

## Chief Executive Performance Review Panel

### Minutes of meeting held on Friday, 29<sup>th</sup> November 2019 Green Room Llanion Park 10.00 am

#### Present:

Cllr. Paul Harries Chair of Authority  
Cllr Di Clements  
Mrs Julie James

Tegryn Jones, Chief Executive, for item 5

1. Apologies  
None
2. Declarations of Interests  
None.
3. Minutes of meeting held on 20 March 2019  
The minutes were confirmed as correct.
4. Exclusion of public  
The panel excluded the public from the meeting.
5. Review of progress against the targets and objectives set for the Chief Executive and agreeing objectives for 2020-2021

The panel considered a report prepared by the Chief Executive in relation to this year's targets and discussed issues arising with him.

The panel congratulated the Chief Executive on the past year and confirmed they were fully satisfied with last year's achievements and performance.

#### Resolved:

- a. That the panel was fully satisfied with performance and agreed the main challenges highlighted by the CEO in his report.
- b. That the panel indicated the need to focus on the following in 2020-21:
  - i. Review and manage the Authority's resources, to include a process to explore options with the involvement of Members with a view to setting a balanced budget in 2020-21;
  - ii. Raise the scale of ambition with staff by exploring new sources of funding and new ways of working;
  - iii. Conduct a corporate review of where our future priorities should be involving Members, staff and stakeholders;

- iv. Ensure Destination Management structure is progressed;
- v. Maximise the positive opportunities presented by the 50<sup>th</sup> anniversary of the opening of the Pembrokeshire Coast National Trail;
- vi. Support the new HR Manager and ensure a review and consultation on HR policies and practices
- vii. Consider committing to the Welsh Government Corporate Health Standard to embrace the health and wellbeing of our staff;
- viii. Support work towards the WLGA Advanced Member Charter;
- ix. Involve the Chair in agreeing appropriate agenda items and acting as a conduit for Members to raise issues

The meeting ended at 11.50 am