

## PERSONNEL COMMITTEE

28 March 2018

Present: Councillor DGM James (Chair)  
Councillor Mrs D Clements, Mrs G Hayward, Dr R Heath-Davies,  
Mrs J James, Councillor PJ Morgan, Councillor A Wilcox and  
Councillor S Yelland.

(NPA Offices, Llanion Park, Pembroke Dock: 12.30pm – 12.40pm)

### 1. Apology

An apology for absence was received from Councillor M Evans.

### 2. Disclosures of interest

No disclosures of interest were made.

### 3. Minutes

The minutes of the meeting held on the 22 November 2017 were presented for confirmation and signature.

It was **RESOLVED** that the minutes of the meeting held on the 22 November 2017 be confirmed and signed.

### 4. Exclusion of the public

It was **RESOLVED** that the public should be excluded from the meeting during the consideration of the following item due to the likely disclosure of exempt information as defined in Paragraph 12 of Part 4 of Schedule 12A to the Local Government Act 1972.

### 5. Monitoring Officer

The Chief Executive reported that, as instructed by the Committee at its meeting held on the 11 October 2017, discussions had been held with neighbouring local authorities regarding their ability to provide the Authority with the services of Monitoring Officer. As a result, an expression of interest had been received, the details of which were circulated to the Committee, together with a copy of the job description.

Members agreed that the candidate should be invited for interview, subject to the submission of additional information. It was intended that the interview should take place on 18 April 2018.

It was **RESOLVED** that interviews for the post of Monitoring Officer be undertaken by the Personnel Committee on 18 April 2018.

