

Action Log – Audit and Corporate Services Review Committee

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
995	15/05/2024		Ensure cash risk / safety of staff captured on sub-risk register	TJ	Next meeting	Completed. Cash risk has been mitigated with appropriate procedure in place. Risk assessment for staff safety in respect of cash handling has been completed.
1030	13/11/2024	8	Provide update regarding the sourcing of tier 2 child protection/adult protection refresher training	TJ	Next meeting	There is a new approach to providing training in relation to safeguarding under a framework provided by Social Care Wales Safeguarding training Social Care Wales . We are reviewing our approach to all Safeguarding training to ensure we meet these new requirements and will be seeking providers or online courses that can meet these requirements.
1031	13/11/2024	14	Consideration to be given to identification of future issues/horizon scanning with regard to Risk before the next meeting	TJ	Next meeting	Focus has been on updating risk documentation and this will be included on future documents
1058	19/02/2025	6	Arrange meeting for Committee members with internal audit officers and seek views of other Members regarding future work programme	CL	Next meeting	Completed. Meeting arranged for 12th May
1059	19/02/2025		Circulate information on Ffermio Bro when available	TJ/JRP	Next meeting	An overview of the Ffermio Bro scheme is available at: Ffermio Bro - Farming in Designated Landscapes (stage 1): rules booklet [HTML] GOV.WALES . Final details regarding the PCNPA scheme are being finalised and information will be circulated to Members as soon as possible. A new officer has been appointed and a paper on setting

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						up a committee to agree grants was presented to the Authority in May.
1060	19/02/2025	6	Updated risk register following Internal Audit Follow up on Risk maturity	TJ	next meeting	Completed. Item is on the agenda
1061	19/02/2025	7	Update of progress on cyber security internal audit review within private session	MT/JM	Next meeting	Update to be provided in private session section of the meeting on one of the current internal audit actions on cyber security.
1062	19/02/2025	7	Incorporate update on deep dives undertaken as part of cover report to risk register	TJ	Next meeting	Deep Dives will resume once new risk approach has been agreed. This action will appear on future updates
1063	19/02/2025	9	Agree triggers for Welsh Language culture and implementation	MT/CL	Next meeting	Ongoing - As part of wider review of assurance report and risk register in Q1 2025/26 (linked to internal audit action) we will review what data is gathered and used as part of the Welsh Language Standards annual report and can be included if appropriate as Culture/ Implementation related indicators (this will in part depend on whether data can be captured quarterly and wider amendments to format of report.)
1064	19/02/2025	11	Grouping of incidents included in Incident report and provide learning, particularly on RIDDOR incidents	JA	Next meeting	Completed
1065	19/02/2025	11	Check level of contingency for any liability claims resulting from injury	TJ/CE	Next meeting	Completed. Insurance provision considered sufficient to cover cases, however, this is reviewed annually as part of the renewal process.

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1066	19/02/2025	12	Circulate deep dive report to Operational Review Committee regarding the centres to the Committee	GJ/JRP	Next meeting	Completed. Operational Review Committee papers circulated to the Committee