

**NATIONAL PARK AUTHORITY
(Annual General Meeting)**

14th June 2017

Present: Councillor P Baker, Councillor Mrs D Clements, Councillor K Doolin, Councillor P Harries, Mrs G Hayward, Dr R Heath-Davies, Mrs J James, Councillor M James, Councillor PJ Morgan, Councillor R Owens, Mr AE Sangster, Councillor A Wilcox, Councillor M Williams and Councillor S Yelland.

(NPA Offices, Llanion Park, Pembroke Dock: 10.00a.m. – 10.30a.m.)

1. Welcome and thanks

Councillor M James, as the outgoing Chair, welcomed everyone to the Annual General Meeting and, in particular, those Members who had recently been appointed to the Authority from Pembrokeshire County Council and Welsh Government. He informed them that they were joining something very special; not only to Pembrokeshire, but to Wales and the United Kingdom. He hoped they would enjoy their term of office with the Authority.

He went on to thank all the staff, both in Llanion and the Authority's Centres for making his position as Chair of the Authority so easy. It was always nice to work with staff where you could join in with humour, and that was true of the staff of the Pembrokeshire Coast National Park Authority.

He also wished to thank Members; he appreciated all their contributions and support over the previous four years. He believed the old adage "time flies when you're enjoying yourself" to be perfectly true in his circumstances.

Finally, he thanked the Democratic Services team and the Chief Executive for looking after him during his reign as Chair.

2. Election of Chair

Councillor M James reported that one nomination had been received for the office of Chair, and he took great pleasure in nominating Mrs G Hayward for the office.

It was **UNANIMOUSLY RESOLVED** that Mrs G Hayward be elected Chair for the ensuing year.

[Mrs G Hayward took the Chair and presided over the remainder of the meeting.]

3. Chair's thanks

Mrs G Hayward thanked Members for electing her to the office of the Chair of what she regarded as an extremely important institution.



She went on to thank the outgoing Chairman, Councillor M James, for being a superb Chairman during his term of office. He had meticulously upheld the interests and importance of the National Park through very difficult times. He had attended endless meetings and given his comments with great clarity and good humour.

Mrs Hayward was certain Councillor James would be missed throughout the family of National Park Authorities, but she was sure he would continue to work endlessly in the interests of National Parks.

Mrs Hayward also welcomed the new Members who had recently been appointed by Welsh Government and Pembrokeshire County Council to the Authority. She hoped they would enjoy being a Member as much as she had as it was a great privilege to work with staff who were dedicated to upholding National Park purposes.

4. Election of Deputy Chair

The Chair reported that one nomination had been received for the office of Deputy Chair.

It was **UNANIMOUSLY RESOLVED** that Mr AE Sangster be elected Deputy Chair for the ensuing year.

5. Deputy Chair's thanks

Mr AE Sangster stated that he was honoured and a bit humbled by his election to the office of Deputy Chair of the Pembrokeshire Coast National Park Authority. He looked forward to supporting the Chair during her term of office.

6. Apologies

Apologies for absence were received from Mr A Archer, Councillor M Evans, Ms C Gwyther and Councillor P Kidney.

7. Disclosures of interest

No disclosures of interest were received.

8. Membership of Committees and External Organisations

The Administration and Democratic Services Manager took the opportunity to congratulate Mrs Hayward on becoming the first female Member to Chair the Pembrokeshire Coast National Park Authority. It was also the first time two Welsh Government appointed Members had been elected as Chair and Deputy Chair at the same time. She looked forward to working with them during their term of office.

She also wished to thank the outgoing Chair, Councillor M James; he had undertaken his duties with dignity and good humour and had borne the mantle of his office with great pride. He always took time out to speak



with every member of staff and it had been an absolute pleasure working with him over the last four years.

Turning to the report before Members, the Administration and Democratic Services Manager reported that it was customary at the Annual General Meeting to review the membership of the Authority's Committees and Groups, together with the Authority's Member representation on outside bodies. Some Members had expressed their interest in sitting on various Committees/Groups beforehand and these were highlighted in the report, together with the number of vacancies available. Those Members who had served on Committees previously would retain their membership unless they indicated otherwise at the meeting.

She also advised Members that the composition of the Investigating and Disciplinary Committee, Grievance Committee and Appeals Committee would be confirmed at the next meeting of the Authority when the Chairs of the Committees which comprised their membership would, by then, be known.

It was **RESOLVED**:

- (a) that the following membership of the National Park Authority, its Committees and Groups be agreed:

NATIONAL PARK AUTHORITY

All Members

DEVELOPMENT MANAGEMENT COMMITTEE

All Members

AUDIT AND CORPORATE SERVICES REVIEW COMMITTEE (6 PCC, 3 WG)

Councillor P Baker	Mr A Archer
Councillor Mrs D Clements	Mrs G Hayward
Councillor M James	Dr R Heath-Davies
Councillor P Kidney	
Councillor R Owens	
Councillor M Williams	

OPERATIONAL REVIEW COMMITTEE (6 PCC; 3 WG)

Councillor K Doolin	Ms C Gwyther
Councillor ML Evans	Mrs J James
Councillor P Harries	Mr AE Sangster
Councillor PJ Morgan	
Councillor A Wilcox	
Councillor S Yelland	



PERSONNEL COMMITTEE (6 PCC; 3 WG)

Councillor Mrs D Clements	Mrs G Hayward
Councillor ML Evans	Dr R Heath-Davies
Councillor M James	Mrs J James
Councillor PJ Morgan	
Councillor A Wilcox	
Councillor S Yelland	

EMPLOYEE FORUM (4 PCC; 2 WG)

Councillor P Harries	Mr A Archer
Councillor P Kidney	Ms C Gwyther
Councillor R Owens	
Councillor M Williams	

CONTINUOUS IMPROVEMENT GROUP (4 Members)

Chair, National Park Authority
Chair, Audit and Corporate Services Review Committee
Chair, Operational Review Committee
Chair, Development Management Committee

MEMBER DEVELOPMENT STRATEGY WORKING GROUP (3 Members)

Councillor M James	Mr A Archer
	Ms C Gwyther

STANDARDS COMMITTEE (2 PCC; 1 WG plus three Independent Members)

Councillor PJ Morgan	Mr A Archer	Mr R Barrett-Evans
Councillor R Owens		Mrs V Tomlinson
		Mrs J Wainwright

SDF COMMITTEE (4 PCC; 2 WG)

Councillor K Doolin	Mrs J James
Councillor M James	Mr AE Sangster
Councillor M Williams	
Councillor S Yelland	

STANDARDS COMMITTEE APPOINTMENTS PANEL

Chair and Deputy Chair of the Authority
Chair of the Audit and Corporate Services Review Committee
Councillor M Williams
One lay Member



- (b) that the following representation on external organisations for 2017/18 be approved:

NATIONAL PARKS UK EXECUTIVE COMMITTEE

Chair of the Authority (*Substitute: Deputy Chair of the Authority*)

NATIONAL PARKS WALES

Chair and Deputy Chair of the Authority

WELSH LOCAL GOVERNMENT ASSOCIATION

COUNCIL

Councillor M James (*Substitute: Chair, National Park Authority*)

CO-ORDINATING COMMITTEE

Chair, National Parks Wales

JOINT COUNCIL FOR WALES

Councillor M Williams (*Substitute: Councillor R Owens*)

CAMPAIGN FOR NATIONAL PARKS (*One Member*)

Mrs G Hayward

ALLIANCE FOR NATIONAL PARKS CYMRU (*One Member*)

Mr AE Sangster

CARDIGAN COASTAL GROUP/ADVISORY GROUP

Councillor M James

Councillor P Harries (*Substitute*)

PORT OF MILFORD HAVEN ADVISORY COMMITTEE (*One Member plus Substitute*)

Mr AE Sangster

Councillor S Yelland (*Substitute*)

PEMBROKESHIRE LOCAL ACCESS FORUM (*One Member*)

Councillor P Harries

SOUTH WEST WALES REGIONAL AGGREGATES WORKING PARTY – REGIONAL TECHNICAL STATEMENT MEMBER FORUM (*One Member plus Substitute*)

Mr A Archer

Councillor M James (*Substitute*)

PEMBROKESHIRE COLLEGE CONSULTATIVE COMMITTEE

Councillor M James

- (c) that the composition of the Investigating and Disciplinary Committee, Grievance Committee and Appeals Committee be confirmed at the next meeting once all the Chairs/Deputy Chairs of the various component Committees had been elected.

