**Chief Executive Performance Review Panel**

**Minutes of meeting held on Wednesday 26th October 2011 at Llanion Park 12.45pm**

Present:

Tony Brinsden Chair of the Panel

Richard Howells

Mike Evans

June Skilton, Personnel Manager as Facilitator

1. Apologies

There were no apologies for absence.

1. Declarations of Interests

None.

1. Minutes of meeting held on 15th June 2011

The minutes were confirmed as a correct record.

1. Review of progress against the targets and objectives set for the Chief Executive Officer(National Park Officer)

The panel considered a report prepared by the Chief Executive setting out his view of achievement against the targets set by the panel in June 2011. The Chief Executive presented his report and the Panel questioned him on its contents.

Resolved:

1. That the panel are satisfied with the progress made against the original targets and confirmed that no changes should be made to them at this interim stage.
2. That the panel meets in March 2012 to review performance against these targets for the whole year and establish new and rolled forward targets for 2012/13.
3. To consider personal development needs for the Chief Executive

The panel considered the Chief Executive’s verbal update and resolved that he be given the authority to seek learning and development support as and when he identifies a need.

The Chair thanked Richard Howells for his contribution to the panel, as this will be his last attendance.

The meeting ended at 2.10pm

JS 27.10.11