

Action Log – Audit and Corporate Services Review Committee

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
1030	13/11/2024	8	Provide update regarding the sourcing of tier 2 child protection/adult protection refresher training	TJ	31/8/25	<p>Tier 2 child protection has been replaced as part of the Social Care Wales training framework. The equivalent is a Group C course for 'safeguarding managers'</p> <p>The PCNPA Safeguarding Group will undertake Group C training course for safeguarding managers this summer, to be delivered by Pembrokeshire based, Independent Safeguarding Services. Date to be confirmed.</p>
1031	13/11/2024	14	Consideration to be given to identification of future issues/horizon scanning with regard to Risk before the next meeting	TJ	12/11/25	Focus has been on updating risk documentation and this will be included on future documents
1059	19/02/2025		Circulate information on Ffermio Bro when available	TJ/JRP	30/7/25	An overview of the Ffermio Bro scheme is available at: Ffermio Bro - Farming in Designated Landscapes (stage 1): rules booklet [HTML] GOV.WALES. Final details regarding the PCNPA scheme are being finalised and information will be circulated to Members as soon as possible. A new officer has been appointed and a paper on setting up a committee to agree grants was presented to the Authority in May.
1060	19/02/2025	6	Updated risk register following Internal Audit Follow up on Risk maturity	TJ	30/7/25	Completed. Revised Risk Management Approach agreed at NPA 18/6/25

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1062	19/02/2025	7	Incorporate update on deep dives undertaken as part of cover report to risk register	TJ	12/11/25	Deep Dives will resume once new risk approach has been agreed. This action will appear on future updates
1063	19/02/2025	9	Agree triggers for Welsh Language culture and implementation	MT/CL	30/9/25	In Progress - Meeting held between Performance and Compliance officer and Democratic Services Manager to look at indicators tied to Welsh Language Strategy. These will be fed into the review process for gathering data from assurances sources linked to 2/ 3 assurance line columns in risk register. Action will be completed once new performance framework is in place and indicators have been introduced. New performance framework expected to go live from September.
1064	19/02/2025	11	Grouping of incidents included in Incident report and provide learning, particularly on RIDDOR incidents	JA	12/11/25	This will be achieved in the timescale with the introduction of a new incident report format
1074	19/03/2025	6	To identify 'fragile services' for further discussion.	JA	30/3/26	Transferred from People Services Review Committee. This will be included in the planned work around a staffing plan and establishment
1075	14/05/2025	17	Work around Authority's ability to evaluate/quantify its work to be undertaken as part of the Performance Framework relating to the revised Delivery Plans	MT	30/09/25	In Progress - Work underway looking at updating and refreshing performance framework linked to review of Delivery Plan, proposed Welsh Government Indicators and internal audit action on process for gathering data from assurances sources linked to 2/ 3 assurance line columns in risk register. Wider work being carried out looking

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						at data integrity across areas and conservation data workshop arranged with Conservation Team.
1077	14/05/2025	10	Risk Appetite - further consideration of the level and means of delegation	TJ	30/07/25	
1078	14/05/2025	7	Circulate Auditor General's report on Future Generations and the Future Generations Commissioner's 2025 Report	TJ	30/7/25	Completed. Links to reports sent 2/7/25
1079	14/05/2025	4c	Include dates in action log, not reference to 'next meeting'	CL	30/7/25	Completed.