

SUSTAINABLE DEVELOPMENT FUND COMMITTEE

3 July 2019

Present: Councillor K Doolin (Deputy Chair in the Chair)
Dr M Havard, Dr R Plummer, Councillor M Williams, Councillor S Yelland; Mr P Howe (Pembrokeshire County Council) and Ms L Livock (Pembrokeshire Association of Voluntary Services).

(NPA Offices, Llanion Park, Pembroke Dock: 10.00am – 12.35pm)

1. Apologies for absence

Apologies for absence were received from Councillor M James, Ms S Green and Mr G Lloyd-Jones (Natural Resources Wales).

2. Disclosures of Interest

There were no disclosures of interest.

3. Minutes

The minutes of the meeting held on the 10 April 2019 were presented for confirmation and signature.

It was **RESOLVED** that the minutes of the meeting held on the 10 April 2019 be confirmed and signed.

4. Sustainable Development Fund (SDF) Update Report

The Chair welcomed Iwan Thomas, the Chief Executive of PLANED to the meeting; Members were reminded that the day to day administration of the fund was now being provided by them on a 15 month trial basis.

The report before the Committee outlined three applications made to the fund since the previous meeting. Also included was the application for the Really Wild Centre which the Committee had deferred at its last meeting, requesting the submission of additional information and a further presentation. It was reported at the meeting that, due to planning difficulties, this SDF application had been withdrawn. The report also provided an update on the progress of projects previously approved.

The Finance Manager then explained that the budget allocated to the fund for 2019/20 was £100,000, however as a result of sums of money previously committed, the balance of SDF funding available was £76,400. Therefore, should the Committee wish, it was advised that sufficient funds were available to approve all the projects before it that day.

Comments were made on how the application form could be improved, not only to help Members better evaluate the applications and enable

officers to provide feedback to unsuccessful applicants, but also to improve and/or make easier the applicant's experience at the start of the process. Mr Thomas replied that PLANED had continued with a process that had worked well for the National Park Authority previously. However, he would be happy to take on board any suggestions in preparation for the following financial year.

There was some discussion regarding the SDF funding strategy and feedback on the success or otherwise of projects over the years. The Finance Manager stated that he and Mr Thomas had recently had a discussion on this issue. The current administration agreement was in place until March 2020 and an analysis of the project would be undertaken before the agreement ended. He also advised that a review of the Sustainable Development Fund 2000-2016 had been undertaken by the previous Sustainable Development Fund Officer and it was agreed that this would be circulated to the Committee. The wider SDF strategy would be considered at the next meeting.

NOTED.

5. Applications for funding under the Sustainable Development Fund

The Committee considered 3 new applications for funding under the Sustainable Development Fund (SDF). The applications were considered in detail against the fund assessment criteria, following a brief presentation by each of the project applicants. Members were reminded that a number of the applications included on the agenda that day contained commercially sensitive information and should therefore not be shared further or distributed.

Ref No	Project Name	Presentation by	Organisation
SDF/2019/3	Sustainable Printing	Kate Kekwick	KlickKlack Print
SDF/2019/4	St Davids Old Farmhouse Brewery	Mark and Emma Evans	
SDF/2019/5	Câr-y-Môr Community Benefit Society Start-up	Owen and Megan Haines	Câr-y-Môr Community Benefit Society

The Chairman reminded the Committee that, under its terms of reference, the decisions were to be taken by the Members of the National Park Authority, taking into consideration the views of those Advisory Members present.

Following discussions, it was **RESOLVED** that:

- (a) the full amount of funding requested be granted to the following applications, subject to the usual conditions of grant and any additional caveats agreed at the meeting (and detailed below):
 - (i) SDF/2019/3 – Sustainable Printing – subject to planning permission being obtained and the success of match funding applications. Also, subject to the inclusion of a milestone regarding reporting on the development/roll-out of environmentally beneficial printing inks.
 - (ii) SDF/2019/4 - St Davids Old Farmhouse Brewery.
- (b) the following application be refused:
 - (i) SDF/2019/5 – Câr-y-Môr Community Benefit Society Start-up.