

Action Log – Audit and Corporate Services Review Committee

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
1030	13/11/2024	8	Provide update regarding the sourcing of tier 2 child protection/adult protection refresher training	TJ	31/12/25	Tier 2 child protection has been replaced as part of the Social Care Wales training framework. The equivalent is a Group C course for 'safeguarding managers' The PCNPA Safeguarding Group will undertake Group C training course for safeguarding managers, to be delivered by Pembrokeshire based, Independent Safeguarding Services. Date to be confirmed.
1031	13/11/2024	14	Consideration to be given to identification of future issues/horizon scanning with regard to Risk before the next meeting	TJ	01/02/26	Focus has been on updating risk documentation and this will be included on future documents
1062	19/02/2025	7	Incorporate update on deep dives undertaken as part of cover report to risk register	TJ	01/01/26	Deep Dives will resume once new risk approach has been agreed. This action will appear on future updates
1063	19/02/2025	9	Agree triggers for Welsh Language culture and implementation	MT/CL	30/9/25	Complete – Updated Welsh Language related Key Risk Indicators and Control Metrics have been implemented as part of the new performance framework and form part of the Second Line assurance reporting for the risk register.
1064	19/02/2025	11	Grouping of incidents included in Incident report and provide learning, particularly on RIDDOR incidents	JA	30/7/25	This will be achieved in the timescale with the introduction of a new incident report format
1074	19/03/2025	6	To identify 'fragile services' for further discussion.	JA	30/3/26	Transferred from People Services Review Committee. This will be included in the

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						planned work around a staffing plan and establishment
1075	14/05/2025	17	Work around Authority's ability to evaluate/quantify its work to be undertaken as part of the Performance Framework relating to the revised Delivery Plans	MT	30/09/25	Complete – New performance framework in place taking account of revised delivery plans, Welsh Government Indicators and internal audit action on second line assurance linking with performance data.
1086	23/07/2025	9	Sickness absence - include comparisons for last year, also any information on stress/mental health support offered to staff.	JA	12/11/25	
1088	23/07/2025	9	Ensure wider remit of former People Services Committee (staffing and Member Development) is included in future reports	JA/CL	12/11/25	Complete. Reports included.