Manual (March 2020). The draft Delivery Agreement does not contain any policies or proposals and is described in the Development Plans Manual as the essential project management tool to guide the production of the LDP. The draft Delivery Agreement sets out:

- the timetable of the key stages of plan preparation and
- the community involvement scheme (CIS) detailing when and how the Authority will engage with and consult stakeholders and the community in the plan making process

The timetable for preparing the draft Delivery Agreement would be less than four years. LDP 3 preparation would formally commence in October following agreement of the Delivery Agreement by the Authority and Welsh Government. Adoption of LDP 3 is timetabled for July 2029.

The preparation of LDP 3 has potential to affect many groups of people and individuals. The draft Delivery Agreement outlines opportunities for everyone to be involved in the plan preparation process. This includes:

- National Park Authority Members
- The general public – any member of the public, businesses or organisations in Pembrokeshire and beyond can register to be on the LDP Contact List and receive updates on plan preparation.
- Community, Town and City Councils and Councillors
- Specific Consultation bodies as defined in the Local Development Plan Regulations and listed in the draft Delivery Agreement (appendix 4).
- General Consultation Bodies as defined in the Local Development Plan Regulations and listed in the draft Delivery Agreement (appendix 4). This includes voluntary bodies whose activities benefit the National Park, those which represent the interests of different racial, religious, ethnic, national or disabled groups in the National Park, as well as those which represent the interests of persons carrying on business and those which represent the interests of Welsh culture.
- Other consultees have been identified and have an interest in the National Park. This includes bodies such as the National Trust, Pembrokeshire Coastal Forum etc. They are listed in the draft Delivery Agreement (appendix 4).
- Key Stakeholders as listed in the draft Delivery Agreement
- Developers, agents, landowners

Representative groups are identified in appendix 4 to amplify a diverse range of voices in the plan making process, including young people, older people, people with a disability and different racial and religious groups.

Adherence to the approved Delivery Agreement is considered as part of the tests of soundness that the appointed Inspector will assess at the Examination stage.

3. Consultation

A public consultation is proposed for a six week period. An email or letter will be circulated to contacts on the Local Development Plan Contact List and includes:

- Members of the public, businesses and organisations who are registered on the LDP Contact List
- NPA Members
- Town, City and Community Councils
- Councillors
- Specific Consultation Bodies
- General Consultation Bodies and other consultees
- Key stakeholders
- Developers, landowners, agents registered on the LDP Contact list

The draft Delivery Agreement will be available to download from the Authority's website and could be viewed online at local libraries. A press release will be circulated and the consultation will be advertised on social media platforms.

4. Legal Background

All Local Planning Authorities are required to prepare an LDP for their area under section 62 of The Planning and Compulsory Purchase Act 2004 (PCPA). The form and content of an LDP and the stages for its preparation are set out in The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended in 2015). Guidance on aspects of LDP preparation is provided in the Welsh Government's Development Plans Manual (March 2020).

LDP Regulation 9 'Delivery Agreement' sets out that the delivery agreement must consist of the community involvement scheme (prepared in accordance with LDP regulation 6) and the timetable for preparation (prepared in accordance with LDP regulation 8). The Delivery Agreement must be approved by the Authority and then submitted to Welsh Ministers for their agreement. The regulations specify that specific consultation bodies and general consultation bodies must be notified. The Delivery Agreement must be under review and any revision must be undertaken in accordance with the regulations.

5. Programme

A public consultation will be undertaken for a period of six weeks from May to July 2025. All responses received will be considered by officers and a Report of Consultation will be prepared. The draft Delivery Agreement will be revised to take account of representations and presented to NPA in September for approval. Subject to approval, the Review Report will be submitted to Welsh Government for their agreement and made available on the Authority's website.

The timetable in the draft Delivery Agreement details the preparation of a full replacement LDP, to be known as LDP 3 would be prepared in less than four years with adoption timetabled for July 2029. LDP 2 would remain the adopted development plan, until replaced by an adopted LDP 3.

6. Financial considerations

The preparation of an LDP is a statutory requirement. Approval of the Delivery Agreement will commit the Authority to prepare LDP 3 in line with the timetable set out in the Delivery Agreement. Once approved by the NPA and Welsh Government the formal preparation process will commence. A sufficient budget will need to be made available to progress the replacement LDP to adoption within the prescribed timescale.

The Delivery Agreement sets out that there is currently adequate staffing resources which will need to be maintained throughout plan preparation. There will be a need for specialist evidence base studies on certain topic areas such as affordable housing viability and the Habitats Regulation Assessment. There is also a cost for the independent examination process. Adequate budgets will need to be available to support preparation within the timetable set out in the Delivery Agreement.

7. Risk and Compliance Considerations

In accordance with section 69 (1) of the Planning and Compulsory Purchase Act (2004), the Authority is required to prepare an LDP. The Delivery Agreement has been prepared in accordance with The Town and Country Planning (Local Development Plan) (Wales) Regulations 2015 (as amended) and guidance contained in the Development Plans Manual 2020 (edition 3). The Authority will continue to monitor the current adopted LDP 2 in accordance with Welsh Government requirements.

The adopted LDP 2 has an end date of 2031 after which LDP 2 will cease to be the development plan. Where an authority does not have an up-to-date adopted development plan, this presents serious risks of development pressure in unsustainable locations. The delivery of new homes, including affordable housing in sustainable locations would be severely compromised. It is important the Authority has an up to date development plan to guide development and deliver the statutory purposes of the National Park.

8. Impact on our Public Sector Duties

8.1 Integrated Impact Assessment Completed: Yes (see appendix B)

8.2. Equality, Socio- Economic Duty, Human Rights

An Integrated Impact Assessment was completed for the draft Delivery Agreement. The Public Equality Duty requires the Authority to have due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relation between different communities. This means that, in the formative stages of our policies, procedure, practice or guidelines, the Authority needs to take into account what impact its decisions will have on people who are protected under the Equality Act 2010 (people who share a protected characteristic of age, sex, race, disability, sexual orientation, gender reassignment, pregnancy and maternity, and religion or belief). The IIA identified through the equality assessment representative groups to amplify a diverse range of voices in the plan making process, including young

people, older people, people with a disability and different racial and religious groups.

The undertaking of a public consultation will exceed the legislative requirements as consultation is not a statutory requirement but is considered best practice.

The preparation of LDP 3 will be subject to a Sustainability Appraisal, incorporating the Strategic Environmental Assessment and Equalities Impact Assessment.

8.3 Welsh language considerations

The draft Delivery Agreement identifies measures to engage Welsh speakers throughout the preparation of LDP 3. Voluntary bodies which represent the interests of Welsh culture are identified in appendix 4 of the draft Delivery Agreement. Consultation on the draft Delivery Agreement will enable the opportunity to update and add to the list of consultees, enabling groups to be involved and engaged in the preparation of LDP 3.

The consultation exercise will be carried out in accordance with the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards Regulations (No.1) 2015. The draft Delivery Agreement will be made available bilingually.

The proposals and policies in LDP 3 will be assessed for their impact on the Welsh language through the Sustainability Appraisal process and in a separate Welsh Language Impact Assessment. A statement will be included in the Deposit Plan on how the Welsh language has been considered and addressed within the development plan.

8.4 Biodiversity Duty and Decarbonisation

The Environment (Wales) Act 2016 introduced an enhanced biodiversity and resilience of ecosystems duty (Section 6 Duty). This duty applies to public authorities in the exercise of their functions in relation to Wales and will help maximise contributions to achieving the well-being goals. Planning authorities must seek to maintain and enhance biodiversity in the exercise of their functions.

As identified by Planning Policy Wales, the development of green infrastructure is an important way for local authorities to deliver their Section 6 duty. The process of Plan Review will involve using evidence to develop a Plan strategy and policies which provide a net benefit for biodiversity. The sustainability appraisal will provide a mechanism through which to assess any potential impacts on biodiversity at a policy, site and a whole Plan level as the document develops. The scope of the Sustainability Appraisal assesses the likely significant effects on the environment, including on issues such as biodiversity, population, human health, fauna, flora, soil, water, air, climatic factors, material assets, cultural heritage including architectural and archaeological heritage, landscape and the interrelationship between the above factors.

The Authority is also required to undertake a Habitats Regulation Assessment for LDP 3 to identify the likely significant effects of the plan on the National Site Network

which includes Special Areas of Conservation (SAC) and Special Protection Areas (SPAs).

In 2019 the Welsh Government declared a climate emergency. The draft Delivery Agreement identifies methods of engagement and participation in the preparation of LDP 3. The methods of engagement include online engagement sessions which will minimise the need to travel. Officers will conduct drop-in engagement sessions across the National Park to engage with local communities and this will minimise their need to travel.

The planning system plays a key role in tackling this emergency through the decarbonisation of the energy system and through promotion of placemaking and the sustainable travel hierarchy. As with biodiversity, the process of Plan Revision will involve using evidence to develop a Plan strategy and policies which support the wider move to decarbonisation. The sustainability appraisal will also provide a mechanism through which to assess the potential impacts on decarbonisation at a policy, site and a whole Plan level as the document develops.

8.5 Well-being of Future Generations (Wales) Act

The IIA demonstrates alignment of the draft Delivery Agreement with the Well-being Goals for Wales and the five Ways of working under the Well-being of Future Generations (Wales) Act 2015.

9. Conclusion

Members are recommended to approve the draft Delivery Agreement (Appendix A) for public consultation.

10. Background Documentation

- Draft Delivery Agreement (Appendix A)
- Integrated Impact Assessment (Appendix B)

Parc Cenedlaethol Arfordir Penfro

Pembrokeshire Coast National Park



Local Development Plan 3 – (2025-2039)

Draft Delivery Agreement

Consultation May 2025

PEMBROKESHIRE COAST NATIONAL PARK AUTHORITY

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Executive Summary

1. Each Local Planning Authority is required by the 2004 Planning and Compulsory Purchase Act 2004, to undertake regular reviews of the Local Development Plan (LDP) at intervals no longer than 4 years from the time when it was adopted. This is to ensure that there is a regular and comprehensive assessment of whether the plan remains up to date or whether changes are needed.

2. The Pembrokeshire Coast National Park LDP 2 was adopted in September 2020. A full review was commenced in September 2024, the results of which are published in the LDP 2 Review Report (March 2025). The Review Report concluded that a full revision to LDP 2 was required.

3. The first stage in the preparation of the replacement LDP 3 is the production of a Delivery Agreement. The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended) prescribe the Delivery Agreement must contain:

- a timetable of key stages of Plan preparation (Chapter 2), and
- the Community Involvement Scheme (CIS), setting out how and when stakeholders and the community will be engaged and involved in the plan making process (Chapter 3).

4. This Delivery Agreement also provides details on the Sustainability Appraisal, incorporating the Strategic Environmental Assessment for the Plan, the Habitats Regulation Assessment, and other impact assessments which will include: Equalities, Welsh language and Health (Chapter 1).

5. It is a statement of the Authority's commitment to prepare a replacement LDP 3. Welsh Government guidance in The Development Plans Manual¹ describes the Delivery Agreement as “an essential project management tool” (paragraph 3.15).

6. The timetable for the Local Development Plan 3 contains definitive stages and indicative stages. Indicative stages are those listed below following Deposit Stage. This will be converted into firm dates prior to submission of the Local Development Plan.

7. The key stages are set out in the table below:

¹ [development-plans-manual-edition-3-march-2020.pdf](#)

Definitive stages:		
Stage	Timescale	Consultation period
Review Report	March 2025	10 January to 21 February 2025
Delivery Agreement	April to September 2025	May to June/July 2025
Pre-Deposit participation	October 2025 to December 2026	Call for candidate sites: December 2025 – February 2026 Sustainability Appraisal (SA) incorporating Strategic Environmental Assessment (SEA) Scoping Report December 2025 / January 2026
Preferred Strategy	January 2027 to April 2027	January/February to March/April 2027
Deposit	May 2027 to June 2028	March to April/May 2028
Indicative stages:		
Submission to Welsh Government	July 2028	Not applicable
Examination	July 2028 to June 2029. Hearing Sessions anticipated November / December 2028	Consultation on Matters Arising Changes may be held
Adoption	July 2029	Not applicable

8. The Authority has followed the Welsh Government's guidance by estimating a timetable of less than four years for the preparation of the replacement LDP.

9. The aim of engaging stakeholders in the preparation of LDP 3 is to gain consensus on the best way forward for the future of the National Park.

10. The Community Involvement Scheme sets out the principles, methods of engagement and proposals for feedback.

11. Proposals for monitoring progress for the Replacement Plan and the Delivery Agreement are also set out.

1. Introduction

1.1 Background

1.1.1 Each Local Planning Authority is required by The Planning and Compulsory Purchase Act 2004, to prepare a Local Development Plan (LDP) for their area to set out the strategy and policy framework for development and use of land.

1.1.2 The Pembrokeshire Coast National Park's replacement Local Development Plan 2 (LDP 2) was adopted on 30 September 2020. An up-to-date development plan is an essential part of the plan-led system in Wales. In accordance with legislative requirements², the Authority is required to undertake a full review of the adopted LDP 2 no longer than four years from adoption of the plan. This is to ensure there is a regular and comprehensive assessment of whether the plan remains up to date or whether changes are needed.

1.1.3 In accordance with this requirement, the Authority commenced a full review of the adopted LDP 2 in September 2024. The results of the review are presented in a Review Report which was available for consultation from 10 January to 21 February 2025 and was approved by the National Park Authority on 26 March 2025. The Review Report was submitted to the Welsh Government on 28 March 2025.

1.1.4 The Review Report (March 2025) considers the contextual, legislative and policy changes that have taken place since adoption of LDP 2 and examines the performance of the plan in terms of how well the policies have delivered the plan's vision, aims and strategy. The Review Report concluded that a full revision to the plan should be undertaken. The first stage in the preparation of the replacement LDP 3 is the production of a Delivery Agreement. The adopted LDP 2 will remain the extant plan until replaced by an adopted LDP 3.

What is the Delivery Agreement?

1.1.5 The Delivery Agreement is a statutory requirement, marking the formal start of the plan revision process. The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended) prescribe the Delivery Agreement must contain:

- a **timetable** of key stages of Plan preparation (Chapter 2), and

² The Planning and Compulsory Purchase Act 2004 (Section 69(1) and The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended in 2015), Regulation 41 (1)

- the **Community Involvement Scheme (CIS)**, detailing out how and when stakeholders and the community will be engaged and involved in the plan making process (Chapter 3).

1.1.6 The Delivery Agreement is an essential project management tool to guide the preparation of LDP 3 and is statement of commitment by the Authority to prepare the plan.

1.1.7 Local Development Plan 3 will be evaluated to see how sustainable it is and how it is likely to impact on the environment. This information will be set out in the Sustainability Appraisal. The Sustainability Appraisal (SA) will incorporate the Strategic Environmental Assessment (SEA). The Authority is also required to prepare a Habitats Regulation Assessment, and other impact assessments which includes Equalities, Welsh language and Health (Chapter 1). Opportunities to comment on these processes and documents will also be provided.

1.1.8 The Delivery Agreement has been prepared in accordance with The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended in 2015) and Welsh Government's guidance contained in the Development Plans Manual (edition 3, 2020).

1.2 Preparation of LDP 3

1.2.1 The planning system in Wales is development plan-led, which means that all planning decisions will be made in accordance with the development plan, unless material considerations indicate otherwise.³ The development plan provides a degree of certainty about what kind of development will and will not be permitted in certain locations and provides the framework for rational and consistent decision making. The development plan system in Wales is made up of three tiers with plans at national, regional and local levels:

- National Plan: Future Wales, the national plan 2040⁴
- Regional Plan: The Corporate Joint Committee (CJC) for the South West Wales region is required to prepare a Strategic Development Plan (SDP). Work has not yet formally commenced on the SDP and will take at least four years to prepare. The SDP is required to be in general conformity with Future Wales.

³ The Planning and Compulsory Purchase Act 2004, Section 38(6)

⁴ [Future Wales: The National Plan 2040 | GOV.WALES](#)

- Local Development Plan is prepared by a Local Planning Authority and is required to be in general conformity with Future Wales, and once adopted, the SDP.

1.2.2 In addition to ensuring general conformity with the development plan hierarchy, the Authority will ensure legislation, national policy and guidance on the preparation of Local Development Plans and be adhered to:

Legislation:

- The Planning and Compulsory Purchase Act 2004 (as amended)
- The Town and Country Planning (Local Development Plan) Wales Regulations 2005 (as amended in 2015)– ('the LDP Regulations')⁵

National policy:

- Planning Policy Wales (Edition 12) 2024
- Technical Advice Notes, circulars and policy clarification letters

Guidance:

- Development Plans Manual (Edition 3) 2020
- Local Development Plans Examinations – Procedure Guidance 2022 (The Planning Inspectorate)
- Local Development Plans Preparing for Submission – Guidance for Local Planning Authorities (2015) The Planning Inspectorate

1.2.3 Planning Aid Wales and the Welsh Government has prepared an easy read community guide that explains the development plan system in Wales. It explains how plans are prepared and how to engage in the process. [Community-Development-Plans-Guide-English.pdf](#)

National Park purposes and duty

1.2.4 National Park Authorities have two statutory purposes, set out in the Environment Act 1995:

- to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park
- to promote opportunities for public enjoyment and understanding of the special qualities of the National Park

The National Park also has a statutory duty, that in performing these purposes to seek to foster the economic and social wellbeing of communities living within

⁵ As amended, including by the Town and planning (Local Development Plan)(Wales)(Amendment) Regulations 2015 ('the 2015 Amendment Regulations')

the National Park. The central role of this National Park Authority is to take the action needed to put into practice the purposes of National Parks.

The Well-being of Future Generations (Wales) Act

1.2.5 The Well-being of Future Generations Act 2015 aims to improve the social, economic, environmental and cultural well-being of Wales. The Act sets out seven well-being goals which all public bodies in Wales are required to achieve:

Figure 1: Diagram showing the seven well-being goals in Wales: A globally responsible Wales, a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, and a Wales of vibrant culture and thriving Welsh language.



1.2.6 The Well-being of Future Generations Act also identifies five ways of working for public bodies to achieve sustainable development. These are: long term, integration, involvement, collaboration and prevention.

1.2.7 It was a requirement of the Well-being of Future Generations Act for public service boards to prepare a Well-being Plan to set out how to improve the well-

being of people and communities, now and in the future. The preparation of LDP 3 will have regard to the latest Well-being Plan for Pembrokeshire (2023).

Strategic Environmental Assessment and Sustainability Appraisal

1.2.8 Sustainable development is at the heart of the development plan process. LDP 3 will be subject to a Sustainability Appraisal (SA), incorporating a Strategic Environmental Assessment (SEA), which are both statutory requirements.⁶

Sustainability Appraisal assesses the environmental, social and economic implications of the emerging plans' strategies and policies.⁷

Strategic Environmental Assessment requires a rigorous assessment of the environmental, and to a lesser extent social, effects of the plans. This is intended to ensure environmental considerations are taken into account in the production of the plan.⁸

1.2.9 The Sustainability Appraisal, incorporating the Strategic Environmental Assessment will be undertaken for LDP 3 as follows:

A Scoping Report will describe the current economic, social, environmental and cultural wellbeing context and gather baseline data to identify and focus on the significant issues in the National Park. It will also review the relevant plans, policies, programmes and strategies at European, national, regional and local levels, indicating their implications for LDP 3. This will shape a set of sustainability objectives which will form the framework to assess the effects of the plan's policies and proposals. The SA indicators used for LDP 2 will be revised and updated as necessary and a revised Sustainability Framework will be prepared. The Scoping Report will be consulted on with Natural Resources Wales and Cadw for a minimum period of five weeks as part of the pre-deposit participation stage set out in the timetable and will be made available on the website during the consultation stage.

An initial Sustainability Appraisal Report will be prepared to assess the plan options, spatial strategy and policies against the sustainability

⁶ European Directive 2001/42/EC and the Environmental Assessment of Plans and Programs (Wales) Regulations 2004 and the Planning and Compulsory Purchase Act 2004 (as amended).

⁷ Planning and Compulsory Purchase Act, 2004

⁸ As required by Statutory Instrument 2004 No.1656 (W.170), The Environmental Assessment of Plans and Programmes (Wales) Regulations 2004 (<http://www.opsi.gov.uk/legislation/wales/wsi2004/20041656e.htm>); and Planning and Compulsory Purchase Act 2004, Section 62(6) and European Directive EU2001/42/EC (<http://www.opsi.gov.uk/acts/acts2004/40005--g.htm#62>)

framework as established in the scoping report. This report will also explain how any harmful effects of LDP 3 can be avoided or offset, and how the beneficial effects can be maximised. This will be available for consultation at the same time as the preferred strategy consultation and will be updated for consultation alongside the Deposit plan.

The final Sustainability Appraisal Report will bring together the initial sustainability appraisal report and be updated for the Deposit Plan. It will be further updated to take account of the recommendations made by the Planning Inspector. It will be published following receipt of the Inspector's Report.

A post adoption statement will be published following adoption of LDP 3 explaining how sustainability considerations and the assessments, has been taken into account in the production of LDP 3.

Welsh Language Impact Assessment

1.2.10 Section 62 of the Planning and Compulsory Purchase Act 2004 (PCPA) requires a sustainability appraisal to include an assessment of the likely effects of the plan on the use of the Welsh language. Section 61 PCPA requires LPAs to keep under review the matters which may be expected to affect the development of their area or the planning of its development, including the extent to which the Welsh language is used in the area. Technical Advice Note 20 'Planning and the Welsh Language'⁹ provides detailed advice as to how the sustainability appraisal should be used to assess the potential impact of the strategy, policies and allocations contained in the LDP on the Welsh language. Where evidence indicates a detrimental impact on the use of the Welsh language the LPA can assess whether the strategy should be amended, or mitigation measures should be identified.

1.2.11 Alongside an assessment of the likely effects of the plan on the use of the Welsh language in the area through the SA, the Authority is required to comply with Welsh Language (Wales) Measure 2011 and the Welsh Language Standards Regulations (No.1) 2015 by considering all the effects of the LDP on the Welsh language. This will be set out in a Welsh Language Impact Assessment. A statement will be included in the Deposit Plan on how the Welsh language has been considered and addressed within the development plan.

⁹ [Technical advice note \(TAN\) 20: planning and the Welsh language | GOV.WALES](#)

Equalities Impact Assessment

1.2.12 The Authority is required to screen the nine protected characteristic groups¹⁰ in the Equalities Act 2010 to identify and justify which characteristics the plan can influence. Those characteristics which can be influenced will be integrated into the assessment framework; those that cannot be influenced will be screened out and justified. An assessment must be undertaken to assess the impact of plan policies and proposals on difference population groups to ensure there is no discrimination and promote an equality of opportunity.

Health Impact Assessment

1.2.13 The Public Health (Wales) Act 2017 on physical and mental health and well-being, requires a Health Impact Assessment (HIA) to be carried out by public bodies. The Welsh Government consulted on the proposed health impact assessment regulations in December 2023 and final regulations are awaited. The Public Health (Wales) Act defines a HIA as "...an assessment of the likely effect, both in the short term and in the long term, of a proposed action or decision on the physical and mental health of the people of Wales or of some of the people of Wales."

1.2.14 The Authority will consider using the methodology set out in guidance produced by the Wales Health Impact Assessment Support Unit¹¹ and undertake a rapid participatory HIA workshop to inform the Deposit Plan preparation with key stakeholders:

- a) Identify particular population groups who may be affected differentially by the policies in the Deposit Plan
- b) Consider the draft planning policies in relation to potential health impacts, both positive and negative, which could have an impact on the health and wellbeing of local people, and particularly the vulnerable groups identified
- c) Identify whether there are any potential ways to minimise any negative impacts and maximise positive impacts

1.2.15 The findings will be presented in a Health Impact Assessment and recommended changes will be made to the plan to reduce risks to health and maximise the positive health outcomes.

¹⁰ Age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation

¹¹ [HIA-and-LDPs-Toolkit-E-final.pdf](#)

Habitats Regulations Assessment

1.2.16 A Habitats Regulation Assessment is a legal requirement for any plan or programme likely to have a significant impact on a Natura 2000 site, which, following Brexit is now referred to as the National Site Network site.¹² The National Site Network includes Special Areas of Conservation (SAC) and Special Protection Areas (SPA). This assessment should identify the likely effects on the National Site Network, determine whether these effects are justifiable in a wider context, and identify any mitigation measures that must be taken.

1.2.17 Habitats Regulations Assessment will follow a series of stages, as necessary:

Stage 1: Screening for likely significant effect to determine whether LDP 3 is likely to have significant effects on the protected site's qualifying features and conservation objectives. If a significant effect cannot be ruled out, the HRA must continue to stage 2.

Stage 2: Appropriate Assessment to assess the likely significant effects of the proposal on the integrity of the site either alone or in combination with other plans or projects. If potential adverse effects are identified the Appropriate Assessment will need to consider mitigation measures.

Stage 3: Assessment of Alternatives and stage 4 Imperative Reasons of Overriding Public Interest (IROPI) to consider if proposals that would have an adverse effect on a site as assessed in stage 2 to consider alternatives or whether the proposal would qualify for an exemption.

1.2.18 The HRA will be prepared alongside the preparation of LDP 3 and will be published for comment at the preferred strategy and Deposit plan consultation stages.

Revision Procedure and the Soundness Tests

1.2.19 The LDP 2 Review Report (March 2025) summarises the main topic areas where the current Local Development Plan 2 is not considered to be performing, where it is out of date due to contextual changes and which parts of the plan therefore require revision. Based on the significance of the changes required, the Authority will produce a full replacement plan.

1.2.20 Local Development Plan 3 must meet the 3 tests of soundness outlined within the Development Plans Manual, Edition 3, 2020:

¹² Habitats Directive 92/43/EEC and The Conservation of Habitats and Species Regulations 2017 (as amended)

- Does the Plan fit? (i.e. is it clear that the Plan is consistent with other Plans?)
- Is the plan appropriate? (i.e. is the plan appropriate for the area in light of the evidence?)
- Will the Plan deliver? (i.e. is it likely to be effective?)

See Appendix 1 for further detail on the Soundness Tests and their application at Examination.

1.3 Opportunities for joint and collaborative working

1.3.1 The Development Plans Manual states that authorities should explore and explain the opportunities to prepare joint LDPs with neighbouring local planning authorities and increase cross-boundary working. This has been considered in the Review Report (chapter 5) and identifies that there is currently no opportunity to prepare a joint LDP as authorities are at different stages of LDP preparation as outlined below:

- Pembrokeshire County Council consulted on a Re-Deposit Local Development Plan 2 in October to December 2024, with adoption of the plan timetabled for May 2026.
- Carmarthenshire County Council is currently preparing its replacement Local Development Plan 2 and is at examination stage, with adoption of the plan anticipated in summer 2025.
- At full Council in October 2021, Ceredigion County Council agreed a temporary, yet unspecified length pause for the replacement LDP to gather evidence and mitigation options regarding phosphate levels in the River Teifi Special Area of Conservation.

1.3.2 There are opportunities to undertake collaborative working with other local planning authorities. The National Park is a member of the South West Wales Corporate Joint Committee which has a statutory duty to prepare a Strategic Development Plan (SDP) for the region. The SDP will cover strategic land use planning issues on a regional scale and once an SDP is adopted, it would inform the scale and location of growth for LDPs/ LDP Lites. At present, there is no Delivery Agreement and timescale for preparing an SDP, however, the LDP revision process will be informed by joint working across the region on strategic planning issues.

1.3.3 Officers will work closely with Pembrokeshire County Council (PCC) as the principal authority for housing, transport, education and waste in Pembrokeshire. The National Park will work closely with PCC in preparing the Local Housing Market Assessment and Gypsy and Traveller Accommodation Assessment., and with Authorities in the West Wales sub-region to ensure

adequate future supplies of minerals. The National Park will seek to work collaboratively to commission joint evidence studies with neighbouring authorities and authorities on a regional basis to ensure a consistent approach and to make effective use of resources.

1.4 Supplementary Planning Guidance

1.4.1 LDP 3 will contain a range of policies to guide development and the use of land in the National Park and alongside Future Wales will provide the development plan for the determination of planning applications. Guidance notes, briefs and other supplementary planning guidance may be produced to provide detail to the policies of the Local Development Plan. Supplementary Planning Guidance (SPG) does not form part of the LDP, however, these documents will be subject to public consultation and will require approval from the National Park Authority to be formally adopted. Once adopted, SPG may form a material planning consideration in the determination of planning applications. Any SPG will be required to be consistent with the adopted LDP and cross reference the policies and proposals it supplements. For example, this can be on specific sites or cover topic areas such as affordable housing.

1.4.2 The Authority has adopted a number of supplementary planning guidance documents covering a range of topics to add detail to policies in the adopted LDP 2. SPG will be reviewed as part of the LDP 3 preparation process. Likely areas where guidance will be produced or taken forward from the existing LDP will be identified at Preferred Strategy and Deposit stage.

1.4.3 Consultation on guidance will be with target groups relevant to the matter being considered and will include relevant community councils. There are a number of steps to be taken when preparing guidance:

- Notice will be given in writing to the appropriate statutory consultees, targeted groups and known interested parties.
- Paper copies of the document will be available for inspection at the Authority's Offices in Pembroke Dock, during office hours.
- Copies will be available to view or download on the Authority's website.
- A press release notifying publication of the draft guidance may be prepared
- The consultation will last six weeks.
- All comments are public information.
- A report of consultation showing how the responses were dealt with by officers will be published.

2. Timetable

2.1 Key Stages of Preparation

2.1.1 The Local Development Plan the timetable differentiates between:

Definitive stages, up to and including the statutory deposit stage, which are under the direct control of the Authority and have, therefore, realistic target dates; and

Indicative stages, beyond the statutory deposit stage, that are dependent on extraneous factors, (e.g. a number of representations received, capacity of the independent Planning Inspector, etc) for which the Authority has less control. These dates will be reconsidered after reaching deposit stage and turned into definitive timings for the remaining stages, this to be submitted for agreement with the Welsh Government. When agreed this must be published.

2.1.2 Welsh Government guidance in the Development Plans Manual states that plan preparation should take no longer than 3.75 years (paragraph 3.25). The start of LDP 3 preparation is timetabled to commence in October 2025 and adoption of LDP is anticipated in July 2029. It is proposed that a tolerance level of three months be built into the timetable proposed to allow for slippage without formal amendment to the Delivery Agreement.

2.2 LDP 3 Preparation Timetable

2.2.1 The table below sets out the stages of plan preparation, key tasks, preparation timescale and public consultation dates. A more detailed timetable detailing the stages, who will be involved and methods of engagement is provided in Appendix 2.

Stage	Key tasks	Preparation timescale	Public consultation dates
The Delivery Agreement (LDP Regulation 9 and 10)	Prepare Delivery Agreement	April to September 2025	Consultation on draft Delivery Agreement: six week consultation May/June/July 2025
Pre- Deposit Participation (LDP Regulation 14)	Collate evidence base Call for candidate sites Consultation on SA/SEA Scoping Report	October 2025 – December 2026	Call for candidate sites: December 2025 – February 2026 Consultation on SA/SEA Scoping Report December 2025 / January 2026 (notification given to NRW and Cadw and available for public comment)
Preferred Strategy (LDP Regulations 15, 16 and 16a¹³)	Prepare Preferred Strategy documents and Initial	January 2027 – April 2027	January/February 2027 to March/April 2027 (statutory

¹³ Regulation 16A added under the Town and Country Planning (Local Development Plan) (Wales) (Amendment) Regulations 2015

Stage	Key tasks	Preparation timescale	Public consultation dates
	Sustainability Appraisal Report for consultation		timescale is minimum 6 weeks)
Deposit (LDP Regulations 17, 18 and 19)	Prepare and consult on Deposit Plan and Sustainability Appraisal Report	May 2027 – June 2028	March to April/May 2028 (statutory timescale is minimum 6 weeks)
Submission to Welsh Government for Examination (Regulation 22)	Submit documentation	July 2028	Not applicable
Independent Examination (Regulation 23)	Test the soundness of the Plan	July 2028 to June 2029. Hearing Sessions anticipated November / December 2028	Consultation on Matters Arising Changes (MACs) may be held.
Publication of the Inspector's Report (Regulation 24)	Publication of the Inspector's Report	By June 2029	Not applicable
Adoption (Regulation 25)	Adoption by the National Park Authority	July 2029	Not applicable
Post Adoption Statement	Publish adoption statement	As soon as possible following adoption.	Not applicable
Monitoring and Review (Regulation 37)	Monitor and prepare Annual Monitoring Report (AMR)	Annually between April and September with submission to Welsh Government by 30 October	Not applicable

2.3 Consultation/Notification methods

2.3.1 The table below sets out the consultation and notification methods for key stages of plan preparation.

Consultation/Notification Stage	Method
Publication of the Delivery Agreement	<ul style="list-style-type: none"> - Website - Paper copy available to view at Llanion Park, Pembroke Dock. - Written notification by email/letter to all consultees (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list) - Press release
Invite Candidate Site Submissions	<ul style="list-style-type: none"> - Website - Written notification by email/letter to all consultees¹⁴ - Press release - Social media
Sustainability Appraisal Scoping Report	<ul style="list-style-type: none"> - Website - Written notification by email to Cadw and NRW
Preferred Strategy Consultation	<ul style="list-style-type: none"> - Website

¹⁴ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Consultation/Notification Stage	Method
Deposit Plan Consultation	- Paper copy available to view at Llanion Park, Pembroke Dock.
Submission to Welsh Government for Examination	- Written notification by email/letter to all consultees ¹⁵
Publication of the Inspector's Report Adoption	- Press release
	- Social media
	- Web access available at the National Park Authority Offices and public libraries ¹⁶
	- Documents available at Llanion Park, Pembroke Dock.

2.4 Resources

Staff

2.4.1 Responsibility for the preparation of LDP 3 lies with the Strategic Policy team which consists of:

- Strategic Policy Manager (80%)
- Principal Planning Officer
- Planning / Senior Planning Officer
- Research and Sustainability Appraisal Officer (60%)
- Planning Technical Support Officer (80%)

2.4.2 The Director of Place and Engagement is a qualified planner who will provide strategic direction and guidance.

2.4.3 Officers will work with officers from Pembrokeshire County Council as the principal authority for transport, housing, education and waste. Regional collaboration will be ongoing with neighbouring authorities and those in the south west Wales region on joint evidence base. Where necessary, external

¹⁵ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

¹⁶ The National Park Authority's main office is in Pembroke Dock. Public libraries included are Cardigan, Crymych, Fishguard, Haverfordwest, Milford Haven, Narberth, Newport, Neyland, Pembroke, Pembroke Dock, Saundersfoot, St Clears, St Davids, Tenby.

consultants will be commissioned to undertake specific technical studies and assessments. The Authority will ensure there is sufficient budget available to progress LDP 3 to adoption within the prescribed timetable. This is expected to cover expenditure relating to all elements of preparation of LDP 3 and the Independent Examination.

National Park Authority Members

2.4.4 The National Park Authority (18 members) will be responsible for making all the key decisions at each stage in the Plan preparation process. All statutory required decisions will be taken by the National Park Authority. If necessary, extraordinary meetings will be held to ensure accordance with the timetable. Officers will set in place a series of Member workshops which consists of all National Park Authority Members. The workshops provide an opportunity to discuss the appropriateness of approach being taken in the development of the Delivery Agreement, the Local Development Plan and the various appraisals.

2.5 Risks to the timetable

2.5.1 Despite attempting to plan for every eventuality, obstacles do arise. Issues which may cause difficulties in keeping to the timescale proposed, or implementing the programme of engagement proposed, are set out in Appendix 3. Possible mitigation measures are set out in the final column. Guidance in the Development Plans Manual states that a tolerance level of three months can be built into the timetable proposed, to allow for slippage without formal amendment to the Delivery Agreement.

3. Community Involvement Scheme

3.1 Strategic Policy team and decision making structure

3.1.1 Officers within the Authority are required to:

- Ensure the preparation of LDP 3 is carried out in accordance with the relevant legislation and best practice.
- Make the best use of available resources.
- Prepare and maintain an up to date evidence base for LDP 3 and identify key contextual changes that have occurred since the adoption of LDP 2.
- Actively engage with many different groups and bodies as described below throughout the plan process.
- Consolidate outcomes of engagement, together with the evidence base and make policy recommendations for LDP 3 throughout the various stages to accord with the Tests of Soundness (See Appendix 1).
- Report findings and recommendations to Members of the National Park Authority for approval at each key stage and carry out actions as instructed.
- Conduct workshops as appropriate to brief Members and consultees of key stages, discuss findings and policy recommendations.

3.1.2 The Members of the National Park Authority are required to:

- Act in the best interests of the National Park as a whole.
- Provide guidance for Officers on policy direction during the preparation of key revision documents and policy options.
- Consider the recommendations of Officers at key stages of the revision process and make decisions on behalf of the Authority.

3.1.3 Formal approval by the National Park Authority will be required at key stages including the Review Report, Delivery Agreement, the Preferred Strategy, Deposit proposals and final adoption.

3.2 Why get involved?

3.2.1 Any organisation that has an impact on people, partner organisations and communities knows their active and willing support makes all the difference. It is important that we understand what is important to the community and what sort of place we collectively think the National Park should be. From identifying issues to helping ensure a project or plan is put into practice, effective community involvement plays a key part in the process.

3.2.2 The production of LDP 3 provides an opportunity for the Authority to fine tune its engagement process, to draw upon lessons learnt from previous LDP production in order to maximise the effectiveness of community involvement from available resources.

3.3 Principles of engagement

3.3.1 The following principles of community and stakeholder engagement are fundamental to the successful delivery of LDP 3:

- We will seek to make the process, strategy and policy proposals and decision making process as accessible and easily understood as possible.
- We will seek to make the best use of existing information and networks to avoid duplication and consultation fatigue.
- We are committed to ensuring that we communicate and consult with all sections of the community, using a range of appropriate approaches to maximise effectiveness.
- We are committed to ensuring that feedback is reported, and is an integral part of our decision making processes.
- We will aim to build a consensus whilst remaining realistic, recognising that a consensus is more likely when developing options rather than when writing the detailed policies of the Plan; when aiming to agree on what the main issues are rather than how to respond; and when agreeing what needs to be developed rather than where it is developed.
- We will aim to outline clearly where there are opportunities for local discretion and where there is a need to comply with national policy and statutory designations.

3.4 Welsh Language

3.4.1 Consultation and engagement will be carried out in accordance with the Welsh Language Standards¹⁷:

- The Authority welcomes correspondence in Welsh or English and correspondents will receive a reply in the language of the original letter. Corresponding in Welsh will not lead to delay in processing your comments.
- All standard letters and comments forms will be bilingual or in the specified preferred language.

¹⁷ Welsh Language Standards (Welsh Ministers, County and County Borough Councils, and National Park Authorities) Regulations 2015: <http://gov.wales/docs/dcells/consultation/141106-regulations-welsh-language-standards-en.pdf>

- All National Park Authority policy and guidance publications will be bilingual.
- All National Park Authority publicity and advertising material will be bilingual.
- All meetings, whether formal or informal, will be conducted bilingually where requested at least one week beforehand.

3.5 What will we need from you?

3.5.1 The Authority will need those participating in the process to disclose information of relevance to the development plan in so far as they are able, in the specified timescales laid down in the Delivery Agreement. This is critical in order to ensure an equitable, transparent and open exchange of information to inform policy development. The Authority will expect people and organisations to keep us up to date with any changes in contact details.

3.5.2 Everyone making representations will be encouraged to use the standard form prepared by the Authority and clearly identify the particular part of the plan to which their representation relates. Everyone making representations on the LDP will be encouraged to relate their comments to the tests of soundness (Appendix 1).

3.6 Who will be involved and how?

3.6.1 We will be using a variety of ways to ensure we make contact with people and that they stay in touch with us throughout the process as identified in the LDP Timetable (Chapter 2) and in appendix 2 'Detailed Stages of LDP 3 Preparation'.

3.6.2 Consultees are organised into different groups comprising of:

- The General Public
- Town, City and Community Councils and Councillors
- Specific Consultation Bodies
- General Consultation Bodies and Other Consultees
- Key Stakeholders
- Developers, Landowners, Agents and those proposing sites for development

3.6.3 Different methods of engagement are identified for different groups in order to maximise the benefits from available resources. Please note that each group is not mutually exclusive and individuals or organisations are likely to be represented as part of more than one group during different stages of the process.

The General Public

3.6.4 This can be any member of the public in Pembrokeshire and beyond. Individuals, businesses, organisations and groups can become involved by commenting at the key consultation stages in the process. These may be, on the draft Delivery Agreement, the Preferred Strategy consultation stage, and the Deposit Plan. Those who make duly made representations at the Deposit Stage has a right to appear at the Examination, although it will be for the Inspector to consider.

3.6.5 The Authority has no statutory requirement to consult the general public on the Review Report or Delivery Agreement, however in the interests of early and continued engagement the Authority has considered it important to do so.

3.6.6 In order to capture the maximum publicity to interested members of the public, (who are not on the LDP Contact List explained below) there will be publicity on the National Park Authority's website on progress made and when representations can be made.

3.6.7 Public notices in the local newspaper is not a requirement of the LDP Regulations and the Authority will not be placing public notices in the local newspaper as this measure is costly and is considered to have a limited audience. At key consultation stages, the Authority will issue press releases and use social media to increase public awareness.

3.6.8 Role – The general public help the Authority develop detailed local knowledge of specific areas within the National Park. Individuals with detailed knowledge and experience of certain topics relevant for the LDP can serve as a key source of information for the Authority. The public will also act as a sounding board for how policy recommendations, site allocations and other detailed proposals will be received and the reasons for public support or objection.

LDP Contact List

3.6.9 Any individual, organisation, or group can be added to the National Park Authority's LDP Contact List so that they can be automatically kept informed at all subsequent stages of the process. All those falling within consultee groups below as detailed in Appendix 4 are included on the LDP contact list.

3.6.10 To be kept directly informed of progress and opportunities to comment the public can email devplans@pembrokeshirecoast.org.uk giving contact

details or telephone 01646 624 800 and ask to be put through to the Strategic Policy team.

3.6.11 Our contact with you will be by email. Letters will only be posted to those with exceptional circumstances to enable the authority to reduce paper waste, minimise expenses and ensure a more sustainable future for all.

3.6.12 All those who submit representations during the statutory consultation periods for Preferred Strategy or Deposit will be added to the LDP Contact List.

3.6.13 All details provided will be held on the LDP Contact List for the duration of the preparation of LDP 3. All information provided will be stored safely and kept in accordance with the Authority's Planning Privacy Notes and data retention schedule. View the planning privacy notice here: (<https://www.pembrokeshirecoast.wales/wp-content/uploads/2025/02/PCNPA-Planning-Privacy-Notice-2023-1.pdf>).

3.6.14 To unsubscribe from the LDP Contact List at any time, please email devplans@pembrokeshirecoast.org.uk

Ensuring a diverse range of views¹⁸

3.6.15 We will continue to look for opportunities to reach the diverse range of interests within our communities, subject to the amount of time and resources that can be reasonably dedicated to this. Representative groups are identified in appendix 4 to amplify a diverse range of voices in the plan making process, including young people, older people, people with a disability and different racial and religious groups.

- Voluntary and youth organisations operating in Pembrokeshire - through liaising directly with Pembrokeshire Association of Voluntary Services – See Appendix 4 Consultation Groups' for the types of organisations and groups represented.
- Gypsy Traveller Community – through liaising with the Pembrokeshire County Council's Housing department.
- Farmers – through liaising directly with the National Park's Agricultural Liaison Officer and disseminating information at local agricultural shows in Pembrokeshire. See Appendix 4 Consultation Groups' for the types of organisations and groups represented.

¹⁸ See Appendix 4 for list.

- Young people – through liaising directly with the National Park’s youth forum ‘Next Generation’, the education officers and through visits to schools.

3.6.16 Role – Those who are engaged will be provided with an opportunity to voice the aspirations, requirements or concerns for those groups. Active engagement from these groups will help the Authority consider the impacts of its proposals upon society as a whole.

Town, City and community Councils and councillors¹⁹

3.6.17 The Authority will seek to engage directly with Town, City and Community Councils and Councillors at appropriate stages. This will include holding online engagement sessions at key stages of plan preparation.

3.6.18 The Authority intends to utilise the networking capabilities of Town, City and Community Councils and Councillors to disseminate information throughout the National Park communities and to encourage engagement in their respective areas.

3.6.19 Role – City, Town and Community Councils and their Councillors can provide a central source of information for their local communities, they can help to raise awareness of the revision process and relay local views and opinions back to the Authority.

‘Specific Consultation Bodies’²⁰

3.6.20 The LDP Regulations (regulation 2) defines ‘Specific Consultation Bodies’ comprise those bodies with specific functions that apply within the National Park, for example Dwr Cymru as a water undertaker.

3.6.21 These consultees will be provided with an opportunity to comment at key formal (statutory) stages in Plan preparation. Some of these groups will also be important members of other stakeholder groups.

3.6.22 An appearance at the Examination Hearings may also be invited by the Inspector even if the statutory consultee had not raised an objection or wished to appear at examination.

3.6.23 Role – consultees in this group will be able to provide detailed, professional advice on the Plan proposals, identify potential conflicts with their

¹⁹ See Appendix 4 for list

²⁰ See Appendix 4 for list.

respective duties, the suitability and deliverability of sites for development, unforeseen conflicts with other legislation and so on.

General Consultation Bodies and Other Consultees²¹

3.6.24 The LDP Regulations (regulation 2) defines 'General Consultation Bodies' to include voluntary bodies whose activities benefit the National Park, those which represent the interests of different racial, religious, ethnic, national or disabled groups in the National Park, as well as those which represent the interests of persons carrying on business and those which represent the interests of Welsh culture. This group for example includes National Farmers Union of Wales, Disability Wales etc (See Appendix 4 'General Consultation Bodies').

3.6.25 'Other Consultees' have been identified by the Authority and do not necessarily fall within the above categories listed for general consultation bodies, but still have an interest in the National Park which may be affected by the LDP. This group for example includes the National Trust, British Geological Survey, Pembrokeshire Coastal Forum etc. (See Appendix 4 Consultation Groups').

3.6.26 These bodies will be provided with an opportunity to comment at key formal (statutory) stages. Some of these groups will also be important members of other stakeholder groups.

3.6.27 Role – Similar roles to those identified above depending on the nature of the body being represented. Many of the bodies within these two groups will be expected to disseminate information amongst their own membership bodies to maximise the Authority's outreach with the available resources.

Key Stakeholders²²

3.6.28 Meetings will be set up with relevant stakeholders to discuss areas of change in advance of formal consultation. These stakeholders may include:

- Pembrokeshire County Council as the lead authority for housing, education, highways, waste, environmental health and the SuDS Approving Body.
- Neighbouring authorities of Ceredigion and Carmarthenshire
- South West Wales Corporate Joint Committee (CJC)

²¹ See Appendix 4 for list

²² See Appendix 4 for list

- Dwr Cymru Welsh Water
- Natural Resources Wales
- Cadw
- Heneb
- Welsh Government
- Pembrokeshire Public Service Board

3.6.29 Stakeholder's details are also entered on the LDP Contact List.

Developers, Landowners, Agents and those proposing sites for development

3.6.30 Anyone with an interest in land who considers it would be appropriate for development can provide details to the Strategic Policy team during the call for Candidate Sites stage. A Candidate Site submission form will be placed on our website: www.pembrokeshirecoast.org.uk along with guidance for completion. The Authority will raise awareness of the call for candidate sites by notifying everyone on the LDP Contact List. An online workshop will be held for landowners and agents, but anyone is welcome to register to attend. Officers will also raise awareness at the Pembrokeshire Planning Agents forum.

3.6.31 Details of all sites submitted will be entered into a Candidate Site Register. The Candidate Site Register will be made public alongside the Preferred Strategy and Deposit consultations.

3.6.32 Any site submitted during the Candidate Site stage or Preferred Strategy Consultation stage will be assessed by the Authority against criteria for site selection. The criteria for site selection will be prepared at the Candidate Site stage. The Authority will consult key Dwr Cymru, Natural Resources Wales and Pembrokeshire County Council and other possible key stakeholders on a list of sites on the register that would be compatible with the Authority's Preferred Strategy. The Candidate Sites Register will be published at Preferred Strategy and Deposit stages.

3.6.33 It is vital that the promoters of potential sites appreciate that proposing sites after the preferred strategy stage will mean that it is unlikely they can be considered for inclusion in the plan. It should be made clear that the candidate site call is the appropriate time to submit sites so that sufficient consultation can take place to inform the examination process. (Development Plans Manual, paragraph 3.38).

3.6.34 If there has been a material change in circumstances affecting a previously rejected site, or a completely new site is put forward at Deposit Plan stage, it is the responsibility of the proponent to test the effects of their site using

the Local Planning Authority's Sustainability Appraisal framework. (Development Plans Manual, paragraph 3.73). If a new or alternative site has not been subject to any Sustainability Appraisal, it is unlikely that the Inspector will be in a position to recommend its inclusion in the LDP. (Development Plans Manual, paragraph 3.73)

3.6.35 Respondent's details will also be entered on the LDP Contact List.

3.7 Feedback

3.7.1 Following the Preferred Strategy and Deposit consultation stages feedback will be provided as follows:

- Acknowledgement email or letter providing contact details and details on how the Authority will deal with the representation. Advice on how late representations will be treated is set out in the next section.
- A report of consultations with Officer responses after each consultation period will be made publicly available on the Authority's website.
- Petitions received will be acknowledged in the same way to the presenter of the petition.
- The Authority's website: www.pembrokeshirecoast.org.uk will provide regular updates.

3.8 Petitions

3.8.1 Petitions received during the statutory consultation periods will be recognised and registered as a valid representation. There must be a nominated single presenter of the petition. The Authority will send an acknowledgement email or letter to the presenter of the petition, and they will have the right to be heard during the examination period, subject to agreement by the Inspector. This does not limit the right of individuals signing the petition to submit separate formal representations to the Plan.

3.9 Late Representations

3.9.1 Representations must be made by email or in writing to the National Park Authority by the closing date specified. To be logged as 'duly made' as an LDP representation they must specify the matters to which they relate at Preferred Strategy Consultation stage. At the Deposit Stage they should specify the matters to which they relate and the change being sought, the grounds on which they are made and, wherever possible, the test(s) of soundness to which they relate.

3.9.2 Advice on candidate site submissions is provided under 'Developers and Agents and those proposing sites for development.'

3.9.3 Objections should specify the change sought, the grounds on which they are made and wherever possible the tests(s) of soundness to which they relate.

3.9.4 Duly made objections at Deposit Stage can be considered at Examination. Representations made at Preferred Strategy Stage are not considered by the Inspector.

3.9.5 If a representation is received later than the closing date and there was a clear attempt in good faith to submit in time the submission may still be considered as 'duly made' provided that appropriate objective evidence of posting or delivery is supplied to the reasonable satisfaction of the Authority.

3.9.6 Those who have a statutory right to appear before, and be heard by the examination Inspector (i.e. objectors, those who seek a change to the plan – under Section 64(6) of the 2004 Act) may pursue their objections by using the written representation procedure if they do not wish to appear at the examination. Objections pursued in this way carry as much weight with Inspectors as those made orally at examination. (Development Plans Manual, paragraph 6.42)

4. Monitoring and Review

4.1 Delivery Agreement

4.1.1 The Delivery Agreement will be reviewed if:

- The Plan preparation process falls behind schedule (i.e. over 3 months)
- If significant changes are required to the Community Involvement Scheme
- If significant changes occur in the resources available to carry out Plan preparation

4.2.2 Achieving the objectives of the Delivery Agreement will be assessed through each stage of the Plan's preparation.

4.2.3 Within 3 months of close of the Deposit an updated timetable turning the indicative timings into definitive timings for the remaining stages will be submitted to the Welsh Government for agreement.

4.2 Local Development Plan

4.2.1 A full review of the Local Development Plan must be undertaken no longer than four years following adoption.

4.2.2 An Annual Monitoring Report (AMR) for the Local Development Plan will be submitted by the 31st of October each year to the Welsh Government covering performance for the period 1 April to 31 March. The AMR will be made available on the Authority's website and any critical issues that arise will feed into a review of the Plan.

4.2.3 A full review of the LDP will conclude whether a full or partial revision to the LDP is required. A Review Report will be prepared within six months of a decision on the need for review of the LDP.

5. Next steps

Public consultation

5.1.1 This document is subject to public consultation. The National Park Authority will consider all responses received to the consultation and make appropriate amendments where required. The final Delivery Agreement will be approved by the National Park Authority and submitted to Welsh Government for agreement.

Publication of Delivery Agreement

5.1.2 Once agreed by Welsh Government, the approved Delivery Agreement will be published on the Authority's website and the Authority must undertake preparation of LDP3 in accordance with the timetable and Community Involvement Scheme.

6. Useful Contacts

National Park Authority

For further information you can contact:

Strategic Policy Team
Pembrokeshire Coast National Park Authority
Llanion Park
Pembroke Dock
Pembrokeshire
SA72 6DY

Website: www.pembrokeshirecoast.org.uk

Email: devplans@pembrokeshirecoast.org.uk

Phone: 01646 624 800

Planning Aid Wales

Planning Aid is a voluntary service linked to the Royal Town Planning Institute, offering free, independent and professional advice on town planning matters to community groups and individuals who cannot afford to employ a planning consultant. The contact details are:

Website: <https://www.planningaidwales.org.uk/contact-us/>

Email: info@planningaidwales.org.uk

Phone: 029 2062 5004

Or write: Planning Aid Wales, 12 Cathedral Road, Cardiff. CF11 9LJ

See guidance: Development Plans Community Guide produced by Welsh Government and Planning Aid Wales (May 2022)

[Community-Development-Plans-Guide-English.pdf](#)

Appendix 1 ‘Soundness Tests’

The fundamental concept of the Local Development Plan system is that the plan is the product of a thorough and comprehensive process of engagement with the community, where the planning authority has refined the options to produce what it considers to be a sound plan. The presumption will therefore be that the Local Development Plan is sound unless it is shown to be otherwise as a result of evidence considered at the examination.

Consequently, those who object will need to show why the plan is not sound. Everyone making representations on the Local Development Plan will be encouraged to relate their comments to the tests of soundness.

Nonetheless, it is the responsibility of the appointed Inspector at the examination stage, to consider the soundness of the plan as a whole and ensure that it satisfies the statutory requirements for its preparation. Whilst Inspectors will still consider individual objections it will be on the basis of how these address the plans’ overall soundness.

The examination is based on the Inspector’s assessment of matters and issues in the Plan and is not driven by representations received during the plan’s preparation. A number of hearing sessions will be held which will be structured around the matters and issues identified by the Inspector as critical to the soundness of the plan.

The tests of soundness relate to three areas:

Soundness Test 1: Does the plan fit? (i.e. is it clear that the LDP is consistent with other plans?)

Guidance set out in ‘Local Development Plan Examinations: Procedural Guidance’ (page 43) states “The LPA should:

- Explain how strategic policies and allocations are consistent with national policy, the Future Wales – The National Plan 2040, well-being goals and the Welsh National Marine Plan (if applicable);
- Avoid wasteful/unnecessary repetition of national development management policies;
- Explain how the plan takes account of other plans/strategies, for example of transport bodies, utility companies and agencies providing services in the area, including their future plans and any requirements for land and premises;
- Explain how the plan relates to the Well-being Plan or the National Park Management Plan (if applicable), identifying policies and proposals

which deliver key components of that strategy which relate to the use and development of land; and

- Demonstrate how the plan is consistent with those of neighbouring LPAs.”

Soundness Test 2: Is the plan appropriate? (i.e. is the plan appropriate for the area in light of the evidence?)

The Development Plans Manual (edition 3) identifies the following questions:

- Is it locally specific?
- Does it address the key issues?
- Is it supported by robust, proportionate and credible evidence?
- Can the rationale behind the plan’s policies be demonstrated?
- Does it seek to meet assessed needs and contribute to the achievement of sustainable development?
- Are the vision and the strategy positive and sufficiently aspirational?
- Have the ‘real’ alternatives been properly considered?
- Is it logical, reasonable and balanced?
- Is it coherent and consistent?
- Is it clear and focused?

Soundness Test 3: Will the plan deliver? (i.e. is it likely to be effective?)

The Development Plans Manual (edition 3) identifies the following questions:

- Is it locally specific?
- Does it address the key issues?
- Is it supported by robust, proportionate and credible evidence?
- Can the rationale behind the plan’s policies be demonstrated?
- Does it seek to meet assessed needs and contribute to the achievement of sustainable development?
- Are the vision and the strategy positive and sufficiently aspirational?
- Have the ‘real’ alternatives been properly considered?
- Is it logical, reasonable and balanced?
- Is it coherent and consistent?
- Is it clear and focused?

Appendix 2: Detailed stages of LDP 3 preparation

Delivery Agreement					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome/ Reporting mechanism
Draft Delivery Agreement (LDP Regulation 6 and 8)	Set out the timetable for preparing LDP 3 and the Community Involvement Scheme	April /May 2025	Strategic Policy team Members	Workshop for Members held 2 April 2025	Draft Delivery Agreement prepared by officers

Delivery Agreement					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome/ Reporting mechanism
Consultation on draft Delivery Agreement (LDP Regulation 7)	<p>Inform stakeholders and public on the preparation of LDP 3</p> <p>Seeks views of stakeholders and public on the draft Delivery Agreement</p>	Six week public consultation May / June / July 2025	<p>Strategic Policy team</p> <p>All consultees²³</p>	<p>Publication on website</p> <p>Notification via email/letter to all consultees</p> <p>Social media</p> <p>Press release</p>	Publication of draft Delivery Agreement for consultation online and at Llanion office

²³ includes NPA Members, general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list

Delivery Agreement					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome/ Reporting mechanism
Finalise Delivery Agreement and gain approval from Welsh Government (LDP Regulation 9)	Amend Delivery Agreement following consultation and seek approval by the National Park Authority and Welsh Government.	Consider responses in August 2025. Seek NPA approval in September Submit to Welsh Government for approval September/October 2025	Strategic Policy team NPA Members Welsh Government	Delivery Agreement presented to NPA Members and submitted to Welsh Government for approval	Publication of Approved Delivery Agreement on website

Delivery Agreement					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome/ Reporting mechanism
Publication of approved Delivery Agreement (LDP Regulation 9 and 10)	Inform all consultees of the agreed Delivery Agreement	October/November 2025	LDP Team	<p>Publication on website</p> <p>Notification via email/letter to everyone</p> <p>Paper copy available at National Park office, Llanion Park, Pembroke Dock.</p>	Publication of approved Delivery Agreement on website and paper copy available to view at Llanion Park.

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Prepare LDP 3 evidence base, including SA/SEA baseline and assessment framework (LDP Regulation 14)	To inform LDP 3 vision, objectives, strategy and policies	October 2025 to December 2026	Strategic Policy team Key stakeholders NPA Members Town, City and Community Councils Councillors Specific/general/other consultation bodies as required. Consultants (where necessary)	Members workshops	Topic / background papers and SA/SEA Scoping Report

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Call for Candidate Sites (LDP Regulation 14)	Identify potential development sites	December 2025 to February 2026	Open to all	<p>Publication on website</p> <p>Notification via email/letter to all consultees²⁴</p> <p>Paper copy available at National Park office, Llanion Park.</p> <p>Press release and use of social media</p> <p>Workshop for any interested parties but aimed at landowners/agents/RSLs/City, Town, City and Community Councils</p>	Preparation of Candidate Site Register

²⁴ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Assess candidate sites and prepare Candidate Site Register of all sites received (LDP Regulation 14)	To provide clarity and transparency on sites received and their assessment	March to May 2026	Strategic Policy Team PCC's relevant departments NRW, DCWW, Welsh Government	Consultation with relevant statutory undertakers on site selection	Preparation of Candidate Site Register
Prepare SA/SEA Scoping Report	To establish the baseline, review relevant plans, programmes and policies and establish the assessment framework	May 2025 to November 2025	Strategic Policy team	Engagement with statutory consultees of Cadw and NRW as necessary	Scoping Report

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Consultation of SA/SEA Scoping Report	Invite comments on the Scoping Report	December 2025 – January 2026	<p>Minimum 5 week consultation with statutory consultation bodies NRW and Cadw notified via email</p> <p>Available on website for anyone to comment</p>	<p>Email NRW and Cadw</p> <p>Publication on website</p>	Report of consultation

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Identification of vision, issues and objectives	To identify key issues and develop the LDP vision and objectives	October 2025 to February 2026	Strategic Policy Team NPA Members Key stakeholders City, Town and Community Councils and Councillors	Workshop for Members Meetings with Key Stakeholders as required Online workshop for City, Town and Community Councils and Councillors	Build consensus on key issues, vision and objectives for the preferred strategy

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Identification and assessment of growth options by SA/SEA and impact assessments	To identify and assess growth options to inform the preferred strategy	December 2025 to June 2026	Strategic Policy Team NPA Members Pembrokeshire County Council's relevant departments City, Town and Community Councils and Councillors	Workshop for Members Meetings with PCC's departments Online workshop for City, Town and Community Councils and Councillors	Build consensus on the preferred growth option for the preferred strategy

Pre-deposit Participation					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Identification and assessment of spatial strategy options by SA/SEA and prepare impact assessments	To identify and assess spatial strategy options to inform the preferred strategy	March to August 2026	Strategic Policy Team NPA Members Pembrokeshire County Council's relevant departments City, Town and Community Councils	Workshop for Members Meetings with PCC's departments Questionnaire for City, Town and Community Councils	Build consensus on the preferred spatial strategy option for the preferred strategy

Pre-deposit public consultation on the Preferred Strategy					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Preparation of Preferred Strategy and initial SA/SEA report, impact assessments and HRA report and seek NPA approval for consultation	To seek NPA approval for consultation	August 2026 to December 2026	Strategic Policy Team NPA Members	Presentation to National Park Authority	Obtain approval to undertake public consultation

Pre-deposit public consultation on the Preferred Strategy					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Consultation on Preferred Strategy, accompanying evidence base documents, candidate site register, initial SA/SEA, impact assessments and HRA (LDP Regulation 15 and 16)	To provide an opportunity for all to submit representations on the preferred strategy and accompanying documents	Minimum 6 week consultation period January/February to March/April 2027	Strategic Policy team Open to all	Website Paper copy available at Llanion Park Notification via email/letter to all consultees ²⁵ Social media Press release Drop-in sessions at key locations in the National Park	Report of consultation

Pre-deposit public consultation on the Preferred Strategy					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Consider duly made consultation responses and prepare initial Consultation Report (LDP Regulation 16 and 16A)	To respond to comments received via a report of consultation and make changes to the Preferred Strategy where required	May to June 2027	Strategic policy team to consider duly made representations	Not applicable	Initial Consultation Report

²⁵ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Deposit Plan					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Preparation of Deposit Plan and SA/SEA report, impact assessments and HRA and seek NPA approval for consultation	Prepared Deposit documents and SA/SEA, impact assessments and HRA and obtain Member approval for statutory consultation	May 2027 to February 2028	Strategic Policy Team NPA Members	Presentation to National Park Authority	Approval to undertake consultation

Deposit Plan					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Consultation on Deposit Plan, accompanying evidence base documents, initial consultation report, SA/SEA, impact assessments and HRA (LDP Regulation 17 and 18)	To provide an opportunity for all to submit representations on the preferred strategy and accompanying documents	Minimum 6 week consultation period March to April/May 2028	Strategic Policy team Open to all	Website Paper copy available at Llanion Park Notification via email/letter to all consultees ²⁶ Social media Press release Drop-in sessions at key locations in the National Park	Acknowledge receipt of duly made representations

Deposit Plan					
Key stage	Purpose	Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Consider duly made consultation responses and prepare Consultation Report (LDP Regulation 18 and 19)	To document, consider and address comments received via a report of consultation to be submitted to Welsh Ministers for examination.	May to July 2028	Strategic policy team to consider duly made representations and how they should be addressed in the LDP	Report of consultation to be published on website	Report of consultation

²⁶ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Submission of LDP 3 for examination					
Key stage	Purpose	Indicative Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
NPA to approve submission of LDP 3 for examination	To obtain Member approval for submission of LDP 3 for examination	July 2028	Strategic Policy Team NPA Members	Presentation to National Park Authority	Approval for submission of LDP 3 for examination
Submission of LDP 3 for independent examination (LDP Regulation 22)	Submit LDP 3 for examination	July 2028	Strategic Policy Team	Statement on website Notification by email/letter to all consultees ²⁷	Submission of LDP 3 for examination

²⁷ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Independent examination					
Key stage	Purpose	Indicative Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Pre-hearing meeting	Pre-hearing meeting to identify the issues and format for the hearing sessions	September 2028	<p>Inspector from Planning Environment and Decisions Wales</p> <p>Programme Officer</p> <p>Strategic Policy team</p> <p>Relevant departments from PCC</p> <p>All those who made duly made recommendations will be notified</p>	<p>Notification by email or letter to all consultees</p> <p>Information will be available on the website</p> <p>The Inspector will determine the procedure</p>	Progression to hearing sessions

Independent examination					
Key stage	Purpose	Indicative Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Hearing sessions	Inspector examines the soundness of the Plan in hearing sessions	November / December 2028	<p>Inspector from Planning Environment and Decisions Wales</p> <p>Programme Officer Strategic Policy team</p> <p>Relevant departments from PCC</p> <p>All those who made duly made representations at Deposit stage</p>	<p>The Inspector will determine the procedures for the examination</p> <p>Information published on the website</p>	Publication of Inspector's Report

Independent examination					
Key stage	Purpose	Indicative Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Receipt of Inspector's Report (LDP Regulation 24)	<p>The Inspector's Report will detail binding changes to LDP 3.</p> <p>The Inspector's report will be fact checked by the Strategic Policy team</p>	June 2029	<p>Planning Inspector</p> <p>Strategic Policy team</p> <p>NPA Members</p>	<p>Publication of Inspector's Report on website</p> <p>Notification by email/letter to all consultees²⁸</p> <p>Paper copy available at Llanion Park</p> <p>Brief NPA Members on the Inspector's Report</p>	Publication of Inspector's Report on website

²⁷ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Adoption					
Key stage	Purpose	Indicative Timescale	Who will be involved?	Method of engagement	Outcome / Reporting mechanism
Adoption of LDP 3 by the National Park Authority	To adopt LDP 3 within 8 weeks of receipt of the Inspector's Report	July 2029	NPA Members Strategic Policy team	Presentation to National Park Authority	NPA agreement to adopt LDP 3.
Publish LDP 3, adoption statement, final SA/SEA Report	To inform all consultees of the adoption of LDP 3	Following adoption	Strategic Policy team	Website Notification by email/letter to all consultees ²⁹ Social media Press release	Adopted LDP 3 available on website

²⁹ (includes NPA Members, The general public registered on the LDP contact list, Town, City and Community Councils and Councillors, Specific Consultation Bodies, General Consultation Bodies and other consultees, key stakeholders and developers, landowners and agents registered on the LDP contact list)

Appendix 3: Risks for the timetable

Issue	Risk Level	Potential Impact	Mitigation
Staff shortages	Medium	Programme Slippage	Seek assistance from other planning authorities. Prioritise staff advertising. Service Level Agreement in place with National Park Authorities.
Evolving National Legislation/ Policy/Governance issues	High	Programme Slippage	Monitor and address where feasible.
Election cycles	Medium	Programme Slippage	Local elections are due in May 2027. Schedule member training after elections
West Wales Strategic Development Plan	Low	Programme Slippage if staff have to contribute	Communicate resource implications when agreeing staffing and resourcing for SDP.
Lack of financial resources	Medium	Programme Slippage	Bid for resources as part of budget round and programme accordingly. Reduce costs by working collaboratively with neighbouring authorities where possible. Reserve accrued for LDP 3 and

Issue	Risk Level	Potential Impact	Mitigation
			independent examination
Unanticipated levels of objection	Medium	Programme Slippage	Ensure suitable opportunities for collaboration and engagement with stakeholders and the community. Provide flexibility in the timetable.
Planning Inspectorate or statutory consultees unable to meet timetable	Low	Programme Slippage	Liaise with the Planning Inspectorate at key stages of Plan preparation and during the preparation of the Service Level Agreement
Plan fails the test of soundness	Medium/ High	Part of the Plan is excluded or changed Additional material needs to be included in the Plan before adoption All the Plan withdrawn	Liaise with Welsh Government and Authority Members and ensure plan procedure and content are sound as it progresses to submission for examination.
Difficulty in acquiring necessary information / expertise to inform LDP 3	Medium	Programme slippage	Engage with consultants early on for key topic areas
Delays in printing or translation	Low	Programme slippage.	Ensure approach to formatting and presentation is not dependent on

Issue	Risk Level	Potential Impact	Mitigation
			significant graphics input. Ensure Translators are available for the translation of substantive documents.
Legal Challenge	Low	Adopted Plan quashed Additional workload	Ensure the statutory requirements are complied with. Liaise with the Welsh Government regarding mitigation measures.

Appendix 4 Consultation Groups

Groups representing community needs

Age Cymru Pembrokeshire
Citizens Advice Bureau
Equality and Human Rights Commission
Communities First (Llanion West, Monkton)
Disability Wales
Disabled Persons Transport Advisory Committee
Diversity Team Dyfed Powys Police
Hafal
Mind Cymru Pembrokeshire
Path Pembrokeshire
Pembrokeshire Association of Voluntary Services – see list below
Pembrokeshire Black and Ethnic Minorities Forum
Pembrokeshire Blind Society
Pembrokeshire Care Society
Pembrokeshire Deaf Society
Pembrokeshire Deaf Children's Society
Pembrokeshire Talking Newspaper
Pembrokeshire Gypsy & Traveller Accommodation Assessment Steering Group
Pembrokeshire Sustainable Agriculture Network
Pembrokeshire Youth Service

Shelter Cymru
The Ethnic Minority Foundation
Wales Council for Voluntary Action
National Old Age Pensioners Association Wales
West Wales Action for Mental Health
Youth Hostel Association

Groups & Organisations Represented by Pembrokeshire Association of Voluntary Services include

Arts Groups
Carers
Charities
Children's Groups
Community Groups
Disability Groups
Education and Training Groups
Environmental Groups
Faith Groups
Health Groups
Heritage and Culture Groups
Homeless
Horticultural Groups
Housing Groups

Religious Groups
Residents and Tenant Associations
Scouts
Senior Citizens
Sports and Recreational Clubs
Village Hall Committees
Voluntary Transport Groups
Welsh Language Groups
Women's Aid
Women's Institutes
Young Farmers
Youth Groups

Specific Consultation Bodies and UK Government Departments

British Gas, Ecotricity, EDF, Eon, Dwr Cymru, Good Energy, London Energy, Scottish Power, National Grid Company, Npower, Western Power Distribution, OFCOM, Openreach, Utilita, BT Group plc, EE, Vodafone, O2, 3 (Three), Virgin Media,
CADW
Carmarthenshire County Council
Ceredigion County Council
Department of Energy and Climate Change
Department of Trade and Industry
Department of Transport

Dwr Cymru
Home Office
Ministry of Defence
Natural Resources Wales
Network Rail
Pembrokeshire County Council
Pembrokeshire Local Service Board
Hywel Dda University Health Board
Persons owning or controlling electronic apparatus
Secretary of State for functions previously exercised by the Strategic Rail Authority)
Town and Community Councils (and neighbouring town and community councils) see separate list below
UK Ltd,
Welsh Government all policy areas

Town, city and Community Councils ^{*30}

Amroth
Angle
Brawdy
Burton

³⁰ *Completely outside, but adjacent to the National Park.

Camrose
Cardigan*
Carew
Cilgerran*
Cilymaenllwyd*
Clunderwen*
Cosheston
Crymych
Cwm Gwaun
Dale
Dinas Cross
East Williamston*
Eglwysrwr
Eglwyscummin*
Fishguard and Goodwick Town
Freystrop
Hayscastle
Herbrandston
Hook
Hundleton
Jeffreyston
Johnston

Kilgetty/Begelly
Lamphey
Llangwm
Llanrhian
Llawhaden
Maenclochog
Manorbier
Marloes and St Brides
Martletwy
Mathry
Merlin's Bridge
Milford Haven
Mynachlogddu
Nevern
Newport Town
Nolton and Roch
Pembroke Town*
Penally
Pencaer
Puncheston
Saundersfoot
Scleddau

Solva
St Davids City
St Dogmaels
St Florence*
St Ishmaels
St Mary Out Liberty
Stackpole and Castlemartin
Tenby Town
The Havens
Uzmaston, Boulston and Slebech
Walwyns Castle
Y Ferwig*

General Consultation Bodies

(i) Voluntary bodies benefiting the area	see 'Groups representing community needs' list
(ii) Bodies representing the interests of different racial, ethnic or national groups in the area	<p>Citizen's Advice Bureau</p> <p>Equality and Human Rights Commission</p> <p>Gypsy Association</p> <p>The Ethnic Minority Foundation</p> <p>Active Wales</p>

<p>(iii) Bodies which represent the interests of different religious groups in the area</p>	<p>Orthodox Christian Church in Wales</p> <p>Representative Body of the Church of Wales</p> <p>The Catholic Church in England and Wales</p> <p>The Methodist Church in Wales</p> <p>The Presbyterian Church in Wales</p> <p>Hindu Council UK</p> <p>Muslim Council of Britain</p> <p>Jewish Leadership Council</p> <p>Saints and Stones</p> <p>Muslim Council of Wales</p> <p>West Wales Islamic Cultural Association & Masjid</p> <p>Hope Church Pembrokeshire</p>
<p>(iv) Bodies which represent the interests of disabled persons in the area</p>	<p>Disability Wales</p> <p>Disabled Persons Transport Advisory Committee</p> <p>Mind Cymru</p> <p>Wales Council for the Blind</p> <p>Wales Council for the Deaf</p> <p>Wales Council for Voluntary Action</p> <p>Mental Health Matters Wales</p> <p>Alzheimer's Society</p> <p>CWTCH Pembrokeshire</p> <p>DPJ Foundation</p> <p>HOPE MS Therapy Centre</p>

	<p>Learning Disability Wales</p> <p>Mencap Cymru</p> <p>AP Cymru- The Neurodiversity Charity Wales</p> <p>Pembrokeshire Cancer Support</p>
(v) Bodies which represent the interests of persons carrying on business in area.	<p>British Holiday and Home Parks Association</p> <p>Environmental Services Association</p> <p>Confederation of British Industry (Wales)</p> <p>Home Builders Federation</p> <p>PBI</p> <p>Pembrokeshire Restaurants and Hotels Association</p> <p>Visit Pembrokeshire</p> <p>British Wind Energy</p> <p>Campaign for Real Ale</p> <p>Country Land & Business Association</p> <p>Farmers Union Wales</p> <p>Federation of Small Businesses</p> <p>Federation of Master Builders</p> <p>Pembrokeshire Agricultural Society (Show Committee)</p> <p>National Farmers Union of Wales</p> <p>Rail Freight Group</p> <p>South and West Wales Institute of Directors</p> <p>South Wales Sea Fisheries Committee</p>

	Wales Rural Forum
(vi) Bodies which represent the interests of Welsh culture in the authority's area.	Cymuned Cadw Heneb Menter Iaith Sir Benfro Wales Rural Forum Pembrokeshire Historic Buildings Trust Reach Wales

Other Consultees

Airport Operators
British Aggregates Association
British Geological Survey
Canal and River Trust, canal owners and navigation authorities
Centre for Ecology and Hydrology
Centre for Alternative Technology
Chambers of Commerce, local CBI and local branches of Institute of Directors
Civil Aviation Authority
Coal Authority
Coastguard
Country Land and Business Association
Crown Estate Office
Design Commission for Wales

Disability Wales
Disability Rights Commission
Disabled Persons Transport Advisory Committee
Education and Training Groups operating in Pembrokeshire
Electricity, Gas and Telecommunications Companies and the National Grid Company
Environmental groups at national and regional level
Environmental Services Agency (Waste)
Equality and Human Rights Commission
Estate Agents operating in Pembrokeshire
Farmers Union Wales
Federation of Small Businesses
Fields in Trust
Fire and Rescue Services
Forestry Commission Wales
Freight Transport Association
Gypsy Council
Harbour Authorities
Health and Safety Executive (HSE)
Home Builders Federation
Local community, conservation and amenity groups, including Agenda 21
Groups/Civic Societies
Local transport operators
Local businesses operating in Pembrokeshire
Mineral Operators in Pembrokeshire

National Farmers Union of Wales
One Voice Wales
Planning Aid Wales
Police Architectural Liaison Officers
Port Operators
Post Office Property Holdings
Planning bodies and Consultants
Princes Gate
Professional Bodies not specifically listed (e.g. Royal Institution of Chartered Surveyors Wales, Royal Town Planning Institute in Wales, Chartered Institute of Housing Cymru, Institution of Civil Engineers, Chartered Institution of Waste Management)
Public Health Wales
Minerals Products Association
Rail Freight Group
RNLI Stations in Pembrokeshire
Sports Wales
Statkraft
Train Operating Companies
Wales Council for Voluntary Action
Water Companies
Waste Operators in Pembrokeshire
Welsh Environmental Services Association (representing waste industry)
Welsh Language Commissioner
Valero Pembrokeshire Refinery

Key Stakeholders

Affordable Housing Group for Pembrokeshire c/o Pembrokeshire County Council
British Holiday and Home Parks Association
CADW
Carmarthenshire County Council
Ceredigion County Council
Dwr Cymru Welsh Water - Developer Services
Department for Economy and Transport (DE&T) South and West Wales Trunk Road Agency
Pembrokeshire Sustainable Agriculture Network
Destination Pembrokeshire Partnership
Heneb
Hywel Dda University Health Board
Home Builders Federation
Public Service Board c/o Pembrokeshire County Council
One Voice Wales
Natural Resources Wales
Pembrokeshire Planning Agents c/o Pembrokeshire County Council
Pembrokeshire Association of Local Councils
Pembrokeshire Association of Voluntary Services
Pembrokeshire Business Panel
Pembrokeshire Coastal Forum
Pembrokeshire Community Energy Network

Pembrokeshire County Council
Pembrokeshire Gypsy & Traveller Accommodation Assessment Steering Group
PLANED
South West Wales Mineral Planning Group
South Wales Regional Aggregates Working Party
South West Wales Waste Planning Group
The Environment Network for Pembrokeshire (TENP)
Welsh Government

Appendix 5 'Glossary of Terms'

Annual Monitoring Report (AMR)	This will assess the extent to which policies in the adopted local development plan are being successfully implemented (Regulation 37 of the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended))
Baseline	A description of the present state of an area against which to measure change.
Candidate Site	Candidate Sites are those nominated by anyone for consideration by the LPA as allocations in an emerging LDP.
Candidate Sites Register	Register of candidate sites prepared following a call for candidate sites by the LPA.
Community	People living in a defined geographical area, or who share other interests and therefore form communities of interest.
Community Infrastructure Levy (CIL)	The Community Infrastructure Levy is a planning charge, introduced by the Planning Act 2008 as a tool for local planning authorities to help deliver infrastructure to support the development of their area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010. The National Park Authority does not have an adopted CIL.
Community Involvement Scheme (CIS)	Sets out the project plan and policies of the LPA for involving local communities, including businesses, in the preparation of local development plans. The CIS is submitted to the Welsh Government as part of the Delivery Agreement for agreement.
Consensus building	A process of early dialogue with targeted interest groups to understand relevant viewpoints and agree a course of action.
Consultation	A formal process in which comments are invited on a particular topic or set of topics, or a draft document.

Consultation Body	An authority with environmental responsibilities concerned by the effects of implementing plans and programmes and which must be consulted under the SEA Regulations; i.e. Natural Resources Wales (NRW) and Cadw.
Consultation exercise	A single consultation project focused on a defined objective and usually part of an overall consultation programme.
Contextual Indicator	An indicator used to monitor changes in the context within which the plan is being implemented.
Delivery Agreement (DA)	A document comprising the LPA's timetable for the preparation of the LDP together with its Community Involvement Scheme, submitted to the Welsh Government for agreement.
Deposit Plan	This is a full draft of LDP 3 which is made available for public consultation for a minimum period of six weeks prior to the plan being submitted for examination by an Inspector.
Development management policies	A suite of criteria-based policies which will ensure that all development within the area meets the aims and objectives set out in the Strategy.
Dialogue methods	Different techniques of interaction that build a continuous dialogue between and among affected groups.
Duly made	Representations to the development plan consultation which are made in the correct manner and within the specified consultation time period.
Engagement	A process which encourages substantive deliberation in a community. Proactive attempt to involve any given group of people/section of the community.
Environmental Report	Document required by the SEA Regulations which identifies, describes and appraises the likely significant effects on the environment of implementing the plan, see Sustainability Appraisal Report.

Evidence Base	Interpretation of Baseline or other information/data to provide the basis for plan policy.
Examination	The examination involves public examination of the Deposit LDP 3, the Deposit representations, the report of consultation, evidence base/background documents and the Sustainability Appraisal Report and impact assessments. This is carried out by Planning and Environment Decisions Wales (PEDW) on behalf of the Welsh Government.
Focussed Change (FC)	Changes proposed to the deposit LDP prior to submission that are extremely limited in number, that reflect key pieces of evidence, but do not go to the heart of the plan.
Habitats Regulations Assessment (HRA)	Habitats Regulations Assessment (HRA) relates to the assessment of the impacts of a plan (or project) against the nature conservation objectives of the National Site Network (Special Areas of Conservation SACs and Special Protection Areas SPAs) for any likely significant effects. HRA also ascertains whether the proposed plan would adversely affect the integrity of the site.
Indicator	A measure of variables over time, often used to a measure achievement of objectives.
Initial SA Report	A term used in the Development Plans Manual to refer to the SA Report, produced at the Preferred Strategy stage. This assesses the LDP options against the SA framework. The report is then expanded at the Deposit LDP stage and finalised alongside the Adoption Statement.
Inspector's Report	The Report prepared by an independent Inspector who examines LDP 3. The Inspector's Report contains recommendations on the content of the final LDP 3 and is binding upon the Authority. The Authority must adopt LDP 3 within 8 weeks of receipt of the Inspector's Report.
Involvement	Generic term to include both participation and consultation techniques.
LANDMAP	LANDMAP is the formally adopted methodology for landscape assessment in Wales; therefore all landscape

	work and assessments of the effects arising from a proposals impact on the landscape in Wales should include LANDMAP
LDP (or Deposit) Documents	These include the deposit LDP, the Sustainability Appraisal report, the initial consultation report, the candidate sites register, the Review Report (if appropriate), any relevant supporting documents.
Local Development Plan (LDP)	<p>The required statutory development plan for each local planning authority area in Wales under Part 6 of the Planning and Compulsory Purchase Act 2004.</p> <p>A land use plan that is subject to independent examination, which will form the statutory development plan for a local planning authority area for the purposes of the Act. It should include a vision, strategy, area-wide policies for development types, land allocations, and where necessary policies and proposals for key areas of change and protection. Policies and allocations must be shown geographically on the Proposals Map forming part of the plan.</p>
Local Planning Authority (LPA)	A planning authority responsible for the preparation of an LDP; i.e. County or Borough Council, or National Park Authority.
Local Well-being Plan	Under The Well-being of Future Generations (Wales) Act 2015 Public Service Boards were established for each local authority area to prepare a Well-being Plan.
Marine Plan	The Welsh National Marine Plan prepared under the Marine and Coastal Access Act 2009.
Matters Arising Change (MAC)	Change after submission of an LDP for examination, where the appointed Inspector concludes the change is necessary for soundness having considered all the evidence submitted to the examination.

Mitigation	Measures to avoid, reduce or offset significant adverse effects.
National Park Partnership Plan (NPPP)	In national park areas the National Park Partnership Plan (which was formerly known as the Management Plan) is the strategic over-arching policy document, co-ordinating and integrating other plans, strategies and actions where these affect the Park purposes and duties; it should inform the LDP.
Objective	A statement of what is intended, specifying the desired direction of change in trends.
Output Indicator	An indicator that measures the direct output of the plan. These indicators measure progress in achieving the plan's objectives, targets and policies.
Participation	A process whereby stakeholders and the community can interface with plan makers.
Partners	Other local/NP authority departments and statutory bodies where the LDP will help to deliver some of the objectives of their strategies. Partners may be expected to contribute to formulating relevant parts of the LDP.
Planning and Environment Decisions Wales (PEDW)	An independent body who will be responsible for the formal examination of LDP2.
Pre-deposit proposals documents	Pre-deposit proposals documents is defined in the LDP Regulations as the list of documents that will be made available during the Preferred Strategy consultation and includes the vision, strategic options, preferred strategy, key policies, the Sustainability Appraisal report, the candidate sites register, Review Report.
Pre-deposit stage	The participation and consultation stages prior to deposit stage.
Preferred Strategy	This sets out the broad strategic direction for LDP 3. This includes the preferred level of growth along with the spatial

	strategy for distributing the growth. It also includes the vision, issues and objectives of the Plan.
Press Releases	The Authority's press releases to local or Welsh media including newspapers, radio and television news stations as appropriate. Media may choose not to print or broadcast the news item.
Review Report	The required statutory report under S69 of the 2004 Act and/or Reg41; to conclude on the LDP revision procedure to be followed based on a clear assessment of what has been considered and what needs to change and why, based on evidence.
Scoping SA	The process of deciding the scope and level of detail of an SA, including the sustainability effects and options which need to be considered, the assessment methods to be used, and the structure and contents of the SA Report.
Service Level Agreement (SLA)	An agreement with a statutory agency which sets the standards which it will aim to meet, and the costs arising. The Planning Inspectorate agrees one with the LPA in respect of an LDP examination, setting out the likely timescales and cost of the examination and providing the LPA with clear guidance on the nature of their own responsibilities.
Short form revision procedure	May be appropriate for circumstances where the issues involved are not of sufficient significance to justify undertaking the full plan revision procedure.
Significant effect	Effects which are significant in the context of the plan (Schedule 1 of the SEA Regulations gives criteria for determining the likely significance of effects on the environment).
Significant Effects Indicator	An indicator that measures the significant effects of the plan.
Site specific allocations	Allocations of sites (proposals) for specific or mixed uses or development contained in a local development plan. Policies will identify any specific requirements for individual

	proposals. Allocations will be shown on the LDP's proposals map.
Soundness	In order to be adopted, an LDP must be determined 'sound' by the examination Inspector (S64 of the 2004 Act). Tests of soundness tests and checks are identified in PPW (ch2) and the Manual (ch6).
Stakeholders	Interests directly affected by the LDP (and/or SEA) - involvement generally through representative bodies.
Statement of Common Ground (SocG)	The purpose of a SOCG is to establish the main areas of agreement between two or more parties on a particular issue.
Strategic Development Plan (SDP)	A Strategic Development Plan is a regional development plan to cover cross-boundary issues. It will be prepared by a Corporate Joint Committee across a region. LDPs must be in general conformity with SDPs once adopted.
Strategic Environmental Assessment (SEA)	Generic term used internationally to describe environmental assessment as applied to plans and programmes. SEA process is derived from European legislation and defined at European level – Directive 2001/42/EC. The Environmental Assessment of Plans and Programmes (Wales) Regulations 2004 (SEA Regulations) require a formal "environmental assessment of certain plans and programmes, including those in the field of planning and land use".
Supplementary Planning Guidance (SPG)	Supplementary information in respect of the policies in an LDP. SPG does not form part of the development plan and is not subject to independent examination but must be consistent with it and with national planning policy.

Sustainability Appraisal (SA)	<p>Tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors). Each LPA is required by S62(6) of the 2004 Act to undertake SA of the LDP. This form of SA fully incorporates the requirements of the SEA Regulations.</p> <p>The term is used in this Delivery Agreement to include Strategic Environmental Assessment, unless otherwise made clear.</p>
Sustainability Appraisal Framework	This comprises the identified SA objectives against which LDP options are then assessed.
Sustainability Appraisal Report (SA Report)	<p>A document required to be produced as part of the SA process to describe and appraise the likely significant effects on sustainability of implementing the LDP, which also meets the requirement for the Environmental Report under the SEA Regulations. S62(6) of the 2004 Act requires each LPA to prepare a report of the findings of the SA of the LDP.</p> <ul style="list-style-type: none"> - The SA Report is first produced at the Preferred Strategy stage (the Interim SA Report), expanded at the Deposit LDP stage and finalised alongside the Adoption Statement.
The 2004 Act	The Planning and Compulsory Purchase Act 2004.
Workshop	Where a group have the opportunity to engage in group debates and practical exercises with a written or drawn 'output'.

PCNPA Full Integrated Assessment Template

Title of what is being Assessed: Draft Delivery Agreement for Local Development Plan 3.

Is this a staged Integrated Assessment: Yes, stage 1 integrated Assessment is being completed on a draft Delivery Agreement. Stage 2 to be completed following public consultation.

This document is a multi-purpose tool ensuring the appropriate steps are taken in our plan, policy and decisions making processes to:

- Comply with the Public Sector Equality Duty (we are required to assess equality impacts under the Welsh Specific duties)
- Demonstrate that we have shown due regard to the need to reduce inequalities of outcome resulting from socio-economic disadvantage when taking strategic decisions under the Socio-economic Duty
- Ensure we are considering impact on health impacts, including wider determinants of health.
- Ensure that are action to not undermine Human Rights and public bodies duties under Human Rights Act 1998
- Ensure we are considering impacts on promotion of Welsh language and comply with requirements within our Policy Making Welsh Language Standards
- Ensure we are considering the Section 6 Biodiversity Duty and wider carbon emission and carbon storage considerations in our plans and decision making processes
- Ensure we are considering the Well-being Goals for Wales, 5 Ways of Working under the Well-being of Future Generations Act and any relevant future trends/ horizon scanning information

Benefits of undertaking an Integrated Assessment:


- Gain a better understanding of those who may be impacted by the plan, decision, policy or practice
- Better meet differing needs and become more accessible and inclusive

- Enable planning for success – identifies potential pitfalls and unintended consequences before any damage is done
- Prevent poor decisions, or worse, having to reverse decisions, thus avoiding cost and reputational implications
- Demonstrate decisions are thought through and have taken into account the views of those affected
- Enable us to manage expectations by explaining the limitations within which we are working (e.g. budget)
- Help avoid risks and improve outcomes for individuals
- Remove inappropriate or harmful practices and eliminate institutional discrimination
- Opportunity to explore mitigation options where negative impact are identified
- Ensure we put the Welsh and English language on an equal footing
- Ensure we are embedding biodiversity and decarbonisation considerations in everything that we do

Please refer to Full Integrated Assessment Guidance for further information on completing and assessment.

Section 1 – Details of the Strategic Plan, Policy or Decision

Name of Strategic Plan, Policy or Decision being assessed	<p>Draft Delivery Agreement for Local Development Plan 3</p> <p>The first stage in the preparation of the replacement Local Development Plan 3 (LDP 3) is the production of a Delivery Agreement (DA). The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended) prescribe the Delivery Agreement must contain:</p> <ul style="list-style-type: none"> • a timetable of key stages of Plan preparation and • the Community Involvement Scheme (CIS), setting out how and when stakeholders and the community will be engaged and involved in the plan making process.
Department/ Service Area	Strategic policy
Officer Responsible for Impact Assessment	<p>Name: Emma Gladstone</p> <p>Title: Strategic Policy Manager</p> <p>Department: Strategic Policy</p>
Responsible Senior Manager	<p>Name: Sara Morris</p> <p>Title: Director of Placemaking, Decarbonisation and Engagement</p>
Reason Trigger Document Identified Need for Completion of Full Assessment	<p>The draft Delivery Agreement is the first stage in preparing the Local Development Plan 3 (LDP 3). The DA (including CIS) does not contain any policies or proposals, but is the essential project management tool to guide the production of the LDP. It sets out the Community Involvement Scheme detailing who, how and when stakeholders and the community can be engaged and consulted in the preparation of the plan. This has potential consequences that could impact on equality, Welsh language and well-being goals.</p>
Timetable for the Assessment	<p>This stage 1 assessment is undertaken on the draft Delivery Agreement, prior to a six week public consultation (May / June / July 2025). This IIA will be updated to reflect representations received before presenting the Delivery Agreement to the National Park Authority to seek approval for the final Delivery</p>

	Agreement in September 2025. The Delivery Agreement will then be submitted to Welsh Government for their agreement.
Monitoring and Review of Assessment	See above under Timetable for the assessment
Chief Executive Sign Off – Completed Assessment and Summary/ Recommendations	<div style="text-align: right;">Sign off date:</div> <div style="text-align: center;">  </div> <div style="text-align: right;">23/04/2025</div>

Section 2 – Aims and Overview of the Strategic Plan, Policy or Decision

What is its proposed purpose?
<p>To prepare a draft Delivery Agreement (DA) for the National Park's replacement Local Development Plan 3.</p> <p>The first stage in the preparation of the replacement LDP 3 is the production of a Delivery Agreement. The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended) prescribe the Delivery Agreement must contain:</p> <ul style="list-style-type: none"> • a timetable of key stages of Plan preparation and • the Community Involvement Scheme (CIS), setting out how and when stakeholders and the community will be engaged and involved in the plan making process. <p>The DA must be prepared in accordance with Welsh Government regulations and guidance including The Town and Country Planning (Local Development Plan) (Wales) Regulations 2015 (as amended) and the Development Plans Manual 2020 (The Manual). The DA (including CIS) does not contain any policies or proposals, but is the essential project management tool to guide the production of LDP 3, setting out the timetable and community involvement scheme. The Authority must be committed to</p>

the stated timescales and public and stakeholder consultation processes. Adherence to the approved DA is considered as part of the tests of soundness that the appointed Inspector will assess at the Examination stage.

Is it new or existing and under review?

The Delivery Agreement is new for a replacement Local Development Plan 3.

What will change as a result of it and/or what changes are being proposed?

See above under '**What is its proposed purpose?**'. The Delivery Agreement is the essential project management tool to guide the production of LDP 3, setting out the timetable and community involvement scheme.

What are its anticipated notable outcomes (positive and negative)?

Positive:

- An essential project management tool to guide the production of LDP 3.
- Clarity for the community and stakeholders on the timeline for the preparation of LDP 3 and the stages of plan preparation.
- Facilitates stakeholder and community involvement and sets out how and when they can be engaged and consulted during preparation of LDP 3.
- A risk management tool and identifies potential risks and identifies measures to minimise and mitigate risks to ensure delivery in line with the identified timetable
- Identifies resources required in terms of staffing and budget
- Establishes monitoring and review mechanisms to track progress and the process for making changes, if required.
- A statement of commitment by the Authority to prepare LDP 3.

Negative:

- The draft Delivery Agreement identifies the timetable over a period of under 4 years. The process demands significant time and is resource intensive for staff and budgets.

- The process for preparing an LDP is complex, with a number of different stages of plan preparation. There are legal and procedural requirements to adhere to.
- The preparation of the plan involves many different stakeholders and communities and there is potential for conflict and disagreements among stakeholders during the preparation process which can delay the timetable and create tension.
- There may be unexpected delays in plan preparation.

Detail the budget implications relating to it?

Budgetary provision for the preparation of the draft Delivery Agreement is within existing budgets. The preparation of LDP 3 is a resource intensive plan and takes place over a four year period. Budget provision will be made to support preparation of the plan. The Strategic Policy team has some budget reserves to contribute towards the examination phase. The team will seek to minimise costs where possible.

Having an up-to-date development plan is a statutory requirement and it is important to guide development in the National Park and ensure development is undertaken in accordance with the statutory purposes of the National Park.

Indicate which groups of people will be, or potentially could be, impacted upon by its implementation (e.g. service users, employees, volunteers, people living in particular communities)?

Please include any equality or socio-economic disadvantaged groups or Welsh language groups likely to be affected and identify if proposal involves people living in a sensitive or significant area in terms of the Welsh language.

The preparation of LDP 3 has potential to affect many groups of people and individuals. The draft Delivery Agreement outlines opportunities for everyone to be involved in the plan preparation process. This includes:

- Authority Members
- The general public – any member of the public in Pembrokeshire and beyond. Individuals, businesses, organisations and groups
- Community, Town and City Councils and Councillors
- Specific Consultation bodies as defined in the Local Development Plan Regulations and listed in the draft Delivery Agreement (appendix 4).
- General Consultation Bodies as defined in the Local Development Plan Regulations and listed in the draft Delivery Agreement (appendix 4). This includes voluntary bodies whose activities benefit the National Park, those which represent the interests of different racial, religious, ethnic, national or disabled groups in the National Park, as well as those which represent the interests of persons carrying on business and those which represent the interests of Welsh culture.

- Other consultees have been identified and haven an interest in the National Park. This includes bodies such as the National Trust, Pembrokeshire Coastal Forum etc. They are listed in the draft Delivery Agreement (appendix 4).
- Key Stakeholders as listed in the draft Delivery Agreement
- Developers, agents, landowners

The draft Delivery Agreement identifies engagement measures and representative groups to amplify a diverse range of voices in the plan making process, including young people, older people, people with a disability and different racial and religious groups.

- Voluntary and youth organisations operating in Pembrokeshire - through liaising directly with Pembrokeshire Association of Voluntary Services
- Gypsy Traveller Community – through liaising with the Pembrokeshire County Council’s Housing department.
- Farmers – through liaising directly with the National Park’s Agricultural Liaison Officer and disseminating information at local agricultural shows in Pembrokeshire.
- Young people – through liaising directly with the National Park’s youth forum ‘Next Generation’, the education officers and through visits to schools.

Is the policy related to, influenced by, or affected by other policies or areas of work (internal or external) and any assessments carried out on them?

The draft Delivery Agreement is the first stage in the preparation of the Local Development Plan 3 for the National Park. The Draft DA has been prepared in accordance with legislation in the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended). Regard has been had to the Wellbeing of Future Generations (Wales) Act 2015 and the five ways of working when preparing the CIS. Regard has also been given to national guidance in the Development Plans Manual (2020)

When preparing LDP 3, the following assessments will be carried out:

- Sustainability Appraisal, incorporating the Strategic Environmental Assessment
- Habitats Regulation Assessment
- Welsh language Impact Assessment
- Equalities Impact Assessment

- Health Impact Assessment

Section 3 – Considering the Evidence and Assessing Impact

This section considers what data, information, consultation and engagement feedback has been reviewed as part of the plan, policy or decision development process. Relevant information will then be used to assess potential impact of the plan, policy or decision and potential mitigating action needed. Gaps in data and knowledge are also noted.

Equality/ Socio Economic Disadvantage and Inequality of Outcomes/ Health Inequalities and Outcomes/ Human Rights

Depending on what is being assessed you can either take a thematic approach or a group focused approach, please speak to the Performance and Compliance Officer to find out what approach will best suit what you are assessing. The following tables may be modified slightly when used for larger strategic plans.

If it is not suitable to include detailed evidence information, data and engagement/ consultation feedback in the table itself, please attach this information as an Appendix and make summary reference to them in the table when needed.

Thematic focused impact approach

Do you have evidence or reason to believe that what is being assessed will or may impact on	Response/ Mitigation/ Any additional actions needed
<ul style="list-style-type: none"> • People/ Groups with Protected Characteristics (Age, Disability, Gender Reassignment, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation, Marriage and Civil Partnership) • Socio Economic Disadvantage and Inequality of Outcomes • Health and Well-being Outcomes and Inequalities in terms of thematic areas (including wider determinants of health) 	

<ul style="list-style-type: none"> • Intersectionality¹ considerations • Human Rights? <p>Consider both positive and negative impacts. Including identifying any opportunities to increase positive impacts.</p> <p>Thematic areas should be identified through considering relevant evidence and information from engagement feedback.</p>	
<p>Thematic Area to consider: Age, disability, race and religion</p> <p>Affected Groups: The Authority will seek to engage with the diverse range of people in the National Park. The Authority will engage with young people utilising the National Park's Youth Forum and education officers. Officers will ensure that older people and those who a disability who find it difficult to access information on the internet or do not have computers are able to engage in the plan making process. Officers will also engage with groups who are representative of different racial and religious groups to amplify diversity of views and representation from the whole community.</p> <p>Evidence/ Engagement/ Consultation Feedback: The draft Delivery Agreement identifies groups to consult to gather feedback on how best to engage these groups.</p> <p>Impact: Medium impact with positive measures identified to encourage engagement and consultation.</p>	<p>Engagement measures and representative groups are identified to amplify a diverse range of voices in the plan making process, including young people, older people, people with a disability and different racial and religious groups.</p>

¹ 'Intersectionality' acknowledges and examines how a combination of more than one protected characteristic and socio-economic factors can lead to or perpetuate distinct forms of discrimination or disadvantage.

Group focused impact approach

Protected Characteristics/ Socio Economic Disadvantage and Inequality of Outcomes/ Health and Well-being Outcomes and Inequalities	Do you have evidence or reason to believe that what is being assessed will or may impact on <ul style="list-style-type: none"> • People/ Groups with Protected Characteristics • Socio Economic Disadvantage and Inequality of Outcomes/ • Health and Well-being Outcomes and Inequalities in terms of thematic areas (including wider determinants of health) • Intersectionality² considerations? <p>Consider both positive and negative impacts. Identify any opportunities to increase positive impacts.</p> <p>Thematic areas should be identified through considering relevant evidence and information from engagement feedback.</p>	Response/ Mitigation/ Any additional actions needed
Age	Impact: Medium impact on people of all ages. The draft Delivery Agreement identifies positive measures to encourage participation from young people who can potentially lack awareness of the plan making process and measures to ensure older people are able to access information.	Medium impact with positive measures identified to encourage engagement and consultation with people of all ages.

² 'Intersectionality' acknowledges and examines how a combination of more than one protected characteristic and socio-economic factors can lead to or perpetuate distinct forms of discrimination or disadvantage.

	<p>The DA and CIS sets out the timetable and methods by which stakeholders, members of the public and groups will be formally involved in and consulted upon during the production of LDP 3 and how and when the participation and consultation will occur.</p> <p>Measures have been identified in the draft DA to engage young people in the plan making process. Officers will liaise with the National Park's youth forum 'Next Generation', the education officers and through visits to schools.</p> <p>The draft Delivery Agreement identifies positive measures to encourage participation from different consultation groups (see appendix 4) and has identified organisations relating to age. These include Age Cymru Pembrokeshire and National Old Age Pensioners Association Wales who represent the needs for older people and Pembrokeshire Youth Service and Youth Hostel Association who represent the needs of young people.</p> <p>The draft Delivery Agreement has identified that people can be registered in the consultation database to receive updates on the LDP preparation process and at key consultation stages. Notification will be by email, however, letters will be posted to those with exceptional circumstances. This may be older people who do not have access to the internet or a computer.</p>	<p>Specific organisations are identified who represent the needs of different age groups and will be engaged throughout plan preparation.</p>
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	Local Development Plan 3 will be subject to an Equality Impact Assessment and all policies and proposals will be screened against potential impact on protected characteristics under the Equality 2010.	
Disability	<p>Impact: Medium impact. The draft Delivery Agreement identifies positive measures to encourage participation from consultation groups (see appendix 4) who represent the needs of people with a disability, such as Disability Wales, Disabled Persons Transport Advisory Committee, Mind Cymru, Wales Council for the Blind, Wales Council for the Deaf, Wales Council for Voluntary Action. Other consultation bodies identified includes, Pembrokeshire Blind Society, Pembrokeshire Deaf Society, Pembrokeshire Deaf Children's Society, the Pembrokeshire Talking Newspaper.</p> <p>Officers will ensure that any drop in engagement sessions are held in venues which are accessible to all.</p> <p>Also, see response under previous criterion for Age</p>	<p>Medium impact with positive measures identified to encourage engagement and consultation.</p> <p>Specific organisations are identified who represent the needs of people with a disability will be engaged throughout plan preparation.</p>
Gender Reassignment	No impact	No impact
Pregnancy and Maternity	No impact	No impact
Race	<p>Impact: Medium impact</p> <p>The draft Delivery Agreement identifies positive measures to encourage participation from consultation groups (see appendix 4) who represent the interests of different racial, ethnic or national groups in the area. These groups will be notified of the consultation on the draft Delivery Agreement and informed of plan preparation stages.</p>	<p>Medium impact with positive measures identified to encourage engagement and consultation.</p> <p>Specific organisations are identified who represent the</p>

	<p>The draft Delivery Agreement identifies engagement measures and representative groups to amplify a diverse range of voices in the plan making process, this will include Gypsy Traveller Community – through liaising with the Pembrokeshire County Council's Housing department.</p> <p>Also, see response under previous criterion for Age</p>	<p>needs of different racial, ethnic or national groups will be engaged throughout plan preparation.</p>
Religion or Belief	<p>Impact: Medium impact</p> <p>The draft Delivery Agreement identifies positive measures to encourage participation from consultation groups (see appendix 4) who represent the interests of different religious groups in the area. These groups will be notified of the consultation on the draft Delivery Agreement and informed of plan preparation stages.</p> <p>Also, see response under previous criterion for Age</p>	<p>Medium impact with positive measures identified to encourage engagement and consultation.</p> <p>Specific organisations are identified who represent the interests of different religious groups will be engaged throughout plan preparation.</p>
Sex	No impact	No impact
Sexual Orientation	No impact	No impact
Marriage and Civil Partnership	No impact	No impact
Socio economic disadvantage and inequalities of outcome	<p>Impact: Medium impact</p> <p>The draft Delivery Agreement identifies positive measures to encourage participation from a range of consultation groups (see appendix 4) who represent people from different socio-economic backgrounds, such as Communities First, Shelter Cymru.</p>	<p>Medium impact with positive measures identified to encourage engagement and consultation.</p> <p>Specific organisations are identified who represent people</p>

	Also, see response under previous criterion for Age	from different socio-economic backgrounds will be engaged throughout plan preparation.
Health and Well-being Outcomes and Inequalities	<p>Impact: Medium impact</p> <p>The draft Delivery Agreement identifies opportunities for engagement and participation on the preparation of LDP 3. This can have positive impacts on health and mental well-being.</p> <p>The draft Delivery Agreement identifies positive measures to encourage participation from consultation groups (see appendix 4) relating to health and includes Hywel Dda University Health Board, Mind Cymru and West Wales Action for Mental Health. They will be notified of the consultation on the draft Delivery Agreement and informed of plan preparation stages.</p> <p>Local Development Plan 3 will be subject to a Sustainability Appraisal and Strategic Environmental Assessment Impact Assessment to assess all plan options, spatial strategy and policies against the sustainability framework. The sustainability framework will have assessment criteria on physical and mental health.</p> <p>A Health Impact Assessment will also be undertaken to assess the likely effects, both in the short term and in the long term of the proposed policies and allocations on physical and mental health.</p>	<p>Medium impact as engagement and participation can have positive impacts on health and mental well-being.</p> <p>Specific groups and organisations relating to health will be engaged throughout plan preparation.</p> <p>LDP 3 will be subject to a Sustainability Appraisal to assess the impact of the plan on physical and mental health.</p> <p>A Health Impact Assessment will be undertaken for LDP 3.</p>

Wider determinants of health	See response above for Health and Well-being.	
Unintended consequences for Health and Well-being and wider determinants of health	No impact	No impact
Intersectionality considerations	See previous for Age and Socio economic disadvantage and inequalities of outcome	
Human Rights	<p>Impact: No Impact</p> <p>The draft Delivery Agreement would not impact on Human Rights.</p> <p>The preparation of LDP 3 has the potential to impact on Human Rights. The planning system seeks to progress legitimate aims by managing the development and use of land in the public interest to contribute to achieving sustainable development. It reconciles the needs of development and conservation, securing economy, efficiency, and amenity in the use of land, and protecting natural resources and the historic environment. Human rights under Articles 1 (right to peaceful enjoyment to property), 8 (right to respect for the home, private and family life) and 14 (right to equality), are the most relevant ones. Proportionality means that the measure which interferes with the right must strike a fair balance between the aim and the right which it interferes with.</p>	No impact

Public Sector Equality Duty Considerations

<p>How does what is being assessed promote equality of opportunity?</p>	<p>The DA sets out the timetable for LDP 3 and the CIS sets out the consultation and engagement strategy for each stage of the plan process; who will be formally involved in LDP 3 preparation and how and when the participation and consultation will occur. The CIS recognises that at certain stages it will be more effective to engage a targeted range of stakeholders or representative bodies, in order to keep participation effective and meaningful; and manageable stakeholder events will be targeted to the most relevant bodies/representors.</p> <p>All statutory consultation stages will be subject to full public consultation. The CIS demonstrates that the production of LDP 3 will involve numerous consultation and engagement opportunities, including targeted engagement with certain groups to ensure the views received are representative of the whole community. To achieve effective engagement with these groups the CIS seeks to use existing partnerships and groups wherever possible.</p> <p>The draft Delivery Agreement will be subject to a six week public consultation period.</p>
<p>How does what is being assessed promote good relations?</p>	<p>The opportunities identified for engagement and consultation throughout the preparation of LDP 3 will promote good relations and enable the National Park Authority to be transparent on issues and policy decisions. This will enable the Authority to build relations with stakeholders and the public. This consultation on the draft Delivery Agreement will provide the opportunity for all to comment on the proposed engagement and consultation measures. The preparation of the plan involves many different stakeholders and communities and there is potential for conflict and disagreements among stakeholders during the preparation process which can delay the timetable and create tension.</p>

Does what is being assessed have the potential to cause unlawful direct or indirect discrimination?	The dissemination of information will rely heavily on notification by email and information will be published on the Authority's website. There is potential for indirect discrimination to those who do not have access to a computer or the internet. Local libraries do provide access to computers. The Authority will send out letters of notification rather than by email where there are exceptional circumstances. Where paper copies of documents are required by individuals, there will be a charge to cover the costs of administration and printing.
Does what is being assessed have the potential to exclude certain group of people from obtaining services, or limit their participation in any aspect of public life?	The draft Delivery actively encourages and identifies measures to encourage participation from all groups of society.
Will any of what is being assessed be wholly or partly carried out by contractors or in partnership with other organisations. If yes, what steps will you take to comply with the General Equality Duty in regard to procurement and/ or partnerships?	No. The Delivery Agreement is being prepared by the Strategic Policy Team. Some evidence base documents for LDP 3 may be carried out by consultants. This is not the subject of this IIA.

Data/ Engagement Gaps

Do you have any data/ engagement gaps?	Appendix 4 of the Delivery Agreement identifies consultation groups. This list is not exhaustive and there may be groups affected that have not been identified.
If yes, can further information be obtained or additional engagement to fill any of these data gaps?	The consultation will be the opportunity for everyone to comment and identify groups to add to the list. There will also be the opportunity to be added to the consultation mailing list throughout the preparation of LDP 3.

Equality/ Socio Economic Disadvantage and Inequality of Outcomes/ Health Inequalities and Outcomes - Summary/ Recommendation from Assessment to be included in Committee/ Management Team Report

<p>Equality Summary/ Recommendation from Assessment:</p> <p>The assessment identifies groups to be involved in the plan preparation process to ensure views from all groups in the community are heard, this includes young people, older people and particularly those without access to computers and the internet, those who have a disability and find it difficult to access written documents on the website. Groups which represent different racial and religious groups are also identified. The draft Delivery Agreement identifies groups to consult in appendix 4 and the consultation will invite feedback on how best to engage these groups.</p>
<p>Socio Economic Disadvantage and Inequality of Outcomes Summary/ Recommendation from Assessment:</p> <p>The draft Delivery Agreement identifies a range of positive engagement measures to encourage participation from a range of consultation groups (see appendix 4) from different socio-economic backgrounds, such as Communities First, Shelter Cymru which will ensure that views from a range of backgrounds are taken into account.</p>
<p>Health Inequalities and Outcomes Summary/ Recommendation from Assessment:</p> <p>The draft Delivery Agreement identifies opportunities for engagement and participation on the preparation of LDP 3. This can have positive impacts on health and well-being.</p> <p>Specific groups and organisations relating to health will be engaged throughout plan preparation.</p>

Local Development Plan 3 will be subject to a Sustainability Appraisal and Strategic Environmental Assessment Impact Assessment which will assess physical and mental health. A Health Impact Assessment will also be undertaken to assess the likely effects, both in the short term and in the long term of the proposed policies and allocations on physical and mental health.

Human Rights Summary/ Recommendation from Assessment:

The draft Delivery Agreement would not impact on Human Rights. The preparation of LDP 3 has the potential to impact on Human Rights as the plan will reconcile the needs of development and conservation, securing economy, efficiency, and amenity in the use of land, and protecting natural resources and the historic environment. Human rights under Articles 1 (right to peaceful enjoyment to property), 8 (right to respect for the home, private and family life) and 14 (right to equality), are the most relevant ones.

Welsh Language

Depending on what is being assessed you can either take a thematic approach or a Welsh Language Area of Influence focused approach, please speak to the Performance and Compliance Officer to find out what approach will best suit what you are assessing. The following tables may be modified slightly when used for larger strategic plans.

If it is not suitable to include detailed evidence information, data and engagement/ consultation feedback in the table itself, please attach this information as an Appendix and make summary reference to them in the table when needed.

Thematic focused impact approach

Do you have evidence or reason to believe that what is being assessed will or may impact on	Response/ Mitigation/ Any additional actions needed
<ul style="list-style-type: none"> • Welsh Language Groups <ul style="list-style-type: none"> ○ Welsh Language Speakers/ Learners ○ Welsh Language Speakers/ Learners in one geographical area 	

<ul style="list-style-type: none"> ○ Welsh Language Speakers/ Learners in a specific cohort (e.g. children, young people, adults) ○ Welsh Language Speakers/ Learners in particular sector or group (e.g. members of clubs and associations) ○ Welsh Language Sensitive Communities ○ Welsh Language Speakers/ Learners in the workplace or education settings ○ Welsh Language Speakers/ Learners volunteering or using our services ○ Other groups specific to what is being assessed ● Welsh Language Areas of Influence/ Factors <ul style="list-style-type: none"> ○ Number of Welsh Speakers ○ Welsh Language Transmission ○ Welsh in the Workplace ○ Use of Welsh Language Services ○ Social Use of Welsh ○ Visibility of Welsh ○ Social, economic and cultural infrastructure of Welsh-speaking communities ○ Opportunities to learn Welsh ○ Use of Welsh in the digital and technological field ○ Opportunities to study through medium of Welsh ○ Language Planning ○ Efforts to Protect and Promote the Welsh Language ○ Other areas of influence/ factors specific to what is being assessed <p>Consider both positive and negative impacts. Identify any opportunities to increase positive impacts.</p> <p>Thematic areas should be identified through considering relevant evidence and information from engagement feedback.</p>	
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<p>Thematic Area to consider: Use of Welsh-language services</p> <p>Welsh Language Groups/ Areas of Influence Affected: All Welsh speakers</p> <p>Evidence/ Engagement/ Consultation Feedback: The draft Delivery Agreement identifies positive measures to encourage participation from Welsh speakers. Consultation and engagement will be carried out in accordance with the Welsh Language Standards³:</p> <p>Impact: Positive impact</p>	<p>Positive impact on the use of Welsh-language services by providing consultation and engagement material in Welsh.</p>
<p>Thematic Area to consider: Efforts to protect and promote the Welsh language</p> <p>Welsh Language Groups/ Areas of Influence Affected: The LDP Regulations (regulation 2) defines 'General Consultation Bodies' to include voluntary bodies whose activities benefit the National Park, those which represent the interests of Welsh language and culture. Appendix 4 of the draft Delivery Agreement identifies Cymuned, Cadw, Dyfed Archaeological Trust, Menter Iaith Sir Benfro and the Wales Rural Forum. Consultation will enable the opportunity to update and add to this list of consultees and for these groups to be involved and engaged in the preparation of LDP 3.</p> <p>Evidence/ Engagement/ Consultation Feedback: The consultation will provide the opportunity for further groups who represent the interests of Welsh language and culture to be identified and engaged throughout the LDP process.</p>	<p>Positive impact on efforts to protect and promote the Welsh language. A number of groups who represent the interests of Welsh language and culture have been identified and the consultation on the draft Delivery Agreement will provide an opportunity for further groups to be identified and engaged throughout the LDP process.</p>

³ Welsh Language Standards (Welsh Ministers, County and County Borough Councils, and National Park Authorities) Regulations 2015: <http://gov.wales/docs/dcells/consultation/141106-regulations-welsh-language-standards-en.pdf>

Impact: Positive impact	
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Welsh Language area of influence focused impact approach

Area	Do you have evidence or reason to believe that what is being assessed may impact on the Welsh language in any of the following areas? Consider both positive and negative impacts. Including identifying any opportunities to increase positive impacts. Thematic areas should be identified through considering relevant evidence and information from engagement feedback.	Response/ Mitigation/ Any additional actions needed
Number of Welsh Speakers [Consider: <ul style="list-style-type: none"> ○ Generally ○ In one geographic area ○ In a specific cohort (e.g. children, young people, adults) ○ In a particular sector or group (e.g. members of clubs or associations) ○ Other factors] 	Impact: No direct impact on the number of Welsh speakers. The draft Delivery Agreement will not impact the number of Welsh speakers in the National park, however, the CIS identifies measures to ensure that Welsh speakers in the National Park are involved and included in the preparation of LDP 3.	No direct impact on the number of Welsh speakers. The CIS identifies measures to ensure that Welsh speakers in the National Park are involved and included in the preparation of LDP 3 in accordance with the Welsh Language Standards.
Welsh Language Transmission	Impact: No impact	No impact

<p>[Consider:</p> <ul style="list-style-type: none"> ○ Early years support in helping transmission between parent/ carer and child ○ Moving from education into workplace environment ○ Other factors] 		
<p>Opportunities to learn Welsh or Study through medium of Welsh</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Early years ○ Education Offer ○ Learning Offer for Adults Other factors] 	<p>Impact: No impact on opportunities to learn or study Welsh</p>	<p>No impact on opportunities to learn or study Welsh</p>
<p>Use of Welsh-language services</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Ability to provide Welsh service by default 	<p>Impact: Medium, positive impact</p> <p>The draft Delivery Agreement identifies positive measures to encourage participation from Welsh speakers. Consultation and engagement will be carried out in accordance with the Welsh Language Standards⁴:</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available in Welsh and encourage participation from Welsh speakers.</p>

⁴ Welsh Language Standards (Welsh Ministers, County and County Borough Councils, and National Park Authorities) Regulations 2015: <http://gov.wales/docs/dcells/consultation/141106-regulations-welsh-language-standards-en.pdf>

<ul style="list-style-type: none"> ○ Ability to make proactive offer to use Welsh ○ Promotion of Welsh Language Services ○ Service providing environment ○ Requirements of Welsh Language Standards ○ Other factors] 	<ul style="list-style-type: none"> ▪ The Authority welcomes correspondence in Welsh or English and correspondents will receive a reply in the language of the original letter. Corresponding in Welsh will not lead to delay in processing your comments. ▪ All standard letters and comments forms will be bilingual or in the specified preferred language. ▪ All National Park Authority policy and guidance publications will be bilingual. ▪ All National Park Authority publicity and advertising material will be bilingual. ▪ All meetings, whether formal or informal, will be conducted bilingually where requested at least one week beforehand. 	
<p>Social Use of Welsh</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Among children, young people and adults ○ In the workplace and for volunteers ○ Outside of work ○ Organised events and activities ○ Visitors 	<p>Impact: Medium positive Impact</p> <p>The draft Delivery Agreement identifies positive measures listed under 'Use of Welsh Language Services' above to ensure engagement and consultation material is available in Welsh and this will support the social use of Welsh.</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available in Welsh to support the social use of Welsh.</p>

<ul style="list-style-type: none"> ○ Digital media ○ Other factors] 		
<p>Welsh in the workplace</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Informal and social opportunities ○ Internal communications ○ Structure of Teams/ Departments ○ Technology and resources (e.g. proof reading software, device interface) ○ Language awareness among staff <p>Other factors]</p>	<p>Impact: Medium positive Impact</p> <p>The draft Delivery Agreement identifies positive measures listed under 'Use of Welsh Language Services' above to ensure engagement and consultation material is available in Welsh and this will support the use of Welsh in the workplace.</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available to support Welsh in the workplace.</p>
<p>Visibility of Welsh Language</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Place names (e.g. fields, ancient monuments, towns, villages, streets, new housing developments, Authority facilities) ○ Organisation's internal and external information signs 	<p>Impact: Medium positive impact</p> <p>The draft Delivery Agreement identifies positive measures listed under 'Use of Welsh Language Services' above to ensure engagement and consultation material is available in Welsh and will increase the visibility of Welsh language.</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available in Welsh to support the visibility of the Welsh language.</p>

<ul style="list-style-type: none"> ○ Signs by private businesses and institutions ○ Material on public display ○ Visibility of Welsh Language in tourism offer ○ Other factors] 		
<p>Efforts to protect and promote the Welsh language</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Mentrau Iaith Activities ○ Community Initiative Activities ○ Promotional and facilitation activities ○ Statutory linguistic requirements ○ Grants ○ Other factors] 	<p>Impact: Medium positive impact</p> <p>The draft Delivery Agreement identifies positive measures listed under 'Use of Welsh Language Services' above to ensure engagement and consultation material is available in Welsh and this will help to protect and promote the Welsh language.</p> <p>The LDP Regulations (regulation 2) defines 'General Consultation Bodies' to include voluntary bodies whose activities benefit the National Park, those which represent the interests of Welsh language and culture. Appendix 4 identifies Cymuned, Cadw, Dyfed Archaeological Trust, Menter Iaith Sir Benfro and the Wales Rural Forum. Consultation will enable the opportunity to update and add to this list of consultees and for these groups to be involved and engaged in the preparation of LDP 3.</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available in Welsh to protect and promote the Welsh language.</p> <p>General Consultation bodies which represent the interest of Welsh language and culture have been identified and will be engaged.</p>
<p>Social, economic and cultural infrastructure of Welsh Speaking Communities/ Language Planning</p>	<p>Impact: limited impact through the draft Delivery Agreement but significant positive impact through the preparation of LDP 3.</p> <p>The draft Delivery Agreement sets out how the preparation of LDP 3 will consider the impacts on Welsh language through the</p>	<p>Limited impact through the Delivery Agreement but a significant positive impact through the preparation of LDP 3.</p>

<p>[Consider:</p> <ul style="list-style-type: none"> ○ Land use / Tan 20 ○ Community development and sustainability ○ Economic development ○ Welsh Language Sensitive Communities – Sustainability in areas with a high density of Welsh Speakers ○ Promoting language acquisition and use ○ Social equity ○ Other Factors] 	<p>Sustainability Appraisal and a Welsh Language Impact Assessment.</p> <p>Section 62 of the Planning and Compulsory Purchase Act 2004 (PCPA) requires a sustainability appraisal to include an assessment of the likely effects of the plan on the use of the Welsh language. Section 61 PCPA requires LPAs to keep under review the matters which may be expected to affect the development of their area or the planning of its development, including the extent to which the Welsh language is used in the area. Technical Advice Note 20 ‘Planning and the Welsh Language’⁵ provides detailed advice as to how the sustainability appraisal should be used to assess the potential impact of the strategy, policies and allocations contained in the LDP on the Welsh language. Where evidence indicates a detrimental impact on the use of the Welsh language the LPA can assess whether the strategy should be amended, or mitigation measures should be identified.</p> <p>Alongside an assessment of the likely effects of the plan on the use of the Welsh language in the area through the SA, the Authority is required to comply with Welsh Language (Wales) Measure 2011 and the Welsh Language Standards Regulations (No.1) 2015 by considering all the effects of the LDP on the Welsh language. This will be set out in a Welsh Language Impact Assessment. A statement will be included in the Deposit Plan on how the Welsh language has been considered and addressed within the development plan.</p>	<p>Impacts of LDP 3 on the Welsh language will be assessed through the Sustainability Appraisal and the Welsh Language Impact Assessment.</p>
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⁵ [Technical advice note \(TAN\) 20: planning and the Welsh language | GOV.WALES](#)

<p>Use of Welsh in the digital and technological field</p> <p>[Consider:</p> <ul style="list-style-type: none"> ○ Social media ○ Mapping information ○ Transcription and subtitling software ○ Bilingual options within software and systems ○ Artificial Intelligence ○ Other factors] 	<p>Impact: Medium positive impact</p> <p>The draft Delivery Agreement identifies positive measures listed under 'Number of Welsh Speakers' above to ensure engagement and consultation material is available in Welsh and this will ensure Welsh is used in social media posts and on the website.</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available in Welsh.</p>
<p>Welsh Language Standards</p>	<p>Impact: Medium Impact</p> <p>The draft Delivery Agreement identifies positive measures listed under 'Number of Welsh Speakers' above to ensure engagement and consultation material is available in Welsh.</p> <p>The Authority is required to comply with Welsh Language (Wales) Measure 2011 and the Welsh Language Standards Regulations (No.1) 2015 by considering all the effects of the LDP on the Welsh language. This will be set out in a Welsh Language Impact Assessment. A statement will be included in the Deposit Plan on how the Welsh language has been considered and addressed within the development plan.</p>	<p>Medium, positive impact with measures to ensure engagement and consultation material is available in Welsh.</p> <p>The Welsh Language Measure 2011 and Welsh Language Standards Regulations 2015 will be complied with.</p>
<p>Other considerations</p>	<p>See above.</p>	

Welsh Language Areas of Influence Considerations

How does what is being assessed promote numbers and/ or percentages of Welsh speakers/ use of Welsh language.	The draft DA sets out a Community Involvement Scheme for the preparation of LDP 3, setting out opportunities for all stakeholders and members of the community to be involved in plan preparation. The draft Delivery Agreement will not impact the number of Welsh speakers in the National park, however, the CIS identifies measures to ensure that Welsh speakers in the National Park are involved and included in the preparation of LDP 3.
How does what is being assessed support opportunities to promote the Welsh language	<p>The draft Delivery Agreement identifies measures to engage Welsh speakers throughout the preparation of LDP 3. Voluntary bodies which represent the interests of Welsh culture are identified in appendix 4 to the draft Delivery Agreement and consultation will enable the opportunity to update and add to this list of consultees and for these groups to be involved and engaged in the preparation of LDP 3.</p> <p>The draft Delivery Agreement sets out how the preparation of LDP 3 will consider the impacts on Welsh language through the Sustainability Appraisal and a Welsh Language Impact Assessment. The Authority is also required to comply with Welsh Language (Wales) Measure 2011 and the Welsh Language Standards Regulations (No.1) 2015.</p>
How does what is being assessed support compliance with Welsh language Standards and the treating of the Welsh language, no less favourably than the English language.	The draft Delivery Agreement identifies positive measures listed under 'Number of Welsh Speakers' above to ensure engagement and consultation material is available in Welsh and encourage participation from Welsh speakers.
How does what is being assessed support the sustainability of Welsh language in communities	The engagement and consultation measures identified in the draft Delivery Agreement supports the use of Welsh and involvement of Welsh speaking individuals and communities and voluntary groups in the preparation of LDP 3.

Data/ Engagement Gaps

Do you have any data/ engagement gaps?	Appendix 4 of the Delivery Agreement identifies consultation groups. This list is not exhaustive and there may be groups who represent the interests of the Welsh language and culture that have not been identified.
If yes, can further information be obtained or additional engagement to fill any of these data gaps?	The consultation will be the opportunity for everyone to comment and identify groups to add to the list. There will also be the opportunity to be added to the consultation mailing list throughout the preparation of LDP 3.

Welsh Language - Summary/ Recommendation from Assessment to be included in Committee/ Management Team Report

<p>Welsh Language Summary/ Recommendation from Assessment:</p> <p>There is no direct impact on the number of Welsh speakers.</p> <p>The draft Delivery Agreement identifies measures to engage Welsh speakers throughout the preparation of LDP 3. Voluntary bodies which represent the interests of Welsh culture are identified in appendix 4 to the draft Delivery Agreement and consultation will enable the opportunity to update and add to this list of consultees and for these groups to be involved and engaged in the preparation of LDP 3.</p> <p>The draft Delivery Agreement sets out how the preparation of LDP 3 will consider the impacts on Welsh language through the Sustainability Appraisal and a Welsh Language Impact Assessment. The Authority is also required to comply with Welsh Language (Wales) Measure 2011 and the Welsh Language Standards Regulations (No.1) 2015.</p>

Section 6 Biodiversity Duty and Carbon Emissions

If it is not suitable to include detailed evidence information, data and engagement/ consultation feedback in the table itself, please attach this information as an Appendix and make summary reference to them in the table when needed.

Please include any options appraisal

Please note: For National Park Management Plan and Local Development Plan separate Sustainability Appraisal (incorporating Strategic Environmental Assessments) are required.

Area	<p>Do you have evidence or reason to believe that this will or may impact on the Biodiversity or Decarbonisation in any of the following areas?</p> <p>Consider both positive and negative impacts. Identify any opportunities to increase positive impacts.</p> <p>Thematic areas should be identified through considering relevant evidence and information from engagement feedback.</p>	Response/ Mitigation/ Any additional actions needed
Natural Environment - Biodiversity	<p>Impact: No Impact</p> <p>The draft Delivery Agreement will not impact on biodiversity.</p> <p>The Delivery Agreement sets out the stages of plan preparation and details the requirements of the Sustainability Appraisal, incorporating the Strategic Environmental Assessment. The scope of the Strategic Environmental Assessment is limited to assessing the effects of the plan on the environment. The scope of the Sustainability Appraisal is broader and assesses the likely significant effects on the environment, including on issues such as biodiversity, population, human health, fauna, flora, soil, water, air, climatic factors, material assets, cultural heritage including</p>	<p>No Impact. The draft Delivery Agreement will not impact on the natural environment.</p> <p>The draft Delivery Agreement sets out stages of plan preparation and the requirements for a sustainability appraisal, strategic environmental assessment and Habitats</p>

	<p>architectural and archaeological heritage, landscape and the interrelationship between the above factors.</p> <p>The Authority is also required to undertake a Habitats Regulation Assessment to identify the likely significant effects of the plan on the National Site Network which includes Special Areas of Conservation (SAC) and Special Protection Areas (SPAs).</p>	Regulation Assessment which will assess the sustainability of LDP 3 and impacts on protected sites.
Natural Environment – Air, Land and Water Quality	<p>Impact: No impact</p> <p>See above response for biodiversity</p>	No Impact.
Natural Environment – Access to Open and Green/ Blue Spaces	<p>Impact: No impact</p> <p>See above response for biodiversity</p>	No Impact.
Built Environment – Built Heritage	<p>Impact: No impact</p>	No Impact.
<p>CO2e Emissions or Mitigations</p> <p>[For large scale projects please provide projected carbon emissions/ carbon emission reductions expected]</p>	<p>Impact: No impact</p> <p>See above response for biodiversity</p>	No Impact.

because of the project]		
Co2e Sequestration / Storage	Impact: No impact See above response for biodiversity	No Impact.
Adapting to the effects of Climate Change	Impact: No impact See above response for biodiversity	No Impact.
Resources Use – Energy efficiency and consumption	Impact: No impact See above response for biodiversity	No Impact.
Resources Use – Prevention, reduction, re- use, recovery or recycling waste	Impact: No impact See above response for biodiversity	No Impact.
Resource Use – Socially Responsible and Sustainable Procurement	Impact: No impact See above response for biodiversity	No Impact.
Transport – Sustainable Modes of Transport (including accessible transport provision)	Impact: Neutral impact The draft Delivery Agreement identifies methods of engagement and participation in the preparation of LDP 3. The methods of engagement include online engagement sessions which will minimise the need to travel. Officers will conduct drop in engagement sessions across the National Park to engage with local communities and this will minimise their need to travel.	Neutral impact.

	See above response for biodiversity	
Just Transition	Impact: No impact See above response for biodiversity	No Impact.
Any other considerations		

Data/ Engagement Gaps

Do you have any data/ engagement gaps?	No data or engagement gaps identified.
If yes, can further information be obtained or additional engagement to fill any of these data gaps?	

Section 6 Biodiversity Duty and Carbon Emissions - Summary/ Recommendation from Assessment to be included in Committee/ Leadership Team Report

Section 6 Biodiversity Duty and Carbon Emissions Summary/ Recommendation from Assessment: Neutral impact. The draft Delivery Agreement is a document that sets out the timetable and community involvement scheme and therefore has no impact on the biodiversity duty and a limited impact on carbon emissions.

The Delivery Agreement sets out the stages of plan preparation and details the requirements of the Sustainability Appraisal, incorporating the Strategic Environmental Assessment. The scope of the Strategic Environmental Assessment is limited to assessing the effects of the plan on the environment. The scope of the Sustainability Appraisal is broader and assesses the likely significant effects on the environment, including on issues such as biodiversity, population, human health, fauna, flora, soil,

water, air, climatic factors, material assets, cultural heritage including architectural and archaeological heritage, landscape and the interrelationship between the above factors.

The draft Delivery Agreement identifies methods of engagement and participation in the preparation of LDP 3. The methods of engagement include online engagement sessions which will minimise the need to travel. Officers will conduct drop in engagement sessions across the National Park to engage with local communities and this will minimise their need to travel.

Consideration of 7 Well-being Goals for Wales and 5 Ways of Working under the Well-being of Future Generations (Wales) Act and any relevant future trends/ horizon scanning information

If it is not suitable to include detailed evidence information, data and engagement/ consultation feedback in the table itself, please attach this information as an Appendix and make summary reference to them in the table when needed.

Well-being Goals/ Ways of Working	How have the following been considered? Reference relevant evidence and information from engagement feedback.	Response/ Mitigation/ Any additional actions needed
A Prosperous Park/ Pembrokeshire/ Wales: “An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth	See commentary under ‘Socio economic disadvantage and inequalities of outcome.’	Positive outcome

and provides employment opportunities, allowing people to take advantage of the wealth generated through securing fair work.”		
A Resilient Park/ Pembrokeshire / Wales: “A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).”	Please see commentary under ‘Section 6 Biodiversity and Decarbonisation duty’ above and see commentary under ‘Socio economic disadvantage and inequalities of outcome’.	Positive outcome
A Healthier Park/ Pembrokeshire / Wales: “A society in which people’s physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.”	See commentary under Health Inequalities and Outcomes	Positive outcome
A More Equal Park/ Pembrokeshire / Wales: “A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio-economic background and circumstances).”	The potential impact is positive as the draft Delivery Agreement identifies opportunities for all sectors of society to participate and engage in the preparation of LDP 3, thereby promoting a more equal national park. See commentary under equality and ‘Socio economic disadvantage and inequalities of outcome.’	Positive outcome
A Park/ Pembrokeshire/ Wales of Cohesive Communities:	The potential impact is positive as the Delivery Agreement encourage participation and engagement which would help to create cohesive communities.	Positive outcome

“Attractive, viable, safe and well-connected communities.”		
A Park/ Pembrokeshire / Wales of Vibrant Culture & Thriving Welsh Language: “A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.”	Please see commentary under ‘Welsh Language’	Positive outcome
A Globally Responsible Park/ Pembrokeshire / Wales: “A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.”	The Delivery Agreement sets out the stages of plan preparation and details the requirements of the Sustainability Appraisal, incorporating the Strategic Environmental Assessment. The scope of the Sustainability Appraisal is to assess the likely significant effects on the environment, including on issues such as biodiversity, population, human health, fauna, flora, soil, water, air, climatic factors, material assets, cultural heritage including architectural and archaeological heritage, landscape and the interrelationship between the above factors.	Positive outcome
Long Term	The draft Delivery Agreement is the first stage of preparing LDP 3 which is a development plan that will sets out the long-term land use development plan for the National Park over a 15 year period.	Positive outcome

Prevention	The draft Delivery Agreement identifies ways to involve all sectors of society in being engaged in the preparation of LDP 3 which prevents exclusion.	Positive outcome
Integration	LDP 3 will integrate with a number of other plans and strategies, including the Well-being Plan for Pembrokeshire and the National Park's Partnership Plan. The Scoping Report for the Sustainability Appraisal will review the relevant plans, policies, programmes and strategies at European, national, regional and local levels indicating their implications for LDP 3. A key test of soundness for LDP is 'does the plan fit? And whether it is consistent with other plans.	Positive outcome
Collaboration	The draft Delivery Agreement will be open for public consultation for a period of six weeks. The draft Delivery Agreement identifies a number of opportunities for engagement and consultation throughout the preparation of LDP 3.	Collaboration will be undertaken through consultation
Involvement	A workshop was held with Members of the Authority on 2 April 2025. The draft Delivery Agreement identifies opportunities for involvement of all members of society in the preparation of LDP 3.	Involvement continues
Horizon Scanning – Future Trends Considerations	There will be a need to monitor the Delivery Agreement and update the timetable and/or CIS where necessary	Horizon scanning will continue.

WFG: 7 Well-being Goals for Wales / 5 Ways of Working and Future Trends/ Horizon Scanning summary/ recommendation from Assessment:

WFG: 7 Well-being Goals for Wales / 5 Ways of Working and Future Trends/ Horizon Scanning Summary/ Recommendation from Assessment:

The draft Delivery Agreement aligns with the Well-being Goals for Wales and the five ways of working.

Section 4 – Follow up Actions – for inclusion in Integrated Assessment Log for Monitoring

Action	Responsible Officer	Timescales	Status
Revise IIA following consultation on the draft Delivery Agreement	Emma Gladstone	August / September 2025	

Please forward completed integrated assessments for central record keeping to mairt@pembrokeshirecoast.org.uk