

REPORT OF THE ADMINISTRATION AND DEMOCRATIC SERVICES MANAGER

**SUBJECT:
TIMETABLE OF MEETINGS 2011/2012**

As Members will be aware, the current timetable of meetings comes to an end in June 2011 following the Annual General Meeting. Bearing in mind comments from Members in the past about the length of meeting days and the weight of the agendas involved, an attempt has been made both to reduce the number of meetings per day, and to give consideration to the combinations of meetings to be held on the same day.

The draft timetable is attached for your consideration. You will note that it incorporates the new Committee structure; membership of these Committees will be determined at the Annual General Meeting in June.

Also shown are the principal external events to which Members are invited during the course of the year. As each date approaches, Members will be asked to consider the Authority's representation at these events and you are, therefore, asked to note the dates in your diaries.

RECOMMENDATION:

That the timetable of meetings for 2011/12 be approved.

(For further information, please contact Janet Evans on extension 4834 or by e-mailing janete@pembrokeshirecoast.org.uk)

PEMBROKESHIRE COAST NATIONAL PARK AUTHORITY
DRAFT TIMETABLE OF MEETINGS 2011/2012



Wed 22 June	National Park Authority AGM and Ordinary Meeting	10.00am
	<i>Continuous Improvement Group</i>	1.30pm
Mon 27 June	Site Inspections	
Royal Welsh Show 18-21 July		
Wed 20 July	Development Management Committee	10.00am
	<i>Member Development Strategy Working Group</i>	12.30pm
	<i>Chairman's Group</i>	2.00pm
Mon 1 Aug	Site Inspections	
Wed 3 Aug	Audit and Corporate Services Review Committee	10.00am
	SDF Grant Assessment Panel	1.00pm
Wed 10 Aug	National Park Authority	10.00am
County Show 16-18 August		
Wed 24 Aug	Development Management Committee	10.00am
	Recreation and Tourism Review Committee	12.30pm
Mon 5 Sept	Site Inspections	
Wed 14 Sept	<i>Chairman's Group</i>	9.30am
	<i>Workshop</i>	11.00am
	<i>Continuous Improvement Group</i>	1.30pm
Wed 21 Sept	Development Management Committee	10.00am
	Employee Forum	12.30pm
Wed 28 Sept	Conservation and Planning Review Committee	10.00am
	Standards Committee	12.30pm
Mon 3 Oct	Site Inspections	
Welsh Members' Seminar 6 – 7 October		

Wed 12 Oct	National Park Authority	10.00am
	<i>Workshop</i>	12.30pm
Wed 19 Oct	Development Management Committee	10.00am
	Personnel Committee	12.30pm
Mon 31 Oct	Site Inspections	
Wed 2 Nov	<i>Chairman's Group</i>	9.30am
	Audit and Corporate Services Review Committee	11.00am
	Chief Executive's Performance Review Panel	2.00pm
Wed 16 Nov	Development Management Committee	10.00am
	<i>Continuous Improvement Group</i>	12.30pm
Wed 23 Nov	SDF Grant Assessment Panel	10.00am
	<i>Member Development Strategy Working Group</i>	12.30pm
Mon 28 Nov	Site Inspections	
Wed 7 Dec	National Park Authority	10.00am
	Members' Workshop (Budget)	1.30pm
Wed 14 Dec	Development Management Committee	10.00am
	Recreation and Tourism Review Committee	12.30pm
	2012	
Mon 9 Jan	Site Inspections	
Wed 11 Jan	<i>Chairman's Group</i>	10.00am
Wed 25 Jan	Development Management Committee	10.00am
	Conservation and Planning Review Committee	12.30pm
Mon 30 Jan	Site Inspections	
Wed 1 Feb	National Park Authority	10.00am
	Audit and Corporate Services Review Committee	12.30pm
Wed 22 Feb	Development Management Committee	10.00am
	SDF Grant Assessment Panel	12.30pm
Mon 27 Feb	Site Inspections	
Wed 7 March	<i>Chairman's Group</i>	9.30am
	<i>Continuous Improvement Group</i>	11.00am
	<i>Member Development Strategy Working Group</i>	1.30pm

Wed 21 March	Development Management Committee	10.00am
	<i>Employee Forum</i>	12.30pm
Wed 28 March	National Park Authority	10.00am
	Recreation and Tourism Review Committee	12.30pm
Mon 2 April	Site Inspections	
No meetings during April due to Local Government Elections 3rd May		
Wed 9 May	<i>Chairman's Group</i>	9.30am
	Audit and Corporate Services Review Committee	11.00am
	Personnel Committee	1.30pm
Fri 11 May	<i>Conservation Area Grants Panel</i>	10.00am
Wed 16 May	Development Management Committee	10.00am
	Conservation and Planning Review Committee	12.30pm
Mon 28 May	Site Inspections	
Mon 11 June	<i>Member Induction</i>	10.00am
Wed 13 June	National Park Authority AGM & Ordinary Meetings	10.00am
	<i>Member Induction - Planning</i>	1.00pm
Wed 20 June	Development Management Committee	10.00am
	SDF Grant Assessment Panel	12.30pm
Fri 22 June	Chief Executive Performance Review Panel	10.00am
Mon 2 July	Site Inspections	