

PERSONNEL COMMITTEE

11th October 2017

Present: Councillor Mrs D Clements, Councillor M Evans, Mrs R Heath-Davies, Mrs J James, Councillor DGM James, Councillor PJ Morgan and Councillor S Yelland.

(NPA Offices, Llanion Park, Pembroke Dock: 12.40pm – 1.20pm)

1. Appointment of Chair

It was **UNANIMOUSLY RESOLVED** that Councillor DGM James be appointed Chair for the ensuing year.

2. Appointment of Deputy Chair

It was **UNANIMOUSLY RESOLVED** that Councillor Mrs D Clements be appointed Deputy Chair for the ensuing year.

3. Apologies

Apologies for absence were received from Mrs G Hayward and Councillor A Wilcox.

4. Disclosures of interest

No disclosures of interest were made.

5. Minutes

The minutes of the meeting held on the 4th March 2015 were presented for confirmation and signature.

It was **RESOLVED** that the minutes of the meeting held on the 4th March 2015 be confirmed and signed.

6. Employee Forum – Report of meeting

The report of the meeting of the Employee Forum held on the 6th September 2017 was presented to Members for consideration.

It was **RESOLVED** that the report of the meeting of the Employee Forum held on 6th September 2017 be adopted.

7. Exclusion of the public

It was **RESOLVED** that the public should be excluded from the meeting during the consideration of the following item due to the likely disclosure of exempt information as defined in Paragraph 12 of Part 4 of Schedule 12A to the Local Government Act 1972.



8. **Appointment of Monitoring Officer**

The Chief Executive reported on the outcome of the recent recruitment exercise for the position of Authority Monitoring Officer.

A lengthy discussion ensued on the various approaches the Authority could take to fill the post, including working with other local authorities, using consultants or filling the post from within the Authority itself.

It was **RESOLVED** that the Chief Executive be instructed to:

- (a) explore the possibility of the current Monitoring Officer remaining in post until such time as the post was filled;
- (b) approach other local authorities with a view to securing the services of their Monitoring Officer or Deputy Monitoring Officer;
- (c) approach those who had shown an interest initially but had not followed up on the matter, and
- (d) review the job description and person specification.

