

MEMBER SUPPORT AND DEVELOPMENT COMMITTEE

31 July 2019

Present: Mrs J James (Chair)
Mr Allan Archer, Councillor D Clements, Councillor K Doolin, Dr R Plummer and Councillor M Williams.

(NPA Offices, Llanion Park, Pembroke Dock: 3.00pm – 3.30pm)

1. Apologies

Apologies for absence were received from Councillor M James, Councillor P Kidney and Councillor A Wilcox.

2. Disclosures

There were no disclosures of interest.

3. Minutes

The minutes of the meetings held on 8 May and 5 June 2019 were presented for confirmation and signature.

It was **RESOLVED** that the minutes of the meetings held on 8 May and 5 June 2019 be confirmed and signed.

4. Wales Charter for Member Support and Development

a) Buddying/Mentoring Scheme

It was reported that one of the criteria for Advanced Charter status was that Members were offered the opportunity to be mentored by Member peers. It had been suggested at the last meeting that a less formal 'buddying' scheme might be more appropriate than a formal mentoring programme and a draft for consideration was appended to the report. The Administration and Democratic Services Manager thanked the Chair for her help and support in drafting the document.

A pilot of the scheme had been launched with the recently appointed Welsh Government Members for a six-month trial period. Some evaluation of the scheme would be carried out and this would be reported to the Committee. A decision would then be taken regarding adoption of the Scheme by the Authority.

Some Members agreed that they would have found such a Scheme helpful when they started at the Authority and commended it.

It was **RESOLVED** that the Buddying Scheme be adopted and used as a pilot arrangement with the newly appointed Welsh Government Members.



b) Criteria for Advanced Charter Status

Members were reminded that the Criteria document attached to the report had been considered at the meeting of the Committee held on 8 May 2019, and that this set out the work already undertaken by the Authority and identified what needed to be accomplished before a submission for the Advanced Charter could be made. It was reported that the document had been updated since the last meeting to reflect the actions that had been undertaken.

Thanking the Chair and the Administration and Democratic Services Manager for their work, some Members nevertheless questioned whether there was sufficient will among the Membership to undertake the work required to achieve Advanced Charter Status, particularly in respect of Personal Development Reviews (PDRs). Other Members agreed that it was for the Committee to champion the work and encourage other Members to participate.

It was **RESOLVED** that the criteria document be noted and the Chair and Administration and Democratic Services Manager continue to progress the steps outlined within it.

